

1. POSITION DESCRIPTION

Position: Support Worker

Hours: Casual – hours negotiable

Award: SCHADS Award

Remuneration: Level 2 Paypoint 1 and Up

Directly Reports to: Supervisor or Director

Outasight support services **Vision** is to create the best possible outcomes for participants through a holistic individual approach with ongoing learning and supports.

Outasight support services **Mission** is to support participants with skill, respect and empowerment to fulfill their goals to live the life of their choosing.

All Outasight's operations and activities are built upon the **Values** of:

- **Understanding** - the impact of a person's disability and their choices
- **Empowerment**- using a person-centred approach and celebrating their achievements
- **Care coordination** – collaboration between participants and care teams to increase a person's capacity to navigate the NDIS
- **Respect** - for all aspects of a participant's life; values, beliefs, culture, along with personal characteristics around modesty and privacy
- **Inclusion** – so participants are given access to the supports they need to achieve their goals.

2. MAIN DUTIES/RESPONSIBILITIES

- Assist participants to perform activities of daily living, such as personal hygiene and meal preparation in line with their NDIS Plans.
- Encourage and support participants to develop and build capacity to increase their independence and personal skills, such as teaching of life skills.
- Assist participants to access the community and activities of interest.
- Provide emotional and practical support to the participant.
- Work collaboratively with other healthcare professionals to ensure all care needs meet the highest possible standards.
- Provide crisis intervention and support participants in crisis.
- Maintain accurate and up-to-date records and documentation.
- Adhere to all relevant policies and procedures including health & safety, privacy & confidentiality, and participant's rights.

3. QUALIFICATIONS

- Relevant vocational qualification such as Cert III or IV in Disability, Mental Health, Aged Care, Home and Community care or Individual Support

4. COMPETENCIES & EXPERIENCE

- Experience working in the disability/mental health sector.
- Have an understanding of the impact of disability and mental illness on a person's life, their families, and children.
- A passion for supporting people with a disability.
- Satisfactory practical written and verbal communication skills.
- Demonstrated capacity to work independently with honesty and integrity.
- Satisfactory computer skills.
- Drivers licence and own vehicle preferred
- NDIS Worker Screening Check.
- Hold a current CPR and/or First Aid Certificate.
- Satisfactory Police Criminal Record check.
- Working with Childrens Check.
- Completed NDIS Worker Orientation Module: "Quality, safety and you".



SUPPORT WORK

ACCEPTANCE OF POSITION

I hereby accept the position as outlined in the above points and agree to abide by the Action Services Australia values, policies and procedures.

Employee Name:

Employee Signature:

Date: