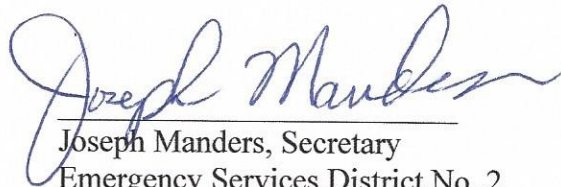


**MINUTES OF WORKSHOP MEETING**  
**EMERGENCY SERVICES DISTRICT NO. 2**  
**WORKSHOP MINUTES SEPTEMBER 19, 2019**

1. **Call to Order**
  - Called to order at 4:31pm
  - Quorum established, all commissioners present
2. **Finalize budget for fiscal year 2020**
  - The board discussed and reviewed the budget numbers
3. **Finalize 2019 property tax rate**
  - The effective tax rate is .048572/\$100 evaluation; this rate should raise the same amount of revenue as last year
  - A resolution to adopt the effective rate will be presented at the meeting
4. **Review and discuss building plans for Itasca Station, including bidding procedures**
  - The board discussed the latest additions or changes they are working on with the architect
  - We let our attorney know that the process of competitive sealed proposals is the process we are going to use. They will provide additional information on the process of issuing a Request for Proposals.
5. **Discuss rules regarding public participation at Board meetings**
  - HB 2840 requires the board to allow public comments on each agenda item when that agenda item has been open for discussion. During open forum the public will still be able to address the board regarding either agenda or non-agenda items.
  - Until a resolution is finalized, the board will adhere to the 3 minutes per speaker as allowed during open forum
  - It was recommended that we look to adopt a 3 minute per comment limit and 30 minute total comment limit per agenda item
6. **Adjourn**
  - 4:55pm

Dated this the 19th day of September 2019.

  
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Joseph Manders, Secretary  
Emergency Services District No. 2  
Hill County, Texas