



Please fill out the top portion of form and email to the address below  
Closing amounts will be emailed within 2 business days

### CLOSING INFO

ADDRESS \_\_\_\_\_ ACCT # \_\_\_\_\_ W/S

SELLER \_\_\_\_\_

BUYER \_\_\_\_\_

BUYER MAILING ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

CLOSING DATE \_\_\_\_\_ TIME \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

LAWYER ☐ REALTOR ☐

PHONE # \_\_\_\_\_

EMAIL \_\_\_\_\_

### INTERNAL OFFICE USE ONLY

WATER ACCOUNT			SEWER ACCOUNT		
MONTH BILLED	PERIOD COVERS	AMOUNT DUE	MONTH BILLED	PERIOD COVERS	AMOUNT DUE

<p>Make checks payable to:</p> <p><b>Water Commissioners Town of Waterford</b></p> <p>Customer # in memo of check</p>	<p>Make checks payable to:</p> <p><b>Sewer District # 1</b></p> <p>Customer # in memo of check</p>
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Both payments may be enclosed in the same envelope and addressed to:  
Water Commissioners PO Box 489 Waterford, New York 12188-0489

**Notes:**

\*\*\* A picture of the water meter's register (located on the top of meter) must be provided\*\*\*  
Please email the form and picture to: [accounts@waterfordwater.org](mailto:accounts@waterfordwater.org)