

**MINUTES OF REGULAR MEETING**  
**EMERGENCY SERVICES DISTRICT NO. 2**  
**REGULAR MEETING MINUTES – APRIL 16, 2020**

**1. Call to Order and establish quorum**

- This meeting is available for public participation via conference call. Call-in information has been posted in the meeting notice on the District's website and on the door of the meeting place for at least 72 hours prior to the meeting time. This meeting is being recorded electronically and a copy of the recording can be made available to anyone requesting such under the Public Information Act.
- Called to order at 5:25pm.
- Quorum established; all commissioner present

**2. Invocation**

**3. Pledges of Allegiance, U.S. and Texas**

**4. Consent Agenda: Minutes, Financial Report, Pay Bills**

- Tad requested that the information noted above, about the public participation via conference call, be added to the minutes. He also requested, under item 5 of the April 7<sup>th</sup> meeting, he asked that the motion be amended to say – Motion to suspend rent payments for a period of 6 months, beginning on May 2020, on Hill County ESD #2 facilities utilized by CareFlite was made by Bob Stahl, seconded by Kevin Bragg and the motion passed unanimously.
- All commissioners unanimously agreed to approve the amendments to the April 7<sup>th</sup> minutes.
- Motion to approve the Consent Agenda was made by Jimmy Lehmann, seconded by Kevin Bragg and the motion passed unanimously.

**5. Quarterly Investment Report; Receive and File**

- No action taken, for information only

**6. Receive monthly report from CareFlite**

- Report was presented by CareFlite personnel. The report was emailed, but not received, so CareFlite will resend for our records.
- To date, CareFlite has not transported any Covid patients in Hill County
- No action taken, for information only

**7. Receive monthly report from AEL**

- Report was previously emailed to our offices and was presented by AEL personnel.
- Bob Stahl wanted to verify that only upgrades, and not full memberships were being sold to residents of ESD #2, since they are already covered under the membership paid for by ESD #2. AEL said they would verify that information and get back to us.
- No action taken, for information only

8. **Verify and take action on FRO compensation for EMS calls for 1<sup>st</sup> quarter, 2020**
  - A total of 320 EMS calls were made by our VFDs that are FRO compliant, in the first quarter.
  - Motion to compensate the FRO compliant VFDs for their EMS calls was made by Kevin Bragg, seconded by Bob Stahl and the motion passed unanimously.
9. **Conduct annual review of investment policy and investment strategies and adopt a resolution on same**
  - Because we receive public funds, state law mandates how the funds can be invested and held. Bob Stahl received a certification and is authorized to serve as an investment officer for Hill County ESD #2.
  - The mandates stipulate we are not able to invest public funds in any manner where there is a possibility of us losing the money. Two of our strongest options are CD investments and TexPool. We have been investing in CDs, because the interest rates at the bank have been higher.
  - Because we exceed the FDIC limit of \$250,000, the bank provides a variety of collateralized bonds to cover any excess funds above the limit. The bank in fact, provides us more collateral in bonds than what we actually have in the bank.
  - Motion to confirm that we have done the annual review of the districts investment policy, strategies, guidelines and management practices was made by Dan Giles, seconded by Kevin Bragg and the motion passed unanimously.
10. **Discuss and consider awarding construction contract to general contractor for construction of the Itasca station**
  - The committee's recommendation is that we award the contract to Rawhide Partners, LLC, a limited liability company composed of John Saunders and Colby Grady.
  - John Saunders and Colby Grady were in attendance at the meeting.
  - The question was asked of Rawhide what the \$132,000 increase to the original bid entailed; most was due to dirt and cement work. The contractor spoke directly with the engineer to clarify his specifications; doing so increased the material by 500 tons. Building will be move in ready and include appliances. The performance bond is also included.
  - The committee will notify the other contractor that they were not awarded the contract. Our attorney will draft a contract between us and the contractor. Bob Stahl and Jimmy Lehmann will be the point of contact on my contract negotiations or questions.
  - Motion to award the construction contract to Rawhide Partners, LLC for the construction of the Itasca station was made by Kevin Bragg, seconded by Dan Giles and the motion passed unanimously.
11. **Facilities Report ---Discuss with possible action**
  - Whitney – Bowman Environmental worked on an issue with the septic system. Pipes from one of the septic systems are exposed and Bob Stahl recommends filling that area in with dirt.
  - Hubbard – Lights on one of the wind sock poles has been replaced. An additional

light needs to be replaced on the top, and Kenneth will see about finding a replacement for it. A few of the landing lights on the helipad are out and Cagle Electric has been called.

**12. Discuss with possible action increasing liability limits on District's insurance policy through VFIS.**

- Jimmy Lehmann has been speaking with our agent representative, who is unable to get us a bid because of the lockdown. We currently have a \$1 million limit per occurrence with a \$3 million aggregate limit. It's advised that those limits be raised. Our agent does not think the current insurance (holder) will increase the limits, so he is working on an umbrella policy that would increase the limits to \$2 million or \$5 million depending on policy options and availability.
- No action taken, will possibly discuss at next month's meeting if policy price increase can be quoted.

**13. Discuss with possible action extending rent abatement on HCESD2 owned property rented to CareFlite.**

- At the last special meeting, a motion approved a rent abatement for CareFlite for a period of six months. It was also discussed possibly extending that period.
- Motion to extend the rent abatement for CareFlite on HCESD2 owned property for an additional six months, through May 2021, was made by Jimmy Lehmann, seconded by Dan Giles and the motion passed unanimously.

**14. Open forum --- Members of the public may speak for three (3) minutes**

- Steven with AEL updated us; 16 memberships within ESD #2 have been upgraded within the last two weeks.

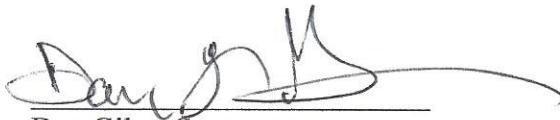
**15. Set date, location, and time of next meeting**

- The next regular meeting is May 21<sup>st</sup> at 5:30pm at the current location; but final location and manner will be determined according to mandates in regards to the virus.
- There is a possibility of special meetings being held before then.
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**16. Adjourn**

- 6:13pm

Dated this the 16th day of April, 2020.

  
Dan Giles, Secretary  
Emergency Services District No. 2  
Hill County, Texas