

MINUTES OF REGULAR MEETING
EMERGENCY SERVICES DISTRICT NO. 2
REGULAR MINUTES – MARCH 16, 2023

1. Call to Order and establish quorum

The meeting is being recorded electronically, and a copy of the recording can be made available to anyone requesting such, under the Public Information Act.

- The meeting was called to order at 5:30pm
- A quorum was established; all commissioners present except Kevin Bragg

2. Invocation

3. Pledges to U.S. and Texas flags

4. Public Comments on Non-Agenda Items

- There were no public comments.

5. Consent Agenda: Minutes, Treasurer's Report, Pay Bills

- A motion to approve the Consent Agenda was made by Alan Nisbet, seconded by Jimmy Lehmann, and the motion passed unanimously.

6. Receive monthly report from CareFlite

- Reports were presented by CareFlite personnel.
- No action was taken, for informational purposes only.

7. Receive monthly report from AEL

- Reports were presented by AEL personnel.
- No action was taken, for informational purposes only.

8. Report on facilities. Discuss with possible action

- Hubbard – no issues to report
- Whitney – they are finalizing repairs to the a/c unit
- Itasca – no issues to report
- Abbott – no issues to report
- 1460 FM 67 – Salt Ridge was contacted and reminded that the roll off dumpster was still on the property. Mr. Teague knows how to get the items inside the dumpster hauled off. He was told the ESD #2 will pay the charges to have it emptied.
- Hillsboro – the board is still dealing with the bond company.
 - Quote from Affordable Hand Contractors, LLC for construction of porch covers at front of building and street-side sign base – A motion to approve the quote from Affordable Hand Contractors for the construction of porch covers and street-side sign base was made by Bob Stahl, seconded by Alan Nisbet, and the motion passed unanimously.
 - Recommendations from Brazos Contracting to address drainage issues. The board spoke via phone with Colt from Brazos Contracting. They discussed the different options for fixing the drainage issues. A motion to approve alternate #1 for \$32,200, which was recommended by the engineer, was made by Jimmy Lehmann, seconded by Bob Stahl, and the motion passed unanimously.
 - Quotes for signage on front of building above bay doors. Quotes were received from two companies. The board discussed the different options. A motion to

approve the quote from Signs Manufacturing for \$7,300 was made by Alan Nisbet, seconded by Bob Stahl, and the motion passed unanimously. A flood light will be installed on the front of the building. Light fixtures will be installed under the porch covers and corners of the building.

9. Discuss with possible action VFIS Insurance coverage and policy renewal

- VFIS will send a separate invoice for coverage of the Hillsboro office.
- A motion to approve the VFIS policy renewal for \$9,361 was made by Bob Stahl, seconded by Jimmy Lehmann, and the motion passed unanimously.

10. Review Records Management Program and make changes as appropriate

- A motion to approve Alan Nisbet as the Records Management Officer was made by Bob Stahl, seconded by Jimmy Lehmann, and the motion passed unanimously.

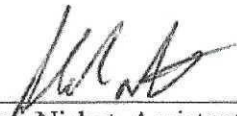
11. Set date, location, and time of next meeting and/or workshops

- The next meeting is April 20th at 5:30pm at the current location.

12. Adjourn

- 6:23pm

Dated this the 16th day of March, 2023.



Alan Nisbet, Assistant Secretary
Emergency Services District No. 2
Hill County, Texas