



"ACCOUNTING TODAY FOR TOMORROW'S FUTURE"

New/Amended Business Formation Questionnaire

Congratulations on your new adventure and thank you for letting us be part of your journey. Please see the information needed to aid us in assisting you with forming your new business:

BUSINESS TYPE:

- | | |
|--|--|
| ☐ Sole Proprietorship | ☐ Partnership |
| ☐ Limited Liability Company | ☐ Corporation |
| ☐ Limited Liability Partnership | ☐ Nonprofit Corporation |

BUSINESS PURPOSE: _____

BUSINESS OWNER INFORMATION:

1. Name:

Address:

City:

State:

Zip:

Phone:

Email:

Date of Birth:

Social Security Number:

% of Ownership:

2. Name:

Address:

City:

State:

Zip:

Phone:

Email:

Date of Birth:

Social Security Number:

% of Ownership:

3. Name:

Address:

City:

State:

Zip:

Phone:

Email:

Date of Birth:

Social Security Number:

% of Ownership:

4. Name:

Address:

City:

State:

Zip:

Phone:

Email:

Date of Birth:

Social Security Number:

% of Ownership:



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BUSINESS NAME REGISTRATION

Please list your top **three** choices for your new business name below in order of preference:

1. _____
2. _____
3. _____

BUSINESS NAME REGISTRATION

☐ Not Filed

☐ Filed

Business Name Reservation Number: _____

Business Name Indicator: _____

(i.e. Limited Liability Company, LLC, LLC., L.L.C., L.C., LC, Ltd. Liability Company, Ltd Liability Company, Ltd. Company, Ltd Company, Ltd. Liability Co., Ltd Liability Co, Ltd. Liability Co, Ltd Liability Co., Limited Company, Limited Co., Limited Co, Ltd. Co., Ltd Co, Ltd. Co, Ltd Co., L.L.C)

BUSINESS TAX FILING STATUS:

☐ Schedule C

☐ Partnership

☐ S-Corporation

☐ C-Corporation

BUSINESS REGISTRATION OPTIONS:

☐ Initial Standard Registration: \$300.00 *(10-14 business days)*

☐ Annual Registration: \$120.00

☐ Amended Annual Registration: \$120.00

☐ Application for Reinstatement: \$450.00

☐ 2-Day Rush Fee: additional \$120.00 *(2 business days)*

☐ Same Day Rush Fee: additional \$275 *(same business day if submitted before 12 PM EST)*

☐ 1 Hour Rush Fee: additional \$1,200 *(if submitted between 9 AM & 4 PM EST)*

I, _____ give permission to Accounting Professionals South, LLC (to be listed as Registered Agent) to file the above company registration with the _____ Secretary of State on my behalf. I certify that I am the Organizer/Member of the above listed entity and agree to abide by all laws and requirements resulting in the creation of the above business entity.

Printed Name

Signature

Date