

**MINUTES OF REGULAR MEETING
EMERGENCY SERVICES DISTRICT NO. 2
REGULAR MEETING MINUTES – FEBRUARY 23, 2021**

1. Call to Order and establish quorum

- This meeting is available for public participation via conference call. Call-in information has been posted in the meeting notice on the District's website and on the door of the meeting place for at least 72 hours prior to the meeting time. This meeting is being recorded electronically and a copy of the recording can be made available to anyone requesting such under the Public Information Act.
- Called to order at 5:30pm
- Quorum established; all commissioners present

2. Invocation

3. Pledges to U.S. and Texas flags

4. Public Comments on Non-Agenda Items

- Cathy Corbin with White Bluff VFD informed everyone they are having a gun raffle fundraiser

5. Consent Agenda: Minutes, Treasurer's Report, Pay Bills

- A motion to approve the Consent Agenda was made by Jimmy Lehmann, seconded by Kevin Bragg and the motion passed unanimously.

6. Approve and accept statements and oaths of office for appointed/reappointed Commissioners.

- Bob Stahl and Tad Duncan were appointed by the Commissioners Court for another two year term.
- A motion to approve and accept the Statements and Oath of Office for the Commissioners was made by Kevin Bragg, seconded by Dan Giles and the motion passed unanimously.

7. Discuss with possible action election of officers for 2021

- A motion to approve by acclamation Tad Duncan as President, Jimmy Lehmann as Vice President, Bob Stahl as Treasurer, Dan Giles as Secretary and Kevin Bragg as Assistant Secretary was made by Jimmy Lehmann.

8. Receive monthly report from CareFlite

- Reports were presented by Careflite personnel
- No action was taken; for informational purposes only

9. Receive monthly report from AEL

- Report was presented by AEL personnel
- No action was taken; for informational purposes only

10. Discuss with possible action air dispatch guidelines

- Tad met with Careflite and AEL to update and adjust the guidelines
- There was discussion on working on a membership agreement with PHI

11. Report on facilities. Discuss with possible action

- Hubbard – nothing to report
- Whitney
 - Discuss with possible action on quote from Salt Ridge Properties for construction of ambulance bay at Whitney Station
 - Bob explained the construction plans. The quote price is \$46,482.50
 - A motion to approve the quote from Salt Ridge Properties for construction of an ambulance bay at the Whitney Station was made by Kevin Bragg, seconded by Jimmy Lehmann and the motion passed unanimously.
 - Discuss with possible action replacing generator at the Whitney Station.
 - The current generator does not have the load to properly cover the building and helipad. The board agreed to go with the larger generator. The price of \$20,000-\$22,000 does not include labor, concrete pad or switch.
 - A motion to purchase and install a new 45kw generator at the Whitney Station for up to \$22,000 was made by Jimmy Lehmann, seconded by Dan Giles and the motion passed unanimously.
- Itasca – Generator issues
 - Colby will check the switch to make sure it is working properly
- Hillsboro
 - Discuss with possible action construction plans for Hillsboro Station
 - Plans are still being adjusted so no action was taken
 - Discuss with possible action issuing Request for Proposals for construction.
 - Once plans are finalized, the RFP can be finalized and sent out

12. Discuss with possible action placing Automatic Chest Compression device in Air Evac helicopter.

- Review quote and take action on purchase of one device
 - Quote from My EMS Supply is for \$9,850.00
 - A motion to approve the quote for \$9,850.00 for the Automatic Chest Compression device was made by Bob Stahl, seconded by Kevin Bragg and the motion passed unanimously.
- Take action on Amendment #1 to Air Evac membership agreement regarding use and maintenance of the device.
 - ESD #2 will own the device but Air Evac is responsible for its repair and maintenance. Consumables, such as batteries and pads, are their responsibility as well.
 - A motion to approve the amendment to the Air Evac membership agreement regarding use of the Automatic Chest Compression Device was made by Bob Stahl, seconded by Jimmy Lehmann and the motion passed unanimously.

13. Discuss with possible action placing AED units in Sheriff's Department patrol vehicles.

- Review and take action on quote from ZOLL for 20 AED units with discount
 - A motion to approve the quote from ZOLL of \$29,704.60 for 20 AED units was made by Dan Giles, seconded by Kevin Bragg and the motion passed unanimously.
- Review and take action on Interlocal Agreement between ESD #2 and Hill County Sheriff's Department regarding use, maintenance, reporting and training on the devices.
 - The Commissioners Court approved the agreement between ESD #2 and the county. ESD #2 maintains ownership of the devices, but they are responsible for the repairs and maintenance. Consumables, such as batteries and pads, are their responsibility as well. ESD #2 can also request an occasional report.
 - The Sheriff's Department is very appreciative of the devices.
 - A motion to approve the Interlocal agreement between ESD #2 and Hill County Sheriff's Department for the purchase of the ZOLL AED units was made by Dan Giles, seconded by Bob Stahl and the motion passed unanimously.

14. Approve 2020 Audit and authorize board president to submit to Commissioner's Court

- A motion to approve the 2020 Audit and authorize board president to submit to the Commissioner's Court was made by Bob Stahl, seconded by Jimmy Lehmann and the motion passed unanimously.

15. Discuss with possible action the Texas Comptroller Special Purpose District Financial and Tax Reporting Requirement

- A motion was made and approved at the last meeting, and the report has been submitted.


16. Set date, location, and time of next meeting or workshops

- The next regular meeting is March 18th at 5:30pm at the current location

17. Adjourn

- 6:30pm

Dated this the 23rd day of February, 2021.


Dan Giles, Secretary
Emergency Services District No. 2
Hill County, Texas