

## ABOUT US

We provide Finance and Accounting (F&A) Outsourcing Services that meet our client's Order-to Cash (O2C), Procure-to-Pay (P2P), and Record-to-Report (R2R) requirements. We have in-house tax and legal experts that provide Tax Compliance and Advisory Services to assess and provide tax avoidance strategies as well as BIR representation for LOA cases.

Founded in 2017, DRJ-BCI started by helping Filipino entrepreneurs secure their business permit, PCAB license, SEC, BIR, SSS and PhilHealth requirements; provide bookkeeping and tax compliance services; as well as provide financial advice.

In a few years, the fledgling company grew and entered the F&A Outsourcing market. It grew its roster of CPAs, tax lawyers, and other professionals to accommodate bigger and more challenging business requirements.

Today, its team of seasoned professionals understand the complexities of financial management and is committed to providing accurate, timely, and reliable services. By partnering with us, clients can reduce operational costs, minimize risks, and focus on their core business objectives.

## OUR MISSION

We work with clients and seek to maintain their loyalty and trust through sound tax and compliance risk mitigation services and advice.

We use available technology to deliver cost savings and reduce business risks through affordable bookkeeping and tax compliance services in the local market.

We are a learning organization that develops its professional pool of talent and inspire them to listen to our customers, provide innovative solutions and exceed their expectations adhering only to the highest ethical standards and integrity while maintaining profitability and conserving and enhancing resources for future generations.

## KEY OFFICERS

Jojo P. Javier MIM, MBA, DBA  
FOUNDER & CEO

Dr. Javier is a businessman by profession and an educator by passion and. A pioneer in the BPO industry, he specializes in growing and improving the profitability, performance, and value of start-up companies. He has proven expertise in strategic planning, business process reengineering and organizational development. He has a Doctorate in Business Administration from the Colegio De San Juan De Letran, a Master in Business Administration (silver medalist) from the Ateneo Graduate School of Business, and a Master in Information Management (with academic honors) from the Asia Pacific College.

Marvin R. Panlican, CPA, MBA, CTT  
PRESIDENT & CFO

Mr. Panlican is a Certified Public Accountant who gained tax and external auditing experience from a "Big Four" accounting firm. He also worked for the Philippine Deposit Insurance Corporation and a major BPO company. He has a Master in Business Administration from the Chiang Kai Shek College, a BS Commerce degree major in Financial Management and Bachelor of Science in Accountancy both from the University of Santo Tomas. He also has a Certificate in Teaching Major in Psychology also from the Chiang Kai Shek College. He also taught accounting, tax, and finance in different academic institutions.

## OUR VISION

By 2030, we will be the preferred consultancy firm that will guide, advice and protect its clients from compliance vulnerabilities and risks.

## OUR VALUES

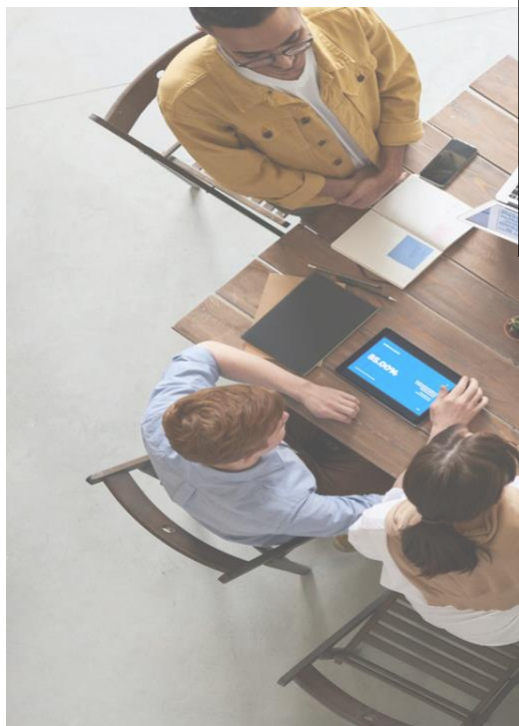
We deliver customer value with **PASSION**. It generates excitement for what we do and how we do it. With passion at the heart of everything we do, we nurture ideas, inspire excellence, and find creative ways to eliminate obstacles to cultivate growth.

We serve and treat our customers, colleagues, and external stakeholders with **INTEGRITY**. This is exemplified through honesty, loyalty, respect, accountability, and responsibility. It contributes to sound decision-making, reducing costly errors, avoiding illegal activities, and keeping the company's core values top of mind.

We encourage **INNOVATION** – questioning accepted wisdom, creating new ideas and new approaches, and never resting on our laurels. We believe that innovation motivates action, the willingness to take prudent risks, learn from mistakes, and constantly strive to exceed customer expectations. We generate solutions for our customers and raise the bar — both within our workplace and throughout our industry.



*“Our services are guaranteed to save you time, deliver cost savings and reduce business risks so you can focus on growing your business.”*



### **Finance & Accounting Outsourcing Services**

- Order-to-Cash (O2C)
- Procure-to-Pay (P2P)
- Record-to-Report (R2R)
- Anti-Money Laundering Act (AMLA) Compliance
- Bookkeeping & Tax Compliance

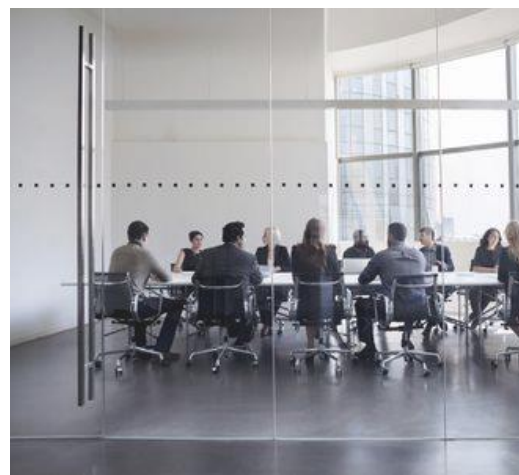
### **Tax Planning, Advisory & Compliance Services**

We have seasoned experts with extensive consulting background and deep understanding of intricate domestic tax regulations. We make sure that you take full advantage of all possible tax savings while also remaining completely compliant.

The professional services you can avail of are:

- Tax Planning
- Tax Advisory and Compliance
- Tax Return Preparation
- Refunds / Claims / Assessments
- Professional Representation
- Tax Health Check

Embracing comprehensive tax strategies positions your organization for sustainable growth and success in an ever-evolving business landscape. Prioritizing these services is not merely a financial necessity; it is a strategic imperative that can drive long-term value and competitive advantage.



### **Business Registration & Compliance**

- SEC, BIR, PEZA, SSS, PHIC, & Pag-IBIG Registration
- Business Permit Application & Renewal
- Start-up Registration for Foreign Investors

*“We protect your business from the ever-changing tax landscape by being one step ahead.”*

# BUSINESS SUCCESS STORIES

*Poor tax and regulatory compliance can abruptly stop your company's growth.*



*Weak compliance and poor tax planning can affect your cash flow, drain profits and call the BIR's attention leading to litigation.*

*With an experienced adviser and partner, tax and compliance exposures are kept to a minimum.*

## FIRM TURNS TO OUTSOURCING TO ENHANCE REPORTING AND COMPLIANCE

A mid-sized manufacturing company faced challenges in managing its financial processes efficiently. The client struggled with timely financial reporting and compliance, resulting in delayed decision-making and increased operational costs. Their in-house team was overwhelmed, leading to errors in data entry and reporting.

The company decided to outsource its finance and accounting functions to a specialized provider. This included accounts payable, accounts receivable, and financial reporting. DRJ-BCI streamlined the client's processes, implemented additional controls, and maximized the use of its financial management software, ensuring real-time data access and streamlined processes.

Within six months, the client experienced a 30% reduction in operational costs. Financial reporting timelines improved significantly, with monthly reports delivered within five business days. The accuracy of financial data increased, leading to enhanced compliance with regulatory requirements. The in-house team could focus on strategic initiatives rather than routine tasks, fostering growth and innovation.

By outsourcing their finance and accounting operations, the client not only improved efficiency but also gained valuable insights into their financial health. This strategic decision positioned them for future growth, demonstrating the value of partnering with a dedicated outsourcing provider.

## ENHANCING INVESTOR RELATIONS

A rapidly growing manufacturing company faced increased scrutiny from investors and regulators. The client needed a thorough audit to ensure compliance with financial regulations and to build investor confidence. Their internal team lacked the expertise to conduct a comprehensive audit, leading to potential risks in financial reporting.

The client engaged DRJ-BCI to perform a detailed audit of their financial statements and internal controls. The audit team conducted interviews, reviewed documentation, and assessed compliance with industry standards. The audit was completed in three months, uncovering key areas for improvement in internal processes.

The company received a clean audit report, which enhanced its credibility with investors. Additionally, the recommendations provided by the auditors helped streamline financial operations, reducing future compliance risks.

Through professional auditing services, the client not only ensured compliance but also positioned itself for sustainable growth and renewed investor interest.

## STAYING ONE STEP AHEAD OF BIR EXAMINERS

A mid-sized retail company faced frequent audits from the Bureau of Internal Revenue (BIR) due to discrepancies in tax filings. The company received a Letter of Authority (LOA) that raised concerns about potential penalties and reputational damage. Past audits revealed inconsistencies, leading to a heightened risk of scrutiny from the BIR.

The client partnered with DRJ-BCI to review their financial records and improve compliance. The firm designed and implemented processes to insure accurate reporting and documentation practices. The engagement also established a robust system for regular tax filings.

As a result, the client successfully reduced audit triggers and received a favorable outcome during their next LOA. Improved compliance practices led to increased confidence among stakeholders and minimized the risk of future audits. This proactive approach not only alleviated immediate concerns but also established a sustainable framework for ongoing tax compliance.

The client was extremely pleased with DRJ's engagement because it effectively reduced its tax exposure from ₱ 18M to ₱ 2M as compared to the previous years.