

**LAND/MULTI-FAMILY – Data Input Form**

**MichRIC®, LLC**

(All Required Fields in Gray)

**MLS #** \_\_\_\_\_

Assigned by Computer

**Office ID:** \_\_\_\_\_ **Agent ID:** \_\_\_\_\_ **Co-Office ID:** \_\_\_\_\_ **Co-Agent ID:** \_\_\_\_\_

**Mailing Address:**

**Street #:** \_\_\_\_\_ **Modifier:** \_\_\_\_\_ **Direction:** \_\_\_\_\_ **Street Name:** \_\_\_\_\_ **Suffix:** \_\_\_\_\_ **Unit #** \_\_\_\_\_

**Post Direction:** \_\_\_\_\_

**County Name:** \_\_\_\_\_ **City:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_ **Zip (4)** \_\_\_\_\_

**Cross Streets:** \_\_\_\_\_ & \_\_\_\_\_

**Area:** \_\_\_\_\_ **Subarea:** \_\_\_\_\_ **Municipality:** \_\_\_\_\_ **Listing Price:** \_\_\_\_\_

**Exempt form Seller Disclosure Act:**  Yes  No **Tax ID#:** \_\_\_\_\_

**Auction or For Sale:**  Auction  For Sale **Subdivision:** \_\_\_\_\_

**Exclusive Agency:**  Yes  No **Reserved Prospect:**  Yes  No

**Sub Agcy:** \_\_\_\_\_ (% or \$) **Buyer Agcy:** \_\_\_\_\_ (% or \$) **Trans Coord:** \_\_\_\_\_ (% or \$)

**Variable Rate:**  Yes  No **Comments:** \_\_\_\_\_

**Listing Date:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_

**Showing Instructions:** \_\_\_\_\_

**Possession:**  Close of Escrow  Close Plus 1 Day  Close Plus 2 Days  Close Plus 3 Days  Close Plus 3-5 Days  Close Plus 6-29 Days  
 Close Plus 30 Days  Negotiable  Seller Lease Back  Subject to Tenant's Rights  See Remarks

**Property Subtype:** **Land:**  Acreage  Commercial Land  Dockominium  Industrial Land  Lot  Multi-Family  Office Land  
**Multi-Family:**  2 to 4 Units  5+ Units

**Lot Measurement:**  Acres  Square Feet **Lot Acres:** \_\_\_\_\_ **Lot Square Footage:** \_\_\_\_\_

**Lot Dimensions:** \_\_\_\_\_ **Road Frontage:** \_\_\_\_\_

**1 Owner Name:** \_\_\_\_\_ **Owner Phone:** \_\_\_\_ - \_\_\_\_ - \_\_\_\_ **Occupant Type:**  Owner  Tenant  Vacant

**Taxable Value (\$):** \_\_\_\_\_ **SEV (\$):** \_\_\_\_\_ **For Tax Year:** \_\_\_\_\_ **Annual Property Tax (\$):** \_\_\_\_\_ **Tax Year:** \_\_\_\_\_

**Homestead %:** \_\_\_\_\_ **Spec Assessment & Type %:** \_\_\_\_\_ **Zoning:** \_\_\_\_\_

**School District:** \_\_\_\_\_

**If Property is For Auction Then These Are Required:** **Auction Type:**  Absolute  Reserve  Minimum Bid Price: \$ \_\_\_\_\_

**Action Details:** **Auction Date:** \_\_\_\_\_ **Auction Contact Name:** \_\_\_\_\_

**Auction Contact Phone:** \_\_\_\_\_

**Est. Year Built:** \_\_\_\_\_ **New Construction:**  Yes  No **Construction Status:**  Completed  Proposed  Under Construction

**Financial Available:\***  Yes  No **Comments:** \_\_\_\_\_

**Cert. of Compliance:**  Yes  No **Cert. of Compliance Expiration Date:** \_\_\_\_\_

**Waterfront:**  Yes  No **OR Water Access:**  Yes  No

**Water Frontage:** \_\_\_\_\_ **Body of Water:** \_\_\_\_\_

**Water Type:**  Lake  Pond  River  Stream/Creek  Channel  Other

**Water Feature Amenities:**  All Sports  Assoc. Access  Channel  Deeded Access  Deeded Boat Lot  Dock  No Wake  
 Private Frontage  Public Access 1 Mile or Less  Shared Frontage  View

**Current Use (Land):**  Agricultural  Commercial  Farm  Recreational  Hunting  Residential  
 Tree Farm  Other

# LAND/MULTI-FAMILY – Data Input Form

## MichRIC®, LLC

(All Required Fields in Gray)

### LAND:

**Lot Description:**  Adj. to Public Land  Buildable  Building  Cleared  Corner  Cul-De-Sac  Flag Lot  Golf Community  Golf Course Frontage  High Bank  Level  Low Bank  Ravine  Recreational  Rolling Hills  Sidewalk  Site Condo  Tillable  Wetland Area  Wooded

**Out Building:**  Barn  Boathouse  Greenhouse  Hangar  Pole Barn  Stable  Storage Shed  Other

**Street Type:**  Easement  Paved  Private  Public  Seasonal  Unpaved

**Utilities Available At Street:**  Broadband  Cable  Electric  Natural Gas  Public Sewer  Public Water  Storm Sewer

Telephone  None

**Utilities Attached:**  Electric  Natural Gas  Public Sewer  Public Water  Septic  Telephone Line  Well  None

**Terms Available:**  2<sup>nd</sup> Mortgage  Assumable  Build to Suit  Cash  Cash/Conventional  FHA  Land Contract  MSHDA

Purch Money Mtg  Rural Development  Tax Def Exchange  VA  Other

**Mineral Rights:**  Available  No  Partial  Unknown  Yes  Oil/Gas Lease

**Association Amenities:**  Airport Land. Strip  Baseball Diamond  Beach Area  Cable TV  Campground  Clubhouse  Detached Unit

End Unit  Fitness Center  Golf Membership  Hot Tub  Interior Unit  Library  Meeting Room  Pets Allowed  Pool Indoor

Pool Outdoor  Restaurant/Bar  Sauna  Security  Skiing  Storage  Tennis  Other  Boat Launch

**Approx. Assoc. Fee:** \$ \_\_\_\_\_ **Assoc. Buy in Fee:** \$ \_\_\_\_\_ **Assoc. Fee Payable:**  Monthly  Quarterly  Semi-Annual  Annually  Other

**Assoc. Fee Includes:**  Cable/Satellite  Electric  Heat  Lawn/Yard Care  Sewer  Snow Removal  Trash  Water  None

Other

**Sale Conditions:**  REO/Bank Owned  Short Sale Possible  None  Other

**Documents at Listing Office:**  Aerial Photo  Plat Map  Survey  Traffic Study  Other

**For Office, Commercial and Industrial Land Send to Economic Development Organizations:**  MEDC  SWMI First Region 5

### MULTI-FAMILY:

**Basement:**  Yes  No

**Total Units:** \_\_\_\_\_ **# of Different Floor Plans** \_\_\_\_\_ This number controls the number of units that will be described under "Details" tab

**Total Buildings:** \_\_\_\_\_ **Total Approx. Sq. Ft. All Bldgs:** \_\_\_\_\_ **Total Parking Spaces:** \_\_\_\_\_

**Accessibility Features:**  Yes  No

**Features Available:**  36 in. Entrance Door  36 in. or + Hallway  42 in. or + Hallway  Accessible Bath Sink  Accessible Elect Ctrls

Accessible Kitchen Sink  Accessible M. Flr. Half Bath  Accessible Mn. Flr. Bdrm  Accessible Mn. Flr. Full Bath  Covered Entrance

Covered Ramp  Grab Bar Mn Flr Bath  Lever Door Handles  Low Threshold Shower  No-Step Entrance  Ramped Entrance

Rocker Light Switches

**Exterior Material:**  Aluminum Siding  Block  Brick  Concrete  Hard/Plank/Cement Board  ICF (Insulated Concrete Forms)  Log

Shingle  Stone  Structural Insulated Panels (SIP)  Stucco  Vinyl Siding  Wood Siding  Other

**Roof:**  Composition  Metal  Rubber  Slate  Stone  Tile  Wood  Other

**Substructure:**  Crawl Space  Daylight  Full Basement  Michigan Basement  Partial Basement  Slab  Walkout  Other

**Lot Description:**  Adj. to Public Land  Corner  Cul-de-sac  Flag Lot  Golf Community  Golf Course Frontage  Level  Ravine

Recreational  Rolling Hills  Sidewalk  Tillable  Wetland Area  Wooded

**Sewer:**  Public  Septic System  None

**Water:**  Public  Well  None

**Utilities Attached:**  Cable  Electric  Extra Well  Natural Gas  Telephone Line  Propane

**Utilities Available At Street:**  Broadband  Cable  Electric  Natural Gas  Public Sewer  Public Water  Storm Sewer

Telephone Line  None

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**Extras:**  Carports  Club House  Elevator  Garages  Laundry Facility  Pool  Sep Electric Meter  Sep Gas Meter  
 Sep Water Meter  Tenant Storage  Tennis Court

**Owner Pays:**  Electricity  Gas  Sewer  Trash Collection  Water  None

**Tenant Pays:**  Electricity  Gas  Sewer  Trash Collection  Water  None

**Heat Source:**  Electric  Geothermal  Natural Gas  Oil  Propane  Solar  Wood  None

**Heat Type:**  Baseboard  Forced Air  Gravity  Heat Pump  Hot Water  Outdoor Furnace  Radiant  Space Heater  
 Steam  Wall Furnace  Wood/Pellet Stove  None

**Air Conditioning:**  Central  Wall Unit  Window Unit  None

**Driveway:**  Easement  Paved  Shared Paved  Shared Unpaved  Unpaved

**Street Type:**  Easement  Paved  Private  Public  Seasonal  Unpaved

**Association Amenities:**  Airport Land. Strip  Baseball Diamond  Beach Area  Cable TV  Campground  Clubhouse  Detached Unit  
 End Unit  Fitness Center  Golf Membership  Hot Tub  Interior Unit  Library  Meeting Room  Pets Allowed  Pool Outdoor  
 Pool Indoor  Restaurant/Bar  Sauna  Security  Skiing  Storage  Tennis  Other

**Approx. Assoc. Fee:** \$ \_\_\_\_\_ **Assoc. Buy in Fee:** \$ \_\_\_\_\_ **Assoc. Fee Payable:**  Monthly  Quarterly  Semi-Annual  Annually  Other

**Assoc. Fee Includes:**  Cable/Satellite  Electric  Heat  Lawn/Yard Care  Sewer  Snow Removal  Trash  Water  
 None  Other

**Mineral Rights:**  Available  No  Partial  Yes  Unknown  Oil/Gas Lease

**Terms Available:**  2<sup>nd</sup> Mortgage  Assumable  Cash Only  Cash/Conventional  FHA  Land Contract  MSHDA  Purch Money Mtg  
 Rural Development  Tax Def Exchange  VA  Other

**Sale Conditions:**  REO/Banked Owned  Short Sale Possible  None  Other

**Income & Expense:**

**Annual Insurance:** \$ \_\_\_\_\_

**Annual Maintenance:** \$ \_\_\_\_\_

**Annual Mgmt. Fees:** \$ \_\_\_\_\_

**Annual Utilities:** \$ \_\_\_\_\_

**Gross Op. Inc:** \$ \_\_\_\_\_

**Net Op. Inc:** \$ \_\_\_\_\_

**Total Expense:** \$ \_\_\_\_\_

**Total Units:** \_\_\_\_\_ **UNIT MANAGEMENT FOR MULTI-FAMILY**

| Unit Description | Unit # | Identical Units | Sq. Ft. | Occupied (Y/N) | Monthly Rent | # Bedrooms | # Baths | UNIT FEATURES |              |         |             |            |            |           |        |           |            |              |                  |            |              |  |
|------------------|--------|-----------------|---------|----------------|--------------|------------|---------|---------------|--------------|---------|-------------|------------|------------|-----------|--------|-----------|------------|--------------|------------------|------------|--------------|--|
|                  |        |                 |         |                |              |            |         | A/C Unit      | Barrier Free | Carport | Central Air | Deck/Patio | Dishwasher | Fireplace | Garage | Garb Disp | Range/Oven | Refrigerator | Sep. Heat System | W/D Hookup | Washer/Dryer |  |
|                  |        |                 |         |                |              |            |         |               |              |         |             |            |            |           |        |           |            |              |                  |            |              |  |
|                  |        |                 |         |                |              |            |         |               |              |         |             |            |            |           |        |           |            |              |                  |            |              |  |
|                  |        |                 |         |                |              |            |         |               |              |         |             |            |            |           |        |           |            |              |                  |            |              |  |
|                  |        |                 |         |                |              |            |         |               |              |         |             |            |            |           |        |           |            |              |                  |            |              |  |
|                  |        |                 |         |                |              |            |         |               |              |         |             |            |            |           |        |           |            |              |                  |            |              |  |

**EXPORT:** **Public Viewable:**  Yes  No **Show Address to Public:**  Yes  No **Show AVM to Public:**  Yes  No

**VOW Public Comments:**  Yes  No **Send to: REALTOR.com:**  Yes  No **MichRIC:**  Yes  No





