

COMMERCIAL/INDUSTRIAL LEASE – Data Input Form

MichRIC, LLC

(All Required Fields in Gray)

MLS # _____

Assigned by Computer

Office ID: _____ Agent ID: _____ Co-Office ID: _____ Co-Agent ID: _____

Mailing Address:

Street #: _____ Modifier: _____ Direction: _____ Street Name: _____ Suffix: _____ Unit #: _____

Post Direction: _____ County: _____ City: _____ State: _____ Zip Code: _____ Zip 4: _____

Cross Streets: _____ & _____

Property Subtype: Industrial Office Retail/Commercial Tax ID: _____

Area: _____ Subarea: _____ Municipality: _____ Subdivision: _____

Listing Price: _____ (Lease Price per SqFt per Year)

Lease Type: Build to Suit Gross Modified Gross Percentage Triple Net Other

Lease Term: _____

Estimated Additional Annual Charges: _____ (Common Area Maintenance, Taxes, Insurance)

Property Available For Sale: Yes No Date Available: _____

Exclusive Agency: Yes No Reserved Prospect: Yes No

Sub Agcy: _____ (% or \$) Buyer Agcy: _____ (% or \$) Trans Coord: _____ (% or \$)

Variable Rate: Yes No Comments: _____

Listing Date: _____ Expiration Date: _____

Showing Instructions: _____

New Construction: Yes No If Yes, Construction Status: Completed Proposed Under Construction

Lot Measurement: Lot Acres: _____ Lot Square Footage: _____

Est. Year Built: _____ Lot Dimensions: _____ Road Frontage: _____

Year Remodeled: _____ Utility Extension District: Yes No

Current Building Use: _____ Total # Units: _____ # of Different Floor Plans _____

Finished Bldg Lvl: _____ Total # Bldgs: _____ Total Sqft: _____ Total Net Sqft: _____

School District: _____

Tax Info: Owner Name: _____ Owner Phone: _____ - _____ - _____

Taxable Value (\$): _____ SEV (\$): _____ For Tax Year: _____ Occupant Type: Owner Tenant Vacant

Spec Assessment & Type %: _____

Non-Conforming Use: Yes No Zoning: _____

Additional Details:

Loading Docks/Wells: _____ Total Parking Spaces: _____ Grd Lvl OH Doors: _____

Freight Elevators: _____ # Passenger Elevators: _____ Ceiling Height: _____

Floor Load: _____ Power/Phase: _____ Power/Voltage: _____

Income and Expenses:

Annual Maint (\$): _____ Annual Mgt Fees (\$): _____ Annual Prop Ins (\$): _____

Annual Utilities (\$): _____ Gross Op Income (\$): _____ Net Op Income (\$): _____

Total Expenses (\$): _____

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SqFt Information:

Rentable Office SqFt: _____ Rentable Other SqFt: _____ Rentable Retail SqFt: _____
Rentable Warehouse SqFt: _____ Total Bldg Office SqFt: _____ Total Bldg Other SqFt: _____
Total Bldg Retail SqFt: _____ Total Bldg SqFt (Gross) _____ Total Bldg Warehouse SqFt: _____

Waterfront Options:

Waterfront: Yes No **OR** **Water Access:** Yes No

Water Frontage: _____ **Body of Water:** _____

Water Type: Lake Pond River Stream/Creek Channel

Water Feature Amenities: All Sports Assoc. Access Channel Deeded Access Deeded Boat Lot Dock No Wake
 Private Frontage Public Access 1 Mile or Less Shared Frontage View

Uses: Auto Service Bar/Tavern/Lounge Distribution Institutional Manufacturing Professional Service Professional/Office
 Recreation Restaurant Retail Storage Other

Construction Type: Block Concrete Frame/Wood Pole/Wood Steel Other

Exterior Material: Aluminum Siding Block Brick Concrete Metal Siding Stucco Vinyl Siding Wood Siding Other

Roofing: Composition Metal Rubber Slate Stone Tile Wood Other

Foundation: Block Brick/Mortar Combination Pillar/Post/Pier Raised Slab Stone Other None

Below Grade: Basement Full Partial Walkout None

Additional Features: Barrier Free Bath Common Area Clearspan Expandable Fenced Storage Fiber Optic Hwy
 Fire Sprinkler Multi User Area OH Crane Outdoor Storage Railroad Spur Security System Util Sep Mtr

Tenant Pays All: Building Insurance Common Area Maintenance Electric Gas Janitorial Management Fee
 Prop Taxes/Assessments Sewer Trash Water Other

Sewer: Public Septic System None Other

Water: Public Well None

Utilities Attached: Cable Electric Extra Well Natural Gas Propane Telephone

Utilities Available at Street: Broadband Cable Electric Natural Gas Public Sewer Public Water Storm Sewer
 Telephone None

Heat Source: Electric Geothermal Natural Gas Oil Propane Solar Wood None

Heat Type: Baseboard Forced Air Gravity Heat Pump Hot Water Outdoor Furnace Radiant Space Heater
 Steam None Solar

Air Conditioning: Central Chiller System Wall Unit Window Unit None

Driveway: Easement Paved Shared Paved Shared Unpaved Unpaved

Street Type: Easement Paved Private Public Seasonal Unpaved

Lease Information: Able to Divide Build to Suit Option to Purchase Turn Key

Documents at Listing Office: Aerial Photo Plat Map Survey Traffic Study Other

Documents Requiring Confidentiality Agreement: Appraisals APOD Demographics Environmental Reports Feasibility Study
 Financials Inspection Reports Leases MESC 1027 Rent Roll Site Plan Soil Tests Other

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MichRIC, LLC

Public Viewable: Yes No **Show Address to Public:** Yes No **Show AVM to Public:** Yes No **VOW Public Comments:** Yes No

Send to: REALTOR.com: Yes No **MichRIC:** Yes No

COMMERCIAL/INDUSTRIAL UNIT MANAGEMENT

Unit Description	Identical Units	Sq. Ft.	Occupied	Rent \$/Month	\$ Per Sq/Ft/Month	# HVAC	\$ Per Sq/Ft Per Year	#Restrooms	Tenant Pays					
									Electric	Gas	Other	Sewer	Trash	Water

Public (Marketing) Remarks (Maximum of 800 Characters) These will appear on the Internet
