

WATER COMMISSIONERS OF THE TOWN OF WATERFORD

WATER SERVICE APPLICATION

Conditions of Application (Revised March 2025)

1. All new construction, including significant building renovation, on existing or new lots are required to install a new water service unless the existing service meets current material standards of copper or hdpe and is properly sized. Any existing service that has lead material is required to be replaced. Project owners are required to pay a new application fee to cover the costs of tapping, administration and inspection of the new water service. The fee remains \$1,841.70 or most current minus a credit for the meter if one is returned. Service charges will apply from the date of connection.
2. All services for single family residences shall be 1" in size and meet all details and specifications adopted by the Water Commissioners and shown on the "Typical Water Details."
3. This form must be submitted at least 20 days prior to actual connection to water along with a plot plan showing the location of the structure and proposed water service. Other utilities including sewer should also be shown on the plan. Buildings requiring fire sprinklers may also be required to provide a proper backflow prevention device which requires NYSDOH approval.
4. Please complete the entire form. This form will be returned to the applicant if found to be incomplete.
5. It is the responsibility of the applicant to ensure that the service is required **before** making payment. If the applicant withdraws the application and the service is connected, no refund will apply. If a refund is requested and the service has not been connected, an administration charge of 25% of the original fee, to a maximum of \$100.00, will be deducted from the refund amount to cover costs.
6. A **service fee of \$1,841.70** (Typical Residential Connection) must be paid for each unit along with the application submission. Additional fees may be required for larger connections and/or extraordinary situations. The Water Commissioners will provide and install a 5/8" x 3/4" water meter, angle stop, shut off valve, and check valve for each connection and provide for the inspection of construction as part of these fees. *(This fee is subject to change. Please see water department for current rate)*
7. The Owner and/or the Owner's contractor are responsible for excavation, backfill and exposure of existing water line and for coordination of work with Department staff. The Owner is also responsible for providing all pipe and materials required to complete the work. Materials and installation shall meet Water Works "Typical Water Details." The Water Commissioners will tap the existing main and provide a corporation stop. The Owner and/or Owner's contractor shall be responsible for a safe work environment. The Owner is responsible for all water service extensions from the corporation stop to the house. Owner is required to allow for the department staff to visually inspect the service extension to the house prior to backfill.
8. All service lines require pressure testing by the Owner's Contractor prior to service. Pressure testing shall be at 150 psi for 2 hours. The Owner is responsible for coordinating test with Department staff and shall provide staff an opportunity to observe the pressure testing of the line.
9. A condition of connection is that there is unrestricted access for installation of the service, the reading of the meter, maintenance and other authorized purposes. A relocation/reinspection fee may apply if access is not available.

WATER COMMISSIONERS OF THE TOWN OF WATERFORD

**SINGLE DWELLING DOMESTIC SERVICE
WATER APPLICATION**

APPLICANT DETAILS

Applicants Name	Contact Phone No.
Applicants Address	
Owners Name	Owners Phone No.
Property Physical Address:	Property Mailing Address (If Different) :
Signature	Date
Contractor's Name	Contractor's Phone Number

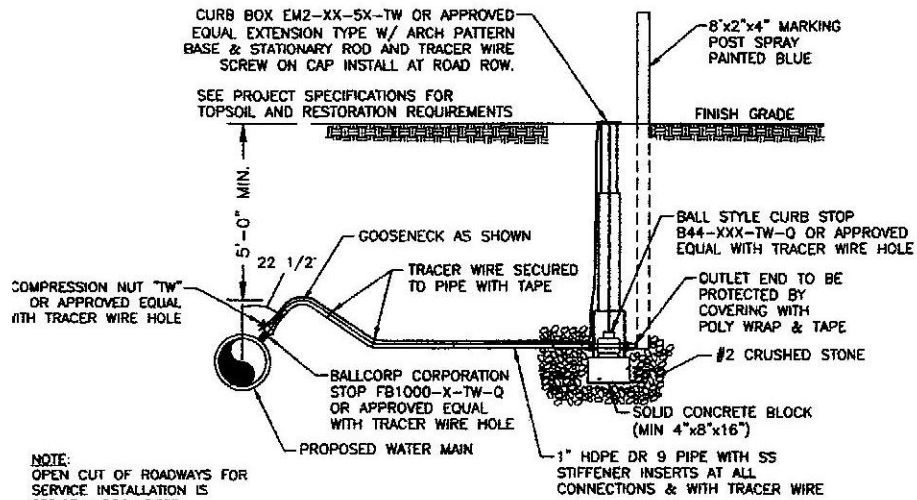
CONNECTION REQUIREMENTS:

<i>Connection provided within 20 working days of date requested and fee paid. Phone 518-237-0422 8.30am to 4.00pm - Monday to Friday</i>	
Date Requested:	Immediately <input type="checkbox"/> Application on Hold <input type="checkbox"/>

OFFICE USE ONLY			
Date:		Account No:	
Receipt No:		Amount:	\$
Notes:			
Water Available to Property? Yes <input type="checkbox"/> No <input type="checkbox"/>			
Details Certified Correct: _____ <div style="text-align: right;"><i>Office Manager</i></div>			

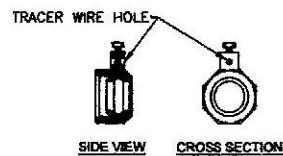
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Typical Service Details



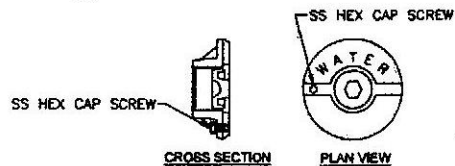
TYPICAL SERVICE CONNECTION DETAIL

NTS



COMPRESSION NUT DETAIL

NTS



CURB BOX LID DETAIL

NTS