

**MINUTES OF REGULAR MEETING
EMERGENCY SERVICES DISTRICT NO. 2
REGULAR MEETING MINUTES – MAY 21, 2020**

1. **Call to Order and establish quorum**
 - This meeting is available for public participation via conference call. Call-in information has been posted in the meeting notice on the District's website and on the door of the meeting place for at least 72 hours prior to the meeting time. This meeting is being recorded electronically and a copy of the recording can be made available to anyone requesting such under the Public Information Act.
 - Called to order at 5:30pm
 - Quorum established; all commissioners present
2. **Invocation**
3. **Pledges of Allegiance, U.S. and Texas**
4. **Public Comments regarding items not on the agenda**
 - Individual members of the public may address the board for a maximum of 3 minutes per person on items not on the current agenda. Members of the public may collectively address the board for a total of 30 minutes on items not on the current agenda. No formal action, discussion, deliberation or comment will be made for items not on the current agenda.
 - There were no public comments.
5. **Instructions regarding Public Comments on agenda items**
 - Individual members of the public may address the board for a maximum of 3 minutes per person for agenda items. Individuals may address the board once per item. Members of the public may collectively address the board for a total of 30 minutes for items on the agenda. Members of the public will speak on an agenda item after comments on the item are called for by the presiding officer, before board discussion and consideration of the item.
6. **Consent Agenda: Minutes, Financial Report, Pay Bills**
 - Tad requested that we move approval of the two invoices to be paid to Rawhide Partners, to agenda item #9
 - Motion to approve the Consent Agenda was made by Jimmy Lehmann, seconded by Kevin Bragg and the motion passed unanimously.
7. **Receive monthly report from CareFlite**
 - Report was presented by CareFlite personnel
 - Two CareFlite employees tested positive for the virus; it was not contributed to work. CareFlite is still a little short on PPE, but they are working to remedy that.
 - A few FROs are set to expire soon, and CareFlite said they would push the date out, because of all the delays at the state level in processing paperwork, due to the virus.
 - Jeff Cobb was introduced as the new Whitney Air Team Leader.
 - No action taken, for information only
8. **Receive monthly report from AEL**

- Report was presented by AEL personnel
- Report was presented by Air Evac personnel
- No action taken, for information only

9. Facilities Report ---Discussion with possible action

- Whitney – There was an electrical issue with a light out the helipad, but it was fixed and resolved. There are a few lights out on the wind sock pole, but those are on order.
- Hubbard – They are still working on getting the helipad lights and wind sock light fixed. They are looking for someone to install fencing around the helipad. Abney and Foster gave a bid of \$15,500 to pave the rear driveway.
 - Motion to accept Abney and Fosters proposal to build a concrete drive in Hubbard, coming from SW First Street to the station, was made by Bob Stahl, seconded by Dan Giles and the motion passed unanimously.
- Itasca – A progress report was given by Rawhide Partners. A motion to approve the payments to Rawhide for \$12,046.15 and \$104,616.00, the first draw on the project, was made by Dan Giles, seconded by Kevin Bragg and the motion passed unanimously.

10. Discuss with possible action increasing District’s liability insurance coverage through VFIS

- The increasing insurance coverage will help cover board members in the event they are sued as board members, as well as personally.
- Motion to approve the increase in the districts liability coverage through VFIS, from our current limits to an umbrella policy as stated, for \$1,250 additional premium per year was made by Bob Stahl, seconded by Kevin Bragg and the motion passed unanimously.

11. Discuss with possible action preliminary work on construction of ambulance station on Outlet Dr. property in Hillsboro

- Plat survey has already been done but we do need a site plan
- Tad will contact Centex Engineering and discuss the possible plans with them
- No action taken, other than gathering more information

12. Discuss and consider action regarding district website and required posting of budget and tax planning information

- The board will be planning next year’s budget in the next few months. There is a tax calendar we go by, in order to make sure we stay on task. The tax information is provided to us by the tax assessor and appraisal district.
- No action taken, for information only


13. Set date, location, and time of next meeting or workshops

- The next regular meeting is June 18th at 5:30pm at the current location

14. Adjourn

- 6:11pm

Dated this the 21st day of May, 2020.



Dan Giles, Secretary
Emergency Services District No. 2
Hill County, Texas