# **Terms and Conditions of Business**

#### **PARTIES**

- (1) AMEA SERVICES UK LTD incorporated and registered in England and Wales with company number 12317921 whose registered office is at Hanover Buildings, 11-13 Hanover Street, Liverpool, L1 3DN (Supplier)
- (2) the company, firm or individual who has bought, or agreed to buy the Goods whose details are set out in the Order (Customer)

# **BACKGROUND**

- (A) The Supplier is in the business of providing the Available Goods and Services.
- **(B)** The Customer agrees to obtain and the Supplier agrees to provide the Services on the terms set out in this agreement.

#### 1. INTERPRETATION

The following definitions and rules of interpretation apply in these Conditions.

#### 1.1 DEFINITIONS:

Available Goods and Services: the services as set out in Schedule 1.

**Business Day:** a day other than a Saturday, Sunday or public holiday in England, when banks in London are open for business.

Commencement Date: has the meaning given in: Clause 2.2.

Conditions: these terms and conditions as amended from time to time in accordance with Clause 17.8.

**Contract:** the contract between the Supplier and the Customer for the supply of Goods and/or Services in accordance with these Conditions.

**Control:** has the meaning given in section 1124 of the Corporation Tax Act 2010, and the expression change of control shall be construed accordingly.

Controller, processor, data subject, personal data, personal data breach, processing and appropriate technical measures: as defined in the Data Protection Legislation.

**Customer:** the person or firm who purchases the Goods and/or Services from the Supplier.

**Data Protection Legislation:** the UK Data Protection Legislation and any other European Union legislation relating to personal data and all other legislation and regulatory requirements in force from time to time which apply to a party relating to the use of personal data (including, without limitation, the privacy of electronic communications).

**Deliverables:** the deliverables set out in the Order produced by the Supplier for the Customer.

**Delivery Location:** has the meaning given in *Clause 4.2*.

Force Majeure Event: has the meaning given to it in Clause 16.

**Goods:** the goods (or any part of them) set out in the Order.

**Goods Specification:** any specification for the Goods, including any relevant plans or drawings, that is agreed in writing by the Customer and the Supplier pursuant to the Order.

**Intellectual Property Rights:** patents, rights to inventions, copyright and related rights, moral rights, trade marks, business names and domain names, rights in get-up, goodwill and the right to sue for passing off, rights in designs, rights in computer software, database rights, rights to use, and protect the confidentiality of, confidential information (including know-how and trade secrets), and all other intellectual property rights, in each case whether registered or unregistered and including all applications and rights to apply for and be granted, renewals or extensions of, and rights to claim priority from, such rights and all similar or equivalent rights or forms of protection which subsist or will subsist now or in the future in any part of the world.

**Order:** the Customer's order for the supply of Goods and/or Services, as set out in the Customer's purchase order form, the Supplier's written confirmation of the Goods and/or Services (with any additional quotation as the case may be) pursuant to Clause 2.2.

**Schedule of Rates:** the rates charged by the Supplier to the Customer for the Services as set out in Schedule 2 or advised by the Supplier to the Customer from time to time.

**Services:** the services, including the Deliverables, supplied by the Supplier to the Customer as set out in the Service Specification.

**Service Specification:** the description or specification for the Services provided in writing by the Supplier to the Customer pursuant to the Order.

**Supplier Materials:** has the meaning given in *Clause 8.1(h)*.

**UK Data Protection Legislation:** all applicable data protection and privacy legislation in force from time to time in the UK including the General Data Protection Regulation ((EU) 2016/679); the Data Protection Act 2018; the Privacy and Electronic Communications Directive (2002/58/EC) (as updated by Directive 2009/136/EC) and the Privacy and Electronic Communications Regulations 2003 (SI 2003/2426) as amended.

# **1.2** Interpretation:

- (a) A person includes a natural person, corporate or unincorporated body (whether or not having separate legal personality).
- **(b)** A reference to a party includes its successors and permitted assigns.
- (c) A reference to a statute or statutory provision is a reference to it as amended or re-enacted. A reference to a statute or statutory provision includes all subordinate legislation made under that statute or statutory provision.
- (d) Any words following the terms **including**, **include**, **in particular**, **for example** or any similar expression shall be construed as illustrative and shall not limit the sense of the words, description, definition, phrase or term preceding those terms.
- (e) With the exception of Clause 17.2, a reference to writing or written includes fax and email.

#### 2. BASIS OF CONTRACT

- **2.1** The Order constitutes an offer by the Customer to purchase Goods and/or Services in accordance with these Conditions.
- **2.2** The Order shall only be deemed to be accepted when the Customer agrees in writing to accept the Supplier's written confirmation of the Order at which point and on which date the Contract shall come into existence (**Commencement Date**).
- **2.3** Any samples, drawings, descriptive matter or advertising issued by the Supplier and any descriptions of the Goods or illustrations or descriptions of the Services contained in the Supplier's catalogues or brochures are issued or published for the sole purpose of giving an approximate idea of the Services and/or Goods described in them. They shall not form part of the Contract or have any contractual force until the Customer accepts the Supplier's written confirmation of the Order in accordance with Clause 2.2.
- **2.4** These Conditions apply to the Contract to the exclusion of any other terms that the Customer seeks to impose or incorporate, or which are implied by law, trade custom, practice or course of dealing.

- **2.5** Any quotation given by the Supplier shall not constitute an offer, and is only valid for a period of 30 Business Days from its date of issue.
- **2.6** All of these Conditions shall apply to the supply of both Goods and Services except where application to one or the other is specified.

#### 3. GOODS

- **3.1** The Goods are described and designed by the Supplier (including any functionality) as set out in the Goods Specification provided by the Supplier to the Customer pursuant to the Order and agreed in writing by the Customer.
- **3.2** To the extent that the Goods are to be manufactured in accordance with a Goods Specification, the Customer shall indemnify the Supplier against all liabilities, costs, expenses, damages and losses (including any direct, indirect or consequential losses, loss of profit, loss of reputation and all interest, penalties and legal costs (calculated on a full indemnity basis) and all other professional costs and expenses) suffered or incurred by the Supplier arising out of or in connection with any claim made against the Supplier for actual or alleged infringement of a third party's intellectual property rights arising out of or in connection with the Supplier's use of the Goods Specification. This *Clause 3.2* shall survive termination of the Contract.
- **3.3** The Supplier reserves the right to amend the Goods Specification if required by any applicable statutory or regulatory requirement, and the Supplier shall notify the Customer in any such event.

# 4. DELIVERY/COLLECTION OF GOODS

- **4.1** the Supplier shall ensure that:
- (a) each delivery or collection of the Goods is accompanied by a delivery note, a collection note or a sign off sheet which show the particulars of the Order;
- **(b)** where a sign off sheet is provided under Clause 4.1(a) that all aspects of the Order have been completed in full by the Supplier; and
- (c) it states clearly on the delivery note any requirement for the Customer to return any packaging material to the Supplier. The Customer shall make any such packaging materials available for collection at such times as the Supplier shall reasonably request. Returns of packaging materials shall be at the Supplier's expense.
- **4.2** The Supplier shall deliver the Goods to the location set out in the Order or such other location as the parties may agree (**Delivery Location**) at any time after the Supplier notifies the Customer that the Goods are ready, or the Customer shall collect the Goods from the Supplier's at the location set out in the Order (**Collection Location**) within three Business Days of the Supplier notifying the Customer that the Goods are ready.
- **4.3** Where Goods are delivered by the Supplier to a Delivery Location, delivery of the Goods shall be completed on the signature of a delivery note at the Delivery Location, however, where Goods are collected by the Customer from the Collection Location delivery shall be completed when the Customer signs the delivery or collection note at the Collection Location. If the Delivery Location will be a third party location such as a shipyard, the provisions of this Clause 4.3 concerning delivery shall apply irrespective of whether the delivery note is signed by the Customer or by a representative of the third party location who will then forward the Goods to the Customer,
- **4.4** Any dates quoted for delivery of the Goods are approximate only, and the time of delivery is not of the essence. The Supplier shall not be liable for any delay in delivery of the Goods that is caused by a Force Majeure Event, any delay in delivery caused by a delay on the part of any of the Supplier's third party couriers or the Supplier's suppliers or the Customer's failure to provide the Supplier with adequate delivery instructions, access to the Delivery Location or any other instructions that are relevant to the supply of the Goods.
- **4.5** If the Supplier fails to deliver the Goods, its liability shall be limited to the costs and expenses incurred by the Customer in obtaining replacement goods of similar description and quality in the cheapest market available, less the price of the Goods. The Supplier shall have no liability for any failure to deliver the Goods to the extent that such failure is caused by a Force Majeure Event or the Customer's failure to provide the Supplier with adequate delivery instructions for the Goods, access to the Delivery Location or any relevant instruction related to the supply of the Goods.

- **4.6** If the Customer fails to either take or accept delivery of the Goods or collect the Goods within three Business Days of the Supplier notifying the Customer that the Goods are ready, then except where such failure or delay is caused by a Force Majeure Event or by the Supplier's failure to comply with its obligations under the Contract in respect of the Goods:
- (a) delivery or collection of the Goods shall be deemed to have been completed at 9.00 am on the third Business Day following the day on which the Supplier notified the Customer that the Goods were ready; and
- **(b)** the Supplier shall store the Goods until delivery or collection takes place, and charge the Customer for all related costs and expenses (including insurance).
- **4.7** If ten Business Days after the day on which the Supplier notified the Customer that the Goods were ready for delivery or collection the Customer has not taken or accepted delivery of or collected them, the Supplier may resell or otherwise dispose of part or all of the Goods and, after deducting reasonable storage and selling costs, charge the Customer for any shortfall below the price of the Goods.
- **4.8** The Supplier may deliver the Goods by instalments or agree with the Customer in writing that the Goods may be collected by instalments, which in each case shall be invoiced and paid for separately. Each instalment shall constitute a separate contract. Any delay in delivery or defect in an instalment shall not entitle the Customer to cancel any other instalment.

#### 5. QUALITY OF GOODS

- **5.1** The Supplier warrants that on delivery and for a period of 6 months from the date of delivery (**Warranty Period**), the Goods shall:
- (a) conform in all material respects with the Goods Specification;
- (b) be free from material defects in design, material and workmanship; and
- (c) be of satisfactory quality (within the meaning of the Sale of Goods Act 1979); and
- (d) be fit for any purpose held out by the Supplier.
- **5.2** Subject to *Clause 5.3*, the Supplier shall, at its option, maintain, repair or replace the defective Goods, or refund the price of the defective Goods in full if:
- (a) the Customer gives notice in writing during the Warranty Period within a reasonable time of discovery that some or all of the Goods do not comply with the warranty set out in *Clause 5.1*;
- (b) the Supplier is given a reasonable opportunity of examining such Goods; and
- (c) the Customer (if asked to do so by the Supplier) returns such Goods to the Supplier's place of business at the Customer's cost.
- **5.3** The Supplier shall not be liable for the Goods' failure to comply with the warranty in *Clause 5.1* if:
- (a) the Customer makes any further use of such Goods after giving a notice in accordance with Clause 5.2;
- **(b)** the defect arises because the Customer failed to follow the Supplier's oral or written instructions as to the storage, installation, commissioning, use or maintenance of the Goods or (if there are none) good trade practice;
- (c) the Customer alters or repairs such Goods without the written consent of the Supplier;
- (d) the defect arises as a result of fair wear and tear, wilful damage, negligence, or abnormal working conditions; or
- (e) the Goods differ from their description or the Goods Specification as a result of changes made to ensure they comply with applicable statutory or regulatory standards.
- **5.4** Where the Supplier provides maintenance, repair or replacement services in respect of the Goods during the Warranty Period under Clause 5.2, the Supplier shall be responsible for the costs the Supplier incurs in order to maintain, repair or replace those Goods on a time and materials basis, however, the Customer shall be liable for any travel, accommodation and subsistence expenses incurred by the Supplier or any third parties engaged by the Supplier in respect of the maintenance, repair or replacement of the Goods under Clause 5.2.
- **5.5** Except as provided in this *Clause 5*, the Supplier shall have no liability to the Customer in respect of the Goods' failure to comply with the warranty set out in *Clause 5.1*.
- **5.6** The terms of these Conditions shall apply to any repaired or replacement Goods supplied by the Supplier.

#### 6. TITLE AND RISK

- **6.1** The risk in the Goods shall pass to the Customer on completion of delivery or collection in accordance with Clause 4.3.
- **6.2** Title to the Goods shall not pass to the Customer until the Supplier receives payment in full in cleared funds for the Goods.
- **6.3** Until title to the Goods has passed to the Customer, the Customer shall:
- (a) store the Goods separately from all other goods held by the Customer so that they remain readily identifiable as the Supplier's property;
- (b) not remove, deface or obscure any identifying mark or packaging on or relating to the Goods;
- (c) maintain the Goods in satisfactory condition and keep them insured against all risks for their full price on the Supplier's behalf from the date of delivery;
- (d) notify the Supplier immediately if it becomes subject to any of the events listed in *Clause 14.2(b)* to *Clause 14.2(d)*; and
- (e) give the Supplier such information relating to the Goods as the Supplier may require from time to time.
- **6.4** If before title to the Goods passes to the Customer the Customer becomes subject to any of the events listed in *Clause 14.2(b)* to *Clause 14.2(d)*, then, without limiting any other right or remedy the Supplier may have the Supplier may at any time:
- (a) require the Customer to deliver up all Goods in its possession which have not been resold, or irrevocably incorporated into another product; and
- **(b)** if the Customer fails to do so promptly, enter any premises of the Customer or of any third party where the Goods are stored in order to recover them.

#### 7. SUPPLY OF SERVICES

- **7.1** The Supplier shall supply the Services to the Customer in accordance with the Service Specification in all material respects.
- **7.2** The Supplier shall use all reasonable endeavours to meet any performance dates for the Services specified in the Supplier's written confirmation to the Order, but any such dates shall be estimates only and time shall not be of the essence for the performance of the Services. The Supplier shall not be liable to the Customer for any failure to meet any performance dates specified in the Supplier's written confirmation to the Order caused by matters outside of the Supplier's control, including but not limited to, delays caused by third parties working at the Location or the Supplier's premises or delays in completion of any works by a third party on which the Supplier's performance dates for the Services are contingent.
- **7.3** The Supplier reserves the right to amend the Service Specification if necessary to comply with any applicable law or regulatory requirement, or if the amendment will not materially affect the nature or quality of the Services, and the Supplier shall notify the Customer in any such event.
- 7.4 The Supplier warrants to the Customer that the Services will be provided using reasonable care and skill.

#### 8. CUSTOMER'S OBLIGATIONS

- **8.1** The Customer shall:
- (a) ensure that the terms of the Order are complete and accurate;
- (b) co-operate with the Supplier in all matters relating to the Services;
- (c) provide the Supplier, its employees, agents, consultants and subcontractors, with access to the Customer's premises, office accommodation and other facilities as reasonably required by the Supplier to provide the Services;
- (d) provide the Supplier with such information and materials as the Supplier may reasonably require in order to supply the Services, and ensure that such information is complete and accurate in all material respects;
- (e) prepare the Customer's premises for the supply of the Services;
- **(f)** obtain and maintain all necessary licences, permissions and consents which may be required for the Services before the date on which the Services are to start;
- (g) comply with all applicable laws, including health and safety laws;
- (h) keep all materials, equipment, documents and other property of the Supplier (Supplier Materials) at the

Customer's premises in safe custody at its own risk, maintain the Supplier Materials in good condition until returned to the Supplier, and not dispose of or use the Supplier Materials other than in accordance with the Supplier's written instructions or authorisation; and

- (i) comply with any additional obligations as set out in the Service Specification and the Goods Specification.
- **8.2** If the Supplier's performance of any of its obligations under the Contract is prevented or delayed by any act or omission by the Customer or failure by the Customer to perform any relevant obligation (**Customer Default**):
- (a) without limiting or affecting any other right or remedy available to it, the Supplier shall have the right to suspend performance of the Services until the Customer remedies the Customer Default, and to rely on the Customer Default to relieve it from the performance of any of its obligations in each case to the extent the Customer Default prevents or delays the Supplier's performance of any of its obligations;
- **(b)** the Supplier shall not be liable for any costs or losses sustained or incurred by the Customer arising directly or indirectly from the Supplier's failure or delay to perform any of its obligations as set out in this *Clause 8.2*; and
- (c) the Customer shall reimburse the Supplier on written demand for any costs or losses sustained or incurred by the Supplier arising directly or indirectly from the Customer Default.

#### 9. CHARGES AND PAYMENT

- **9.1** The price for Goods:
- (a) shall be calculated on a time and materials basis and be set out in the Order or confirmed in writing by the Supplier to the Customer; and
- **(b)** shall be exclusive of all costs and charges of packaging, insurance, transport of the Goods, travel expenses (including all costs of fuel, airfare, accommodation and subsistence) which shall be invoiced to the Customer.
- **9.2** The charges for Services shall be;
- (a) calculated in accordance with the Supplier's daily fee rates, as set out in Supplier's written acceptance to the Order and its Schedule of Rates provided to the Customer (as varied from time to time) on the basis of a tenhour day with full, uninterrupted access, worked on Business Days;
- (b) the Supplier shall be entitled to charge an overtime rate in accordance with its Schedule of Rates provided to the Customer (as varied from time to time) on a pro-rata basis for each part day or for any time worked by individuals whom it engages on the Services outside the hours referred to in  $Clause\ 9.2(a)$ ; and
- (c) the Supplier shall be entitled to charge the Customer for any expenses reasonably incurred by the individuals whom the Supplier engages in connection with the Services including travelling expenses, hotel costs, subsistence and any associated expenses, and for the cost of services provided by third parties and required by the Supplier for the performance of the Services, and for the cost of any materials.
- **9.3** The Supplier reserves the right to:
- (a) increase the charges for the Services on an annual basis with effect from each anniversary of the Commencement Date in line with the percentage increase in the Retail Prices Index in the preceding 12-month period and the first such increase shall take effect on the first anniversary of the Commencement Date and shall be based on the latest available figure for the percentage increase in the Retail Prices Index;
- **(b)** increase the price of the Goods, by giving notice to the Customer at any time before delivery, to reflect any increase in the cost of the Goods to the Supplier that is due to:
  - (i) any factor beyond the control of the Supplier (including foreign exchange fluctuations, increases in taxes and duties, and increases in labour, materials and other manufacturing costs);
  - (ii) any request by the Customer to change the delivery date(s), quantities or types of Goods ordered, or the Goods Specification; or
  - (iii) any delay caused by any instructions of the Customer in respect of the Goods or failure of the Customer to give the Supplier adequate or accurate information or instructions in respect of the Goods.
- **9.4** In respect of Goods, the Supplier shall invoice the Customer 50% of the charges upon the Supplier's written acceptance of the Order, with the remaining 50% invoiced any time after completion of delivery. In respect of Services, the Supplier shall invoice the Customer as soon as is reasonably practicable following completion of the Services.
- **9.5** The Customer shall pay each invoice submitted by the Supplier:
- (a) within 30 days of the date of the invoice; and

- **(b)** in full and in cleared funds to a bank account nominated in writing by the Supplier, and time for payment shall be of the essence of the Contract.
- **9.6** All amounts payable by the Customer under the Contract are exclusive of amounts in respect of value added tax chargeable from time to time (**VAT**). Where applicable, where any taxable supply for VAT purposes is made under the Contract by the Supplier to the Customer, the Customer shall, on receipt of a valid VAT invoice from the Supplier, pay to the Supplier such additional amounts in respect of VAT as are chargeable on the supply of the Services or Goods at the same time as payment is due for the supply of the Services or Goods. Where the Customer is VAT exempt, the Supplier will produce a VAT exemption certificate upon request of the Customer.
- **9.7** If the Customer fails to make a payment due to the Supplier under the Contract by the due date, then, without limiting the Supplier's remedies under *Clause 14* (Termination), the Customer shall pay interest on the overdue sum from the due date until payment of the overdue sum, whether before or after judgment. Interest under this *Clause 9.7* will accrue each day at 4% a year above the Bank of England's base rate from time to time, but at 4% a year for any period when that base rate is below 0%.
- **9.8** All amounts due under the Contract shall be paid in full without any set-off, counterclaim, deduction or withholding (other than any deduction or withholding of tax as required by law).

# **10. INTELLECTUAL PROPERTY RIGHTS**

- **10.1** All Intellectual Property Rights in or arising out of or in connection with the Services shall be owned by the Supplier which for the avoidance of doubt shall include but not be limited to any designs, CAD drawings or other drawings.
- **10.2** The Customer grants the Supplier a fully paid-up, non-exclusive, royalty-free non-transferable licence to copy and modify any materials provided by the Customer to the Supplier for the term of the Contract for the purpose of providing the Services to the Customer.

# 11. DATA PROTECTION

- 11.1 Both parties will comply with all applicable requirements of the Data Protection Legislation. This *Clause 11* is in addition to, and does not relieve, remove or replace, a party's obligations or rights under the Data Protection Legislation. In this *Clause 11*, **Applicable Laws** means (for so long as and to the extent that they apply to the Supplier) the law of the European Union, the law of any member state of the European Union and/or Domestic UK Law; and **Domestic UK Law** means the UK Data Protection Legislation and any other law that applies in the UK.
- **11.2** The parties acknowledge that for the purposes of the Data Protection Legislation, the Supplier is the controller and the Customer is the processor. Schedule 3 sets out the scope, nature and purpose of processing by the Customer, the duration of the processing and the types of Personal Data and categories of Data Subject (as defined in the Data Protection Legislation).
- **11.3** Without prejudice to the generality of *Clause 11.1*, the Supplier will ensure that it has all necessary appropriate consents and notices in place to enable lawful transfer of the personal data to the Customer for the duration and purposes of the Contract.
- **11.4** Without prejudice to the generality of *Clause 11.1*, the Customer shall, in relation to any personal data processed in connection with the performance by the Customer of its obligations under the Contract:
- (a) process that personal data only on the documented written instructions of the Supplier which are set out in Schedule 3 unless the Customer is required by Applicable Laws to otherwise process that personal data. Where the Customer is relying on Applicable Laws as the basis for processing personal data, the Customer shall promptly notify the Supplier of this before performing the processing required by the Applicable Laws unless those Applicable Laws prohibit the Customer from so notifying the Supplier;
- (b) ensure that it has in place appropriate technical and organisational measures, reviewed and approved by the Supplier, to protect against unauthorised or unlawful processing of personal data and against accidental loss or destruction of, or damage to, personal data, appropriate to the harm that might result from the unauthorised or unlawful processing or accidental loss, destruction or damage and the nature of the data to be protected, having regard to the state of technological development and the cost of implementing any measures (those

measures may include, where appropriate, pseudonymising and encrypting personal data, ensuring confidentiality, integrity, availability and resilience of its systems and services, ensuring that availability of and access to personal data can be restored in a timely manner after an incident, and regularly assessing and evaluating the effectiveness of the technical and organisational measures adopted by it);

- (c) ensure that all personnel who have access to and/or process personal data are obliged to keep the personal data confidential; and
- (d) not transfer any personal data outside of the European Economic Area unless the prior written consent of the Supplier has been obtained and the following conditions are fulfilled:
  - (i) the Supplier or the Customer has provided appropriate safeguards in relation to the transfer;
  - (ii) the data subject (as defined in the Data Protection Legislation) has enforceable rights and effective legal remedies;
  - (iii) the Customer complies with its obligations under the Data Protection Legislation by providing an adequate level of protection to any personal data that is transferred; and
  - (iv) the Customer complies with reasonable instructions notified to it in advance by the Supplier with respect to the processing of the personal data;
- **(e)** assist the Supplier, at the Supplier's cost, in responding to any request from a data subject and in ensuring compliance with its obligations under the Data Protection Legislation with respect to security, breach notifications, impact assessments and consultations with supervisory authorities or regulators;
- (f) notify the Supplier without undue delay on becoming aware of a personal data breach;
- (g) at the written direction of the Supplier, delete or return personal data and copies thereof to the Supplier on termination of the Contract unless required by Applicable Law to store the personal data; and
- (h) maintain complete and accurate records and information to demonstrate its compliance with this *Clause 11* and immediately inform the Supplier if, in the opinion of the Customer, an instruction infringes the Data Protection Legislation.
- **11.5** The Supplier does not consent to the Customer appointing any third party processor of personal data under the Contract.
- **11.6** Either party may, at any time on not less than 30 days' notice, revise this *Clause 11* by replacing it with any applicable controller to processor standard clauses or similar terms forming part of an applicable certification scheme (which shall apply when replaced by attachment to the Contract).

# 12. CONFIDENTIALITY

- **12.1** Each party undertakes that it shall not at any time during the Contract, and for a period of two years after termination of the Contract, disclose to any person any confidential information concerning the business, affairs, customers, clients or suppliers of the other party, except as permitted by *Clause 12.2*.
- **12.2** Each party may disclose the other party's confidential information:
- (a) to its employees, officers, representatives, subcontractors or advisers who need to know such information for the purposes of carrying out the party's obligations under the Contract. Each party shall ensure that its employees, officers, representatives, subcontractors or advisers to whom it discloses the other party's confidential information comply with this *Clause 12*; and
- (b) as may be required by law, a court of competent jurisdiction or any governmental or regulatory authority.
- **12.3** Neither party shall use the other party's confidential information for any purpose other than to perform its obligations under the Contract.

### 13. LIMITATION OF LIABILITY

- **13.1** The Supplier has obtained employers liability insurance cover and public liability insurance cover in respect of its own legal liability each for individual claims not exceeding £5,000,000 per claim, products liability insurance cover in respect of its own legal liability for individual claims and/or claims in the aggregate not exceeding £5,000,000 per claim, and professional indemnity cover in respect of its own legal liability for individual claims and/or claims in the aggregate not exceeding £5,000,000 per claim. The limits and exclusions in this clause reflect the insurance cover the Supplier has been able to arrange and the Customer is responsible for making its own arrangements for the insurance of any excess loss.
- 13.2 The restrictions on liability in this Clause 13 apply to every liability arising under or in connection with the

Contract including liability in contract, tort (including negligence), misrepresentation, restitution or otherwise.

- 13.3 Nothing in the Contract limits any liability which cannot legally be limited, including liability for:
- (a) death or personal injury caused by negligence;
- (b) fraud or fraudulent misrepresentation; and
- (c) breach of the terms implied by section 12 of the Sale of Goods Act 1979 or section 2 of the Supply of Goods and Services Act 1982 (title and quiet possession).
- **13.4** Subject to *Clause 13.3*, the Supplier's total liability to the Customer shall not exceed the charges.
- **13.5** This *Clause 13.5* sets out specific heads of excluded loss:
- (a) Subject to Clause 13.3, the types of loss listed in Clause 13.5(b) are wholly excluded by the parties.
- **(b)** The following types of loss are wholly excluded:
  - (i) loss of profits;
  - (ii) loss of sales or business;
  - (iii) loss of agreements or contracts;
  - (iv) loss of anticipated savings; and
  - (v) indirect or consequential loss.
- **13.6** Each party acknowledges and agrees that the Supplier shall not be liable for any delay in the Services being provided due to;
- (a) the location at which the Services are to be provided (Location) having not being prepared in a satisfactory manner by the Customer or a third party providing work at the Location prior to the arrival of the Supplier;
- (b) the Location being occupied by the Customer or a third party which would prevent the Supplier providing the Services;
- (c) the Location not being a safe working environment, In each case as determined by the Supplier in its sole discretion.
- **13.7** Each party further acknowledges and agrees that should the Location become unsafe during the provision of Services as determined by the Supplier in its sole discretion then the Supplier may stop the provision of Services on verbal notice until such time as the Supplier determines in its sole discretion that the Location is a safe environment in which the Services can be provided and where the Supplier stops the provision of Services the Customer shall be pay all outstanding charges immediately and continue to pay the daily rates of the Supplier and any Expenses as agreed between the parties in the Order or any written confirmation provided by the Supplier in response to the Order.
- **13.8** Unless the Customer notifies the Supplier that it intends to make a claim in respect of an event within the notice period, the Supplier shall have no liability for that event. The notice period for an event shall start on the day on which the Customer became, or ought reasonably to have become, aware of the event having occurred and shall expire 12 months from that date. The notice must be in writing and must identify the event and the grounds for the claim in reasonable detail.
- **13.9** This *Clause 13* shall survive termination of the Contract.

#### 14. TERMINATION

- **14.1** Without affecting any other right or remedy available to it, the Supplier may terminate the Contract by giving the other party not less than 1 months' written notice.
- **14.2** Without affecting any other right or remedy available to it, the Supplier may terminate the Contract with immediate effect by giving written notice to the Customer if:
- (a) the Customer commits a material breach of its obligations under the Contract and (if such breach is remediable) fails to remedy that breach within 15 days after receipt of notice in writing to do so;
- (b) the Customer takes any step or action in connection with its entering administration, provisional liquidation or any composition or arrangement with its creditors (other than in relation to a solvent restructuring), being wound up (whether voluntarily or by order of the court, unless for the purpose of a solvent restructuring), having a receiver appointed to any of its assets or ceasing to carry on business or, if the step or action is taken in another jurisdiction, in connection with any analogous procedure in the relevant jurisdiction;

- (c) the Customer suspends, or threatens to suspend, or ceases or threatens to cease to carry on all or a substantial part of its business; or
- (d) the Customer's financial position deteriorates to such an extent that in the terminating party's opinion the other party's capability to adequately fulfil its obligations under the Contract has been placed in jeopardy.
- **14.3** Without affecting any other right or remedy available to it, the Supplier may terminate the Contract with immediate effect by giving written notice to the Customer if:
- (a) the Customer fails to pay any amount due under the Contract on the due date for payment; or
- **(b)** there is a change of Control of the Customer.
- **14.4** Without affecting any other right or remedy available to it, the Supplier may suspend the supply of Services or any or all further deliveries of Goods under the Contract or any other contract between the Customer and the Supplier if the Customer fails to pay any amount due under the Contract on the due date for payment, the Customer becomes subject to any of the events listed in *Clause 14.2(b)* to *Clause 14.2(d)*, or the Supplier reasonably believes that the Customer is about to become subject to any of them.

#### 15. CONSEQUENCES OF TERMINATION

# **15.1** On termination of the Contract:

- (a) the Customer shall immediately pay to the Supplier all of the Supplier's outstanding unpaid invoices and interest and, in respect of Services and/or Goods supplied but for which no invoice has been submitted, the Supplier shall submit an invoice, which shall be payable by the Customer immediately on receipt;
- **(b)** the Customer shall return all of the Supplier Materials and any Deliverables or Goods which have not been fully paid for. If the Customer fails to do so, then the Supplier may enter the Customer's premises and take possession of them. Until they have been returned, the Customer shall be solely responsible for their safe keeping and will not use them for any purpose not connected with this Contract.
- **15.2** Termination of the Contract shall not affect any rights, remedies, obligations and liabilities of the parties that have accrued up to the date of termination, including the right to claim damages in respect of any breach of the Contract which existed at or before the date of termination.
- **15.3** Any provision of the Contract that expressly or by implication is intended to have effect after termination or expiry shall continue in full force and effect.

### 16. FORCE MAJEURE

Neither party shall be in breach of the Contract nor liable for delay in performing or failure to perform, any of its obligations under the Contract if such delay or failure result from events, circumstances or causes beyond its reasonable control (a **Force Majeure Event**).

# 17. GENERAL

# 17.1 Assignment and other dealings

- (a) The Supplier may at any time assign, mortgage, charge, subcontract, delegate, declare a trust over or deal in any other manner with any or all of its rights and obligations under the Contract.
- **(b)** The Customer shall not assign, transfer, mortgage, charge, subcontract, delegate, declare a trust over or deal in any other manner with any of its rights and obligations under the Contract without the prior written consent of the Supplier.

# 17.2 Notices.

- (a) Any notice given to a party under or in connection with the Contract shall be in writing and shall be:
  - (i) delivered by hand or by pre-paid first-class post or other next working day delivery service at its registered office (if a company) or its principal place of business (in any other case); or
  - (ii) sent by fax to its main fax number.
- **(b)** Any notice shall be deemed to have been received:
  - (i) if delivered by hand, on signature of a delivery receipt or at the time the notice is left at the proper address; and
  - (ii) if sent by pre-paid first-class post or other next working day delivery service, at 9.00am on the second Business Day after posting or at the time recorded by the delivery service; and
  - (iii) if sent by fax, at the time of transmission, or, if this time falls outside business hours in the place

- of receipt, when business hours resume. In this *Clause 17.2(b)(iii)*, business hours means 9.00am to 5.00pm Monday to Friday on a day that is not a public holiday in the place of receipt.
- (c) This *Clause 17.2* does not apply to the service of any proceedings or other documents in any legal action or, where applicable, any arbitration or other method of dispute resolution.
- **17.3 Severance.** If any provision or part-provision of the Contract is or becomes invalid, illegal or unenforceable, it shall be deemed modified to the minimum extent necessary to make it valid, legal and enforceable. If such modification is not possible, the relevant provision or part-provision shall be deemed deleted. Any modification to or deletion of a provision or part-provision under this *Clause 17.3* shall not affect the validity and enforceability of the rest of the Contract.
- **17.4 Waiver.** A waiver of any right or remedy under the Contract or by law is only effective if given in writing and shall not be deemed a waiver of any subsequent right or remedy. A failure or delay by a party to exercise any right or remedy provided under the Contract or by law shall not constitute a waiver of that or any other right or remedy, nor shall it prevent or restrict any further exercise of that or any other right or remedy. No single or partial exercise of any right or remedy provided under the Contract or by law shall prevent or restrict the further exercise of that or any other right or remedy.
- **17.5 No partnership or agency.** Nothing in the Contract is intended to, or shall be deemed to, establish any partnership or joint venture between the parties, constitute either party the agent of the other, or authorise either party to make or enter into any commitments for or on behalf of the other party.

#### 17.6 Entire agreement.

- (a) The Contract constitutes the entire agreement between the parties and supersedes and extinguishes all previous agreements, promises, assurances, warranties, representations and understandings between them, whether written or oral, relating to its subject matter.
- (b) Each party acknowledges that in entering into the Contract it does not rely on, and shall have no remedies in respect of any statement, representation, assurance or warranty (whether made innocently or negligently) that is not set out in the Contract. Each party agrees that it shall have no claim for innocent or negligent misrepresentation based on any statement in the Contract.
- (c) Nothing in this clause shall limit or exclude any liability for fraud.

# 17.7 Third party rights.

Unless it expressly states otherwise, the Contract does not give rise to any rights under the Contracts (Rights of Third Parties) Act 1999 to enforce any term of the Contract.

- **17.8 Variation.** Except as set out in these Conditions, no variation of the Contract shall be effective unless it is agreed in writing and signed by the parties (or their authorised representatives).
- **17.9 Governing law.** The Contract and any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with it or its subject matter or formation shall be governed by and construed in accordance with the law of England and Wales.
- **17.10** Jurisdiction. Each party irrevocably agrees that the courts of England and Wales shall have exclusive jurisdiction to settle any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with the Contract or its subject matter or formation.

#### SCHEDULE 1 – AVAILABLE GOODS AND SERVICES

The Supplier can provide the following Goods and Services:

# 1) Goods:

#### **Control panel manufacture:**

- Design, manufacture and installation of all types of electrical control panel, including but not limited to:
- Motor control centres
- Distribution boards
- Valve control centres
- Battery charging systems

# User programs:

Programmable logic controller ("PLC") and human machine interface ("HMI") user programs, based for
example on a PLC based control panel, using software licensed from PLC or HMI manufacturers and
created within a third party's licensed software to suit the Customer's application

# 2) Services:

#### **Electrical installations:**

Installation works for all types of marine electrical engineered works. Teams of engineers available to travel to any location complete with supervisory employees to organise and liaise with project and vessel management. Installation works are carried out in line with current regulations and include complete test and inspection paperwork upon completion.

# **Electrical and electronic repairs:**

Engineers to attend, diagnose and rectify faults on all types of marine electrical, electronic and IT based marine systems.

Systems include but are not limited to; diesel generators; diesel and electric propulsion systems; switchboard and distribution systems; programmable logic controller and human machine interface based faults; alarm and monitoring systems; bridge equipment and navigation systems; generic control panels; drives and controls; instrumentation; heating ventilation and air conditioning; starters and motor controls; refrigeration; fire detection; CCTV systems; IT and AV repairs; electrical maintenance services; power quality analysis; periodic thermal surveys; switchboard and control panel condition checks; circuit breaker primary and secondary injection tests; surveys and inspections to classification requirements; and routine maintenance.

# Software and automation:

Automation and control team engineering solutions to almost any marine application, including but not limited to; alarm and monitoring systems; heating ventilation and air conditioning; and refrigeration.

Please enquire regarding repairs of existing equipment.

# Spare parts:

The Supplier holds a stock of critical electrical items and can arrange delivery of stocked and unstocked items.

#### Customer support:

The Supplier can respond quickly and efficiently to any electrical issues the Customer is experiencing.

# IT/AV services:

Complete turn key solution to the Customer's IT needs whether one off, onsite, remote repair or a fully project managed migration/installation.

The Supplier has expertise in; windows servers; Hyper-V; hybrid cloud/full cloud; active directory; SQL server

Exchange 2010 > 2019; network switches; satellite internet & 4G internet; MS office Windows XP > 10; and WiFi.

Next generation of immersive, content rich, digital infotainment systems with the ability to deliver worldwide TV, VOD, radio, audio books, music and more, to fixed location devices and mobile devices. Infotainment is customisable and intergratable into your compatible project management software (PMS) system.

A full IP phone system with low call cost in any location (satellite internet 4G dependent) with a range of handsets.

# **Project management services:**

Project managers to liaise with other trades, ship management and classification societies to ensure all project specifications are adhered to and delivered safely on time and within budget.

# **Electrical design:**

Full systems including CAD drawings and load analysis.