

1. MINUTES OF REGULAR MEETING

EMERGENCY SERVICES DISTRICT NO. 2

REGULAR MINUTES – OCTOBER 22, 2019

1. **Call to Order and establish quorum**

- Called to order at 5:38pm
- Quorum established; all commissioners present except Don Costerison

2. **Invocation**

3. **Pledges of Allegiance, U.S. and Texas**

4. **Consent Agenda: Minutes Financial Report, Pay Bills**

- Motion to approve the Consent Agenda was made by Joe Manders, seconded by Jimmy Lehmann. Motion passed unanimously

5. **Adopt Resolution Regarding Public Participation at Open Meetings**

- Tad reminded the public they are now allowed, by law, to comment during the meeting on agenda items, as they are discussed on the agenda; and they can comment on non-agenda items during the open forum of the meeting.
- Resolution states - Individual members of the public may address the board for a maximum of (3) three minutes per person on items not on the current agenda. Comments will be limited to a total of (30) thirty minutes. No formal action, discussion, deliberation or comment will be made for items not on the current agenda.
- Resolution also states - Individual members of the public may address the board for a maximum of (3) three minutes per person per agenda item. Individuals may address the board once per item. Members of the public may collectively address the board for a total of (30) thirty minutes per item on the agenda. Members of the public will speak on an agenda item after comments on the item are called for by presiding officer, but before board discussion and consideration of the item.
- Motion to accept the resolution was made by Bob Stahl, seconded by Joe Manders. Motion passed unanimously

6. **Receive and file Third Quarter Investment Report**

- Bob presented the report. No action taken since this is an informational report only.

7. **Receive monthly report from CareFlite**

- Report was presented by CareFlite personnel. No action taken. Information only.

8. **Receive monthly report from AEL**

- Report was presented by AEL. No action taken. Information only.

9. **Facilities Report: Discuss with possible action**

- Whitney – waiting on contractor to fill in area behind hanger building. Waiting for better weather before completing. No action taken.
- Hubbard – waiting on electrician to complete work on light fixtures on windsock pole. He is waiting on parts. Bay doors need to be greased; CareFlite will take care of it. No action taken.
- Itasca – working on an RFP for construction; attorney is reviewing. No action taken

10. Receive 3rd quarter call reports from FRO-current VFDs and consider approval of compensation for EMS calls

- 7 FRO designated VFDs submitted 3rd quarter call reports.
- Motion to approve compensation for 3rd quarter EMS calls from FRO designated VFDs made by Bob Stahl, seconded by Joe Manders. Motion passed unanimously
- Checks were distributed to those VFDs who had representatives present. Others will be mailed.

11. Discuss with possible action Request for Proposals for General Contractor for Itasca Station and publishing notice for same

- Board and board's attorney are still reviewing and making changes to the RFP.
- Work will continue and hopefully will be completed by the November meeting.
- No action taken

12. Discuss and consider approval of a Resolution Adopting Prevailing Wage Rates

- We fall under the federal guidelines of what a contractor has to pay certain workers (Subcontractors or Contractors).
- Responders to the RFP will need to be informed they will be required to pay these Prevailing Wage Rates.
- The resolution was postponed until the RFP is ready to issue.
- No action taken

13. Discuss with possible action engaging auditor for FY 2019 audit

- Motion to approve contracting with Bill Sanders for our FY 2019 audit was made by Bob Stahl, seconded by Jimmy Lehmann. Motion passed unanimously

14. Discuss with possible action board's attendance at Texas State Association of Fire and Emergency Districts (SAFE-D) Annual Conference February 20-22, 2020 in Galveston, TX

- Motion to allow all board members who are able, to attend the Safe-D Conference February 20-22, 2020 in Galveston, TX made by Jimmy Lehmann, seconded by Joe Manders. Motion passed unanimously

15. Open forum --- Members of the public may speak for a maximum three (3) minutes

- No questions or comments from the public

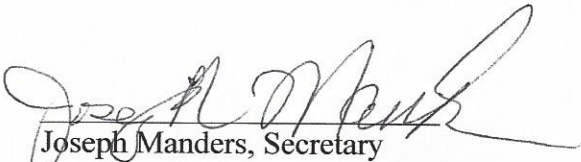
16. Set date, location, and time of next meeting or workshops

- Next meeting is November 21st at 5:30pm at the current location

17. Adjourn

- 6:04pm

Dated this the 22nd day of October, 2019.



Joseph Manders, Secretary
Emergency Services District No. 2
Hill County, Texas