

MINUTES OF REGULAR MEETING

HILL COUNTY EMERGENCY SERVICES DISTRICT NO. 2

REGULAR MINUTES - FEBRUARY 21, 2019

1. **Call to Order and establish quorum, pledge to U.S. and Texas flags**
 - Called to order at 5:31pm
 - Quorum established and all commissioners present
2. **Consent Agenda: Minutes of Previous Meeting, Treasurer's Report, Pay Bills**
 - No changes
 - Motion to approve the Consent Agenda was made by Joe Manders, seconded by Don Costerison and the motion passed unanimously
3. **Discuss with possible action on Texas Comptroller Annual Debt and Financial Information Reporting Requirement**
 - Annual required request to submit information
 - Motion to complete and submit the Annual Debt and Financial Information Reporting Requirement was made by Bob Stahl, seconded by Joe Manders and the motion passed unanimously
4. **Receive monthly report from CareFlite**
 - Report was presented
5. **Receive monthly report from Air Evac**
 - Report was presented
6. **Report on facilities. Discuss with possible action**
 - Whitney – there was a leak in one of the bedrooms and it has been repaired; The sheet metal on the roof of back of the building are short pieces that have the potential for future leaking. It was suggested that the sheet metal be removed and replaced with full length sheet metal; getting estimate to repair water damaged to sheetrock
 - Motion to approve repairs, up to \$10,000, on the Whitney Station (this includes the roof, internal damage, duct work) was made by Jimmy Lehmann, seconded by Bob Stahl and the motion passed unanimously
 - Hubbard – no issues to report
7. **Discuss with possible action property purchase in Itasca**
 - Waiting on Buffalo Creek Surveyors, with a bid of \$1,300-\$1,500, which will be split with the seller and paid at closing; should be completed by next week
 - Motion to approve authorizing Buffalo Creek Surveyors to proceed with the survey made by Joe Manders, seconded by Jimmy Lehmann and the motion passed unanimously
8. **Discuss with possible action property purchase in Hillsboro**
 - Richard Reinhart with the City of Hillsboro walked Bob and Tad through the process required by the city of Hillsboro to proceed with the ESD's plans to purchase the property and construct an ambulance station.

- preliminary and final plat of the property will be required before any new construction is begun; Peede and Associates Surveyors estimated cost at \$1,500 to provide preliminary and final plat. Plat will be required if ESD#2 actually closes on the property, and prior to any construction on the property.
- city council approval is required and there will be filing fees
- process takes 4-6 weeks
- A Phase 1 Environmental Site Assessment is recommended, which can be in conjunction with the asbestos inspection; assessment goes back to 1940 to determine if any environmental hazards might have affected with land/property itself
- The building cannot be torn down without the asbestos inspection
 - Asbestos removal fee will be in addition to the bid received to tear down the actual building
- Resource Environmental Consulting, Inc. provided a bid of \$2,800 to perform both Environmental Site Assessment and Asbestos Inspection
- Motion to approve proposal from Resource Environmental Consulting, Inc. for Asbestos Inspection and Environmental Site Assessment of 201 IH 35 NW, Hillsboro was made by Don Costerison, seconded by Bob Stahl and the motion passed unanimously
- Motion to extend feasibility study period for another 30 days, with additional \$500 earnest money to be held in escrow by Hill County Title, was made by Jimmy Lehmann, seconded by Don Costerison and the motion passed unanimously

9. Open forum --- Members of the public may speak for three (3) minutes

- Nothing to discuss

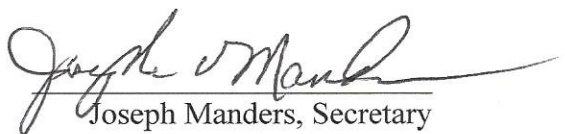
10. Set date, location, and time of next meeting or workshops

- Next meeting is March 21st at 5:30pm at the current location

11. Adjourn

- 6:01pm

Dated this the 21st day of February, 2019.


 Joseph Manders, Secretary
 Emergency Services District No. 2
 Hill County, Texas

SPECIAL MEETING MINUTES

MARCH 8, 2019

EMERGENCY SERVICES DISTRICT NO. 2

1. Call to Order and establish quorum

Meeting was called to order on March 8 at 9:00 am. Commissioners Duncan, Stahl and Costerison were present. Commissioners Manders and Lehmann were absent do to work. A quorum was present

2. Discuss contract for purchase of property located at 201 IH 35 NW, Hillsboro, TX.

Received the preliminary report on the asbestos inspection. The final, comprehensive report will be delivered on March 11. Dyana Lee will be on the agenda for the regular meeting on March 21 to deliver the full Asbestos and Environmental Site Assessment reports and answer any questions the board might have. No Action Taken.

3. Discuss and take action giving Tad Duncan and Bob Stahl the authority to sign closing documents for purchase of property at FM 66, Itasca, Texas.

Eastland Title needs the board approval indicating the board members who are authorized to sign the closing documents for the purchase of the Itasca property. Don Costerison moved to authorize Tad Duncan and Bob Stahl to sign the closing documents. Bob Stahl seconded the motion. Motion carried unanimously.


4. Adjourn

Meeting adjourned at 9:35am.

Dated this the 8th day of March, 2019.



Don Costerison, Asst. Secretary
Emergency Services District No. 2
Hill County, Texas



Secretary
ESD No 2
Hill Cty, TX