



**HOMEOWNERS' ASSOCIATION OF AUSTIN PARK**  
**2502 AUSTIN**  
**LEAGUE CITY, TX 77573**  
[theboard@austinparkhoa.com](mailto:theboard@austinparkhoa.com)

**Application for Home Improvements and Modifications**

In an effort to provide and protect each individual homeowner's rights and property values, it is required that any homeowner or group of owners considering improvement(s) and/or change(s) to their home or property submit an "Application for Home Improvements and Modifications" to the Homeowners Association of Austin Park, Inc. ("HOA"). If any change is made that has not been approved, the HOA has the right to require the homeowner to remove the improvement(s) and/or change(s) from the property. All applications must include a copy of any applicable city/county permits and a lot plan/survey which shows the house, lot lines, and easements. In addition, plans, sketches, drawings, illustrations, photographs, dimensions, and material samples should be provided to sufficiently describe the project in detail. If you should have any questions, please contact us at the email address provided above.

**HOMEOWNERS INFORMATION:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Home Phone #: \_\_\_\_\_ Work Phone #: \_\_\_\_\_  
Email Address: \_\_\_\_\_

**TYPE OF IMPROVEMENT OR MODIFICATION:**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Basketball Goal    | <input type="checkbox"/> Patio Cover    | <input type="checkbox"/> Solar Panels     |
| <input type="checkbox"/> Deck               | <input type="checkbox"/> Play Equipment | <input type="checkbox"/> Spa/Hot Tub      |
| <input type="checkbox"/> Fence              | <input type="checkbox"/> Pool           | <input type="checkbox"/> Sprinkler System |
| <input type="checkbox"/> Gazebo             | <input type="checkbox"/> Roof/Shingles  | <input type="checkbox"/> Storage Building |
| <input type="checkbox"/> Gutters            | <input type="checkbox"/> Satellite Dish | <input type="checkbox"/> Storm Door       |
| <input type="checkbox"/> Painting, Exterior | <input type="checkbox"/> Shutters       | <input type="checkbox"/> Trampoline       |
| <input type="checkbox"/> Patio              | <input type="checkbox"/> Siding         | <input type="checkbox"/> Other            |

If OTHER, please describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### PAINTING

Please state new paint color: \_\_\_\_\_  
Portion of house to be painted: \_\_\_\_\_  
Trim Color (includes soffit, fascia boards, and window trim): \_\_\_\_\_  
Accent Color (includes shutters, windows, hoods & exterior doors): \_\_\_\_\_  
Who will do the actual work? \_\_\_\_\_

### ROOF/SHINGLES

Color: \_\_\_\_\_ Materials: \_\_\_\_\_  
Who will do the work? \_\_\_\_\_

### SOLAR PANELS

Color \_\_\_\_\_  
State Number of panels: \_\_\_\_\_  
State location/placement on roof: \_\_\_\_\_

### STORAGE BUILDING

Height \_\_\_\_\_ Dimensions of building \_\_\_\_\_ Sq Ftg of Bldg \_\_\_\_\_  
State location/placement of building: \_\_\_\_\_  
Paint Color \_\_\_\_\_

### MATERIALS NECESSARY FOR PROPOSED IMPROVEMENT OR MODIFICATIONS

<input type="checkbox"/> Brick	Type: _____
<input type="checkbox"/> Cement	
<input type="checkbox"/> Electrical	Who will do electrical work? _____
	Phone number: _____
<input type="checkbox"/> Fence	Material: _____
<input type="checkbox"/> Lumber	Type: _____
<input type="checkbox"/> Pipe	
<input type="checkbox"/> Screen	Type: _____
<input type="checkbox"/> Other	Please describe: _____
	_____
	_____

**Please include a sample of all improvements! (Example: Paint chip/swabs/swatch, roofing shingles, siding sample, solar screen sample, etc.).**

THE HOA'S APPROVAL OF THIS APPLICATION AND THE PLANS ONLY CONSTITUTES COMPLIANCE OF THE PLANS WITH SUBDIVISION GUIDELINES, STANDARDS, PROTECTIVE COVENANTS, AND DEED RESTRICTIONS. THE HOA'S APPROVAL OF THIS APPLICATION DOES NOT RELIEVE THE APPLICANT FROM CONFORMANCE WITH FEDERAL OR STATE LAW, LOCAL CODES AND ORDINANCES, OR OTHER DESIGN CONSIDERATIONS WHICH ARE NEITHER REVIEWED NOR APPROVED BY THE HOA. APPLICANT FURTHER UNDERSTANDS THAT THE HOA DOES NOT REVIEW THE SUBMITTED PLANS FOR, IS NOT RESPONSIBLE AND MAY NOT BE HELD LIABLE FOR (1) THE STRUCTURAL INTEGRITY OR QUALITY OF ANY IMPROVEMENT OR MODIFICATION; (2) COMPLIANCE WITH GOVERNMENTAL REQUIREMENTS; OR (3) COMPLIANCE WITH ANY MECHANICAL OR ELECTRICAL DESIGN/REQUIREMENTS. APPLICANT HEREBY ACKNOWLEDGES AND REPRESENTS THAT APPLICANT IS FAMILIAR WITH THE DEED RESTRICTIONS AND RULES AND REGULATIONS FOR AUSTIN PARK AND THE PLANS SUBMITTED HERewith ARE, TO APPLICANT'S KNOWLEDGE, IN COMPLIANCE WITH THE DEED RESTRICTIONS AND RULES AND REGULATIONS FOR AUSTIN PARK, ALL APPLICABLE FEDERAL, STATE, AND LOCAL LAWS, AND ALL APPLICABLE RULES, REGULATIONS, GUIDELINES, AND ORDINANCES PROMULGATED BY A GOVERNMENTAL AGENCY. APPLICANT IS RESPONSIBLE FOR SECURING ANY AND ALL CITY PERMITS PRIOR TO WORK BEGINNING.

In signing this application, I certify that all the information provided by me in connection with my application, whether on this document or not, is true and complete. I understand that any misstatements, falsification or omission of information shall be grounds for denial of this application. **I further understand that the HOA has thirty (30) days upon receipt to review my application and I agree not to begin property improvements or modifications until the HOA notifies me, in writing, of their decision.** In the event the HOA fails to approve my plans and specifications within thirty (30) days after the receipt thereof, they shall be deemed to be disapproved. I have answered, truthfully, all questions pertaining to the proposed mentioned improvement or modification and have attached all samples, plans, and permits required.

HOMEOWNER'S SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**Please return application to:**

**[theboard@austinparkhoa.com](mailto:theboard@austinparkhoa.com) or**

Homeowners' Association of Austin Park, Inc.

2502 Austin

League City, TX 77573

### **HOA USE ONLY:**

Recommendation of the HOA ARC/Board: ☐ Approved

☐ Denied

HOA Signature #1: \_\_\_\_\_

Date: \_\_\_\_\_

HOA Signature #2: \_\_\_\_\_

Date: \_\_\_\_\_

HOA Signature #3: \_\_\_\_\_

Date: \_\_\_\_\_