

General Information						
<u>Listing Member</u>				Co-listing Member		
Address Information						
<u>Tax ID #</u>	<u>County*</u>					
<u>Street #</u>	Modifier	Street Direction*	<u>Street Name</u>	Suffix*	Unit #	Post Direction*
<u>City*</u>		<u>State*</u>	<u>Zip Code*</u>	Zip (4)		
Location & Property Info						
<u>Cross Streets</u>		<u>Property Sub-Type*</u>		<u>Area*</u>		Subdivision
Principal Road*		Ownership Type*				
<u>Municipality*</u>						
Builder Name*						
Office/Contract Info						
<u>List Price</u>		<u>Auction or For Sale*</u>		List Price/SqFt		<u>Prop Avail for Lease?*</u>
<u>Exclusive Agency*</u>		<u>Reserved Prospect*</u>		<u>Listing Date</u>		On-Market Date
<u>Expiration Date</u>		Current Bldg Use		Date Available		Possession*
<u>Showing Instructions</u>						
General Property Info						
<u>New Construction*</u>		Construction Status*		<u>Lot Measurement*</u>		Lot Square Footage
Lot Acres		<u>Lot Dimensions</u>		<u>Year Built</u>		<u>Road Frontage</u>
Mineral Rights*		Year Remodeled		Utility Ext. District*		<u>Total # Units</u>
# of Diff Unit Floor Plans		<u># Fin Bldg Lvl</u> s		<u>Total # Bldgs</u>		<u>Total SqFt</u>
Total Net SqFt		Property Use Type*		<u>Restrooms</u>		Total Baths
<u>Waterfront*</u>		Body of Water*		<u>School District*</u>		Elementary School
Middle School		High School				
Tax Info						
Owner Name		Owner Phone		Occupant Type*		<u>Taxable Value</u>
<u>SEV</u>		<u>For Tax Year</u>		<u>Annual Property Tax</u>		<u>Tax Year</u>
<u>Homestead %</u>		<u>Spec Assessment & Type</u>		Non-Conforming Use*		Zoning
Remarks & Misc						
Public Remarks						
<u>Legal</u>						
Agent Only Remarks						

Directions**Advertising Remarks**

Advertising Remarks

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Seller Opt Out: ☐ Seller Directs Listing to be Excluded from Internet ☐ Seller Directs Address to be Excluded from Internet ☐ Seller Directs Listing to Not Be Used in AVMs on Internet
☐ Seller Directs Listing to Not Allow Comments on Internet
 Publish this listing to: ☐ Show Address in VOWs ☐ Realtor.COM ☐ MichRIC Public Site ☐ Homes.com ☐ Listhub

Auction Type

☐ Absolute ☐ Reserve
☐ Minimum Bid Price:

Auction Details

☐ Auction Date:
☐ Auction Contact Name:
☐ Auction Contact Phone:

Additional Details

☐ # Loading Docks/Well:
☐ Total Parking Spaces:
☐ Grd Lvl OH Doors:
☐ # Freight Elevators:
☐ Passenger Elevators:
☐ Ceiling Height:
☐ Floor Load:
☐ Power/Phase:
☐ Power/Voltage:

Property Use

☐ Business ☐ Investment
☐ Net Leased (nnn) ☐ Vacant/Owner-User

Income and Expenses

☐ Annual Maint (\$):
☐ Annual Mgt Fees (\$):
☐ Annual Prop Ins (\$):
☐ Annual Utilities (\$):
☐ Gross Op Income (\$):
☐ Net Op Income (\$):
☐ Total Actual Rent:
☐ Total Expenses (\$):

SqFt Information

☐ Rentable Office SqFt:
☐ Rentable Other SqFt:
☐ Rentable Retail SqFt:
☐ Rentable Warehse SqF:
☐ Total Bldg Office Sq:
☐ Total Bldg Other SqF:
☐ Total Bldg Retail Sq:
☐ Total Bldg SqFt (Gro):
☐ Total Bldg Warehse S:

Waterfront Options

☐ Water Access Y/N:
☐ Water Frontage:

Water Type

☐ Channel ☐ Lake
☐ Pond ☐ River
☐ Stream Creek

Water Fea. Amenities

☐ All Sports ☐ Assoc Access
☐ Channel ☐ Deeded Access
☐ Deeded Boat Lot ☐ Dock
☐ No Wake ☐ Private Frontage
☐ Public Access 1 Mile or Less ☐ Shared Frontage
☐ View

Uses: 1 to 12 req'd

☐ Auto Service ☐ Bar/Tavern/Lounge
☐ Distribution ☐ Institutional
☐ Manufacturing ☐ Professional Service
☐ Professional/Office ☐ Recreation
☐ Restaurant ☐ Retail
☐ Storage ☐ Other

Ownership

☐ Corporation ☐ Franchise
☐ LLC ☐ Partnership
☐ Proprietorship ☐ Trust
☐ Other

Business Includes: 1 to 7 req'd

☐ Equipment ☐ Furniture
☐ Inventory ☐ Licenses
☐ Non-Applicable ☐ Real Estate
☐ Other

Construction Type: 1 to 6 req'd

☐ Block ☐ Concrete
☐ Frame/Wood ☐ Pole/Wood
☐ Steel ☐ Other

Exterior Material

☐ Aluminum Siding ☐ Block
☐ Brick ☐ Concrete
☐ Metal Siding ☐ Stone
☐ Stucco ☐ Vinyl Siding
☐ Wood Siding ☐ Other

Roofing

☐ Composition ☐ Metal
☐ Rubber ☐ Slate
☐ Stone ☐ Tile
☐ Wood ☐ Other

Foundation

☐ Block ☐ Brick/Mortar
☐ Combination ☐ Concrete Perimeter
☐ Permanent ☐ Pillar/Post/Pier
☐ Raised ☐ Slab
☐ Stone ☐ None
☐ Other

Below Grade

☐ Basement ☐ Full
☐ Partial ☐ Walkout
☐ None

Additional Features

☐ Barrier Free ☐ Bath Common Area
☐ Clearspan ☐ Expandable
☐ Fenced Storage ☐ Fiber Optic Hwy
☐ Fire Sprinkler ☐ Multi User Facility
☐ Outdoor Storage ☐ Over Head Crane
☐ Railroad Spur ☐ Security System
☐ Util Sep Mt

Tenant Pays All

☐ Building Insurance ☐ Common Area Maintena
☐ Electric ☐ Gas
☐ Janitorial ☐ Management Fee
☐ Prop Taxes/Assess ☐ Sewer
☐ Trash ☐ Water
☐ Other

Sewer: 1 to 4 req'd

- ☐ None ☐ Private Sewer
☐ Public ☐ Septic System
☐ Other

Water: 1 to 3 req'd

- ☐ Private Water ☐ Public
☐ Well ☐ None

Utilities Attached: 1 to 7 req'd

- ☐ Cable ☐ Electric
☐ Extra Well ☐ Natural Gas
☐ Propane ☐ Telephone
☐ None

Util Avail at St: 1 to 9 req'd

- ☐ Broadband ☐ Cable
☐ Electric ☐ Natural Gas
☐ Public Sewer ☐ Public Water
☐ Storm Sewer ☐ Telephone
☐ None

Heat Source: 1 to 8 req'd

- ☐ Electric ☐ Geothermal
☐ Natural Gas ☐ Oil
☐ Propane ☐ Solar
☐ Wood ☐ None

Heat Type: 1 to 11 req'd

- ☐ Baseboard ☐ Forced Air
☐ Gravity ☐ Heat Pump
☐ Hot Water ☐ Outdoor Furnace
☐ Radiant ☐ Solar
☐ Space Heater ☐ Steam
☐ None

Air Conditioning

- ☐ Central Air ☐ Chiller System
☐ Wall Unit(s) ☐ Window Unit(s)
☐ None

Driveway

- ☐ Aggregate ☐ Asphalt
☐ Concrete ☐ Easement
☐ Gravel ☐ Paved
☐ Paver Block ☐ Shared Paved
☐ Shared Unpaved ☐ Unpaved
☐ None ☐ Other
☐ See Remarks

Street Type

- ☐ Easement ☐ Paved
☐ Private ☐ Public
☐ Seasonal ☐ Unpaved

Purchase Terms Avail: 1 to 8 req'd

- ☐ 2nd Mortgage ☐ Assumable
☐ Cash ☐ Conventional
☐ Land Contract ☐ Lease Purchase
☐ Purchase Money Mtg ☐ Tax Def Exchange
☐ Other

Docs at List Office

- ☐ Aerial Photo ☐ Plat Map
☐ Survey ☐ Traffic Study
☐ Other

Docs Req Conf Agrmnt

- ☐ Appraisals ☐ APOD
☐ Demographics ☐ Environmental Reports
☐ Feasibility Study ☐ Financials
☐ Inspection Reports ☐ Leases
☐ MESC 1027 ☐ Rent Roll
☐ Site Plan ☐ Soil Tests
☐ Other

Sale Conditions: 1 to 4 req'd

- ☐ REO/Bank Owned ☐ Short Sale Possible
☐ None ☐ Other

Business Opportunity

- ☐ # Full Time Employees:
☐ # Part Time Employees:

☐ Bus. Only Value (\$):☐ Business Description:☐ Business Name:☐ Equip Value (\$):☐ Gross Sales 1 Year (\$):☐ Gross Sales 3 Year (\$):☐ Inventory Value (\$):☐ Other Value (\$):☐ Real Estate Value (\$):**Send to Econ Dev Org**

- ☐ MEDC ☐ SWMI First, Region 5

Unit 1

- ☐ Tenant Pays Electric ☐ Tenant Pays Gas
☐ Tenant Pays Other ☐ Tenant Pays Sewer
☐ Tenant Pays Trash ☐ Tenant Pays Water
☐ Unit Description:

☐ Identical Units:☐ SqFt:☐ Occupied:☐ Rent \$/Month:☐ \$ Per SqFt:☐ # HVAC:☐ \$ Per SqFt/Year:☐ # Baths:**Unit 2**

- ☐ Tenant Pays Electric ☐ Tenant Pays Gas
☐ Tenant Pays Other ☐ Tenant Pays Sewer
☐ Tenant Pays Trash ☐ Tenant Pays Water
☐ Unit Description:

☐ Identical Units:☐ SqFt:☐ Occupied:☐ Rent \$/Month:☐ \$ Per SqFt:☐ # HVAC:☐ \$ Per SqFt/Year:☐ # Baths:**Unit 3**

- ☐ Tenant Pays Electric ☐ Tenant Pays Gas
☐ Tenant Pays Other ☐ Tenant Pays Sewer
☐ Tenant Pays Trash ☐ Tenant Pays Water
☐ Unit Description:

☐ Identical Units:☐ SqFt:☐ Occupied:☐ Rent \$/Month:☐ \$ Per SqFt:☐ # HVAC:☐ \$ Per SqFt/Year:☐ # Baths:**Unit 4**

- ☐ Tenant Pays Electric ☐ Tenant Pays Gas
☐ Tenant Pays Other ☐ Tenant Pays Sewer
☐ Tenant Pays Trash ☐ Tenant Pays Water
☐ Unit Description:

☐ Identical Units:☐ SqFt:☐ Occupied:☐ Rent \$/Month:☐ \$ Per SqFt:☐ # HVAC:☐ \$ Per SqFt/Year:☐ # Baths:**Unit 5**

- ☐ Tenant Pays Electric ☐ Tenant Pays Gas
☐ Tenant Pays Other ☐ Tenant Pays Sewer
☐ Tenant Pays Trash ☐ Tenant Pays Water
☐ Unit Description:

☐ Identical Units:☐ SqFt:☐ Occupied:☐ Rent \$/Month:☐ \$ Per SqFt:☐ # HVAC:☐ \$ Per SqFt/Year:☐ # Baths:**Unit 6**

- ☐ Tenant Pays Electric ☐ Tenant Pays Gas
☐ Tenant Pays Other ☐ Tenant Pays Sewer
☐ Tenant Pays Trash ☐ Tenant Pays Water
☐ Unit Description:

☐ Identical Units:☐ SqFt:☐ Occupied:☐ Rent \$/Month:☐ \$ Per SqFt:☐ # HVAC:☐ \$ Per SqFt/Year:☐ # Baths:

Unit 7	Unit 9	Unit 11
<input type="checkbox"/> Tenant Pays Electric	<input type="checkbox"/> Tenant Pays Electric	<input type="checkbox"/> Tenant Pays Electric
<input type="checkbox"/> Tenant Pays Gas	<input type="checkbox"/> Tenant Pays Gas	<input type="checkbox"/> Tenant Pays Gas
<input type="checkbox"/> Tenant Pays Other	<input type="checkbox"/> Tenant Pays Other	<input type="checkbox"/> Tenant Pays Other
<input type="checkbox"/> Tenant Pays Trash	<input type="checkbox"/> Tenant Pays Trash	<input type="checkbox"/> Tenant Pays Trash
<input type="checkbox"/> Tenant Pays Water	<input type="checkbox"/> Tenant Pays Water	<input type="checkbox"/> Tenant Pays Water
<input type="checkbox"/> Unit Description:	<input type="checkbox"/> Unit Description:	<input type="checkbox"/> Unit Description:
<input type="checkbox"/> Identical Units:	<input type="checkbox"/> Identical Units:	<input type="checkbox"/> Identical Units:
<input type="checkbox"/> SqFt:	<input type="checkbox"/> SqFt:	<input type="checkbox"/> SqFt:
<input type="checkbox"/> Occupied:	<input type="checkbox"/> Occupied:	<input type="checkbox"/> Occupied:
<input type="checkbox"/> Rent \$/Month:	<input type="checkbox"/> Rent \$/Month:	<input type="checkbox"/> Rent \$/Month:
<input type="checkbox"/> \$ Per SqFt:	<input type="checkbox"/> \$ Per SqFt:	<input type="checkbox"/> \$ Per SqFt:
<input type="checkbox"/> # HVAC:	<input type="checkbox"/> # HVAC:	<input type="checkbox"/> # HVAC:
<input type="checkbox"/> \$ Per SqFt/Year:	<input type="checkbox"/> \$ Per SqFt/Year:	<input type="checkbox"/> \$ Per SqFt/Year:
<input type="checkbox"/> # Baths:	<input type="checkbox"/> # Baths:	<input type="checkbox"/> # Baths:

Unit 8	Unit 10	Unit 12
<input type="checkbox"/> Tenant Pays Electric	<input type="checkbox"/> Tenant Pays Electric	<input type="checkbox"/> Tenant Pays Electric
<input type="checkbox"/> Tenant Pays Gas	<input type="checkbox"/> Tenant Pays Gas	<input type="checkbox"/> Tenant Pays Gas
<input type="checkbox"/> Tenant Pays Other	<input type="checkbox"/> Tenant Pays Other	<input type="checkbox"/> Tenant Pays Other
<input type="checkbox"/> Tenant Pays Sewer	<input type="checkbox"/> Tenant Pays Sewer	<input type="checkbox"/> Tenant Pays Sewer
<input type="checkbox"/> Tenant Pays Trash	<input type="checkbox"/> Tenant Pays Trash	<input type="checkbox"/> Tenant Pays Trash
<input type="checkbox"/> Tenant Pays Water	<input type="checkbox"/> Tenant Pays Water	<input type="checkbox"/> Tenant Pays Water
<input type="checkbox"/> Unit Description:	<input type="checkbox"/> Unit Description:	<input type="checkbox"/> Unit Description:
<input type="checkbox"/> Identical Units:	<input type="checkbox"/> Identical Units:	<input type="checkbox"/> Identical Units:
<input type="checkbox"/> SqFt:	<input type="checkbox"/> SqFt:	<input type="checkbox"/> SqFt:
<input type="checkbox"/> Occupied:	<input type="checkbox"/> Occupied:	<input type="checkbox"/> Occupied:
<input type="checkbox"/> Rent \$/Month:	<input type="checkbox"/> Rent \$/Month:	<input type="checkbox"/> Rent \$/Month:
<input type="checkbox"/> \$ Per SqFt:	<input type="checkbox"/> \$ Per SqFt:	<input type="checkbox"/> \$ Per SqFt:
<input type="checkbox"/> # HVAC:	<input type="checkbox"/> # HVAC:	<input type="checkbox"/> # HVAC:
<input type="checkbox"/> \$ Per SqFt/Year:	<input type="checkbox"/> \$ Per SqFt/Year:	<input type="checkbox"/> \$ Per SqFt/Year:
<input type="checkbox"/> # Baths:	<input type="checkbox"/> # Baths:	<input type="checkbox"/> # Baths:

We (I) agree that to the best of our knowledge this represents a fair and accurate representation of the property we (I) have listed with the REALTOR below.

Seller

Date

Seller

Date

Listing Agent

Date

Listing Broker

Date