

## MINUTES OF REGULAR MEETING

### HILL COUNTY EMERGENCY SERVICES DISTRICT NO. 2

OCTOBER 16, 2025

**1. Call to Order and establish quorum**

This meeting is being recorded electronically, and a copy of the recording can be made available to anyone requesting such, under the Public Information Act.

- The meeting was called to order at 5:30pm.
- A quorum was established; all commissioners present except Commissioner Stahl.

**2. Invocation**

**3. Pledges of Allegiance, U.S. and Texas**

**4. Public Comments on Non-Agenda Items**

- There were no public comments.

**5. Consent Agenda: Minutes, Financial Report, Pay Bills**

- A motion to approve the Consent Agenda was made by Jimmy Lehmann, seconded by Kevin Bragg and the motion passed unanimously.

**6. Discuss and Accept resignation of Commissioner Bob Stahl**

- A motion to accept the resignation of Commissioner Bob Stahl was made by Tad Duncan, seconded by Jimmy Lehmann and the motion passed unanimously.

**7. Discuss with possible action electing Interim Treasurer**

- The interim appointment would stand until January when officer elections are held.
- A motion to elect Alan Nisbet as the Interim Treasurer was made by Tad Duncan, seconded by Kevin Bragg and the motion passed unanimously.

**8. Receive and file Third Quarter Investment Report**

- The report was presented.
- No action was taken; for informational purposes only.

**9. Receive monthly report from CareFlite**

- Reports were presented by CareFlite personnel.
- No action was taken; for informational purposes only.

**10. Receive monthly report from AEL**

- The report was presented by AEL personnel.
- No action was taken; for informational purposes only.

**11. Discuss with possible action reporting requirements for FRO compensation for medical calls**

- A letter was sent to all FROs stating what information was requested on the medical call reports submitted. Calls not previously compensated for included lift assists

and vehicle crashes without injury.

- Doreen with the Abbott VFD explained that on vehicle crashes without injury, many times the departments do perform minor medical actions. Their involvement often means an ambulance does not have to be called and keeps it available if needed elsewhere in the county.
- A motion to add motor vehicle crashes in all instances to the approved medical call reporting was made by Kevin Bragg, seconded by Alan Nisbet and the motion passed unanimously.
- Doreen also explained that in many cases lift assists also involve medical assessments.
- A motion to approve adding lift assists to the list of approved medical call reporting was made by Jimmy Lehmann, seconded by Kevin Bragg and the motion passed unanimously.
- It was discussed paying a minimum of \$100/medical call. Depending how many total calls are made, the amount may increase, but it won't fall below the \$100.
- FROs submitting reports using their Fire Programs was discussed. ESD #1 Commissioner Greg has offered to host a training session on the program for departments and ESD #2 interested commissioners. The hope is for ESD #2 to be able to pull reports for the FROs for compensation, so they won't have to submit reports on their own.

**12. Receive 3<sup>rd</sup> quarter call reports from FROs and consider approval of compensation for EMS calls**

- A motion to approve compensation to the FROs for the EMS calls was made by Kevin Bragg, seconded by Alan Nisbet and the motion passed unanimously.

**13. Facilities Report: Discuss with possible action**

- Whitney – the foam insulation is complete
- Hubbard – Kenneth repainted the helipad
- Itasca – no issues to report
- Hillsboro – no issues to report
- IH 35 Abbott - no issues to report
- 1460 FM 67 Covington – projects will begin on dirt work, land clearing, widening the entrance, burying utilities, having a water line installed.

**10. Discuss with possible action engaging auditor for FY 2025 audit**

- A motion to approve engaging Bill Sanders as our auditor for the FY 2025 audit was made by Jimmy Lehmann, seconded by Kevin Bragg and the motion passed unanimously.

**11. Discuss required training hours for Commissioners**

- Each commissioner is required to have six training hours every two years. Three of those training hours do carry over to the next year. Any training hours needed can be obtained at the Safe-D Conference.

**12. Discuss and consider attending Annual SAFE-D Conference scheduled for January 29-31, 2026, at the Henry B. Gonzalez Convention Center, San Antonio, TX**

- More information will follow as the date gets closer.

**13. Discuss with possible action purchase of property in Aquilla area**

- The board went into executive session at 6:12pm Discussion was held on the possible purchase of property in the Aquilla area. No action was taken during the executive session. Regular session resumed at 6:17pm.

**14. Set date, location, and time of next meeting or workshops**

- The next meeting is November 20<sup>th</sup> at 5:30pm at the current location.

**15. Adjourn**

- 6:18pm

Dated this the 16th day of October 2025.



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Kevin Bragg, Secretary  
Emergency Services District No. 2  
Hill County, Texas