

MINUTES OF REGULAR MEETING

HILL COUNTY EMERGENCY SERVICES DISTRICT NO. 2

REGULAR MINUTES – FEBRUARY 18, 2020

1. **Call to Order and establish quorum**
 - Called to order at 5:34pm
 - Quorum established; all commissioners present
2. **Invocation and Pledges to U.S. and Texas flags**
3. **Consent Agenda: Minutes, Treasurer's Report, Pay Bills**
 - Motion to approve the Consent Agenda was made by Jimmy Lehmann, seconded by Kevin Bragg and the motion passed unanimously.
4. **Discuss with possible action on Texas Comptroller District's Special Purpose District Financial and Tax Report**
 - It is a required annual report
 - Motion to approve the submission of the Special Purpose District Financial and Tax Report was made by Bob Stahl, seconded by Dan Giles and the motion passed unanimously.
5. **Receive monthly report from CareFlite**
 - Report was presented by CareFlite personnel. No action taken, for information only.
6. **Receive monthly report from Air Evac**
 - Report was presented by Air Evac personnel. No action taken, for information only.
 - Steven Clinkscales asked if we could research; if a patient, who does not pay ESD #2 taxes but lives within the ETJ, would be covered under the membership. He recalls this issue being addressed in the past but was not sure what conclusion was drawn.
7. **Report on facilities. Discuss with possible action**
 - Whitney – No issues to report
 - Hubbard – It was agreed to get an estimate to install sectional doors to replace the rollup version; they are also still waiting on electrical bases for the lights; the meter pole still needs to be moved
8. **Discuss and take possible action regarding approval of Annual Audit**
 - Motion to approve the Annual Audit was made by Bob Stahl, seconded by Jimmy Lehmann and the motion passed unanimously.
 - Tad will deliver the audit to the Commissioners Court
9. **Discuss with possible action regarding revised building and site plans for Itasca Station**
 - Revisions have been made
 - Motion to approve the building and site plans for the Itasca Station was made by Kevin Bragg, seconded by Dan Giles and the motion passed unanimously.
10. **Discuss with possible action Brazos Environmental revised contract estimate due to change order**
 - Because of changes to the site plan there was a price increase of approximately \$2800

- Brazos Environmental has requested they be present during the different foundation/concrete process, so they can inspect everything before the concrete is actually poured.
- Motion to accept the revised contract estimate due to the change order from Brazos Environmental was made by Bob Stahl, seconded by Kevin Bragg and the motion passed unanimously.

11. Discuss with possible action on RFP for construction of Itasca Station

- Motion to approve the RFP for construction of the Itasca Station was made by Jimmy Lehmann, seconded by Bob Stahl and the motion passed unanimously.

12. Discuss with possible action regarding HCESD#2 internet compliance with SB2

- Motion to approve the website and make it available online was made by Dan Giles, seconded by Kevin Bragg and the motion passed unanimously.

13. Open forum --- Members of the public may speak for three (3) minutes

- There were no questions or comments from the public

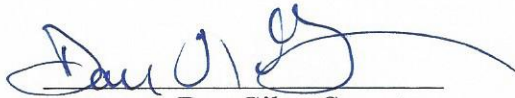
14. Set date, location, and time of next meeting or workshops

- The next meeting is March 19th at 5:30pm at the current location

15. Adjourn

- 6:06pm

Dated this the 18th day of February, 2020.


Dan Giles, Secretary
Emergency Services District No. 2
Hill County, Texas