

MINUTES OF REGULAR MEETING
EMERGENCY SERVICES DISTRICT NO. 2
REGULAR MINUTES – DECEMBER 19, 2019

1. **Call to Order and establish quorum**
 - Called to order at 5:35pm
 - Quorum established; all commissioners present
2. **Invocation**
3. **Pledge to U.S. and Texas flags**
4. **Consent Agenda: Minutes, Treasurer's Report, Pay Bills**
 - Commissioner Stahl said that the minutes indicated that the dirt work behind the hanger building at Whitney Station had been completed. At the time of the meeting the gravel had been delivered, but the work had not been completed. Motion to approve and accept the minutes as corrected was made by Jimmy Lehmann, seconded by Don Costerison. Motion passed unanimously.
 - Motion to approve the Treasurer's Report and Pay Bills was made by Joe Manders, seconded by Bob Stahl. Motion passed unanimously.
5. **Receive monthly report from CareFlite**
 - Report was presented by CareFlite personnel. No action taken. Information only.
6. **Receive monthly report from AEL**
 - Report was presented by AEL personnel. No action taken. Information only.
7. **Report on facilities. Discuss with possible action**
 - Whitney – No issues to report
 - Hubbard – No issues to report
 - Itasca – No issues to report
8. **Review and discuss notification of public hearing regarding reinvestment zone and Tax Abatement for solar farm in Abbott area**
 - Board members received a copy of the notification for informational purposes. Hill County ESD #2 is not affected and no action was needed.
9. **Review and discuss VFIS coverage and Notice of Change of insurance carrier**
 - VFIS is changing insurance carriers, but ESD#2 should not be affected in any way. Current coverage will be transferred to the new carrier.
 - It was suggested that we have VFIS inspect the buildings and make sure they are covered for the appropriate values. Bob Stahl will contact David Hubbard with VFIS.
 - No action was taken.
10. **Discuss with possible action Abney and Foster proposal for driveway extension and construction of helipad at Itasca**
 - The proposal has been put on hold until complete site plans are received.
 - No action was taken.

- 11. Review and discuss with possible action Texas Accessibility Standards building plan review**
 - Plans for the Itasca station were sent to an accessibility specialist and several things were brought to our attention; including that we verify certain standards and requirements.
 - The Accessibility Standards Report should be attached to our RFP, ensuring contractors are aware of the specifications and requirements.
 - A motion to accept and attach the plan review for the Texas Accessibility Standards to the RFP was made Bob Stahl, seconded by Don Costerison. Motion passed unanimously.

- 12. Discuss with possible action RFP for construction of Itasca station**
 - No action is needed until all the information has been compiled.

- 13. Discuss and consider submitting required annual report to the Division of Emergency Management (due January 1)**
 - ESD's have been moved under the Division of Emergency Management of the State of Texas. They require an annual report, which includes names and contact information for all board members, as well as our budget, tax rates, county population, county area, total square miles, etc.
 - A motion to allow Tad Duncan to complete and submit the online report before January 1st was made by Joe Manders, seconded by Jimmy Lehmann. Motion passed unanimously.


- 14. Open forum --- Members of the public may speak for three (3) minutes**
 - Kenneth, with the Hubbard VFD, made a request for an AED for their new brush truck.
 - He was instructed that we aren't able to make decisions on it at this time, but the board will consider his request and possibly add to next month's agenda.

- 15. Discuss and take action on Board changes**
 - Both Joe Manders and Don Costerison will not be returning as board members. Tad has sent Judge Lewis a recommendation for Joe Mander's "at large" position. Tad will also speak with him about Don Costerison's position.
 - Joe Manders was presented a certificate, thanking him for his four years of service to our county.
 - The board also thanked Don for his service. Because Don's resignation was not known until this afternoon, his certificate will be given at a late date.

- 16. Set date, location, and time of next meeting or workshops**
 - The next meeting is January 14th at 5:30pm at the current location

- 17. Adjourn**
 - 6:03pm

Dated this the 19th day of December, 2019.


Jimmy Lehmann, Vice President
Emergency Services District No. 2
Hill County, Texas