

**RESIDENTIAL LEASE– Data Input Form**

**MichRIC, LLC**

(All Required Fields in Gray)

MLS # \_\_\_\_\_

Assigned by Computer

Office ID: \_\_\_\_\_ Agent ID: \_\_\_\_\_ Co-Office ID: \_\_\_\_\_ Co-Agent ID: \_\_\_\_\_

**Mailing Address:**

Street #: \_\_\_\_\_ Modifier: \_\_\_\_\_ Direction: \_\_\_\_\_ Street Name: \_\_\_\_\_ Suffix: \_\_\_\_\_

Post Direction: \_\_\_\_\_ Unit #: \_\_\_\_\_ County Name: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Zip (4) \_\_\_\_\_

Cross Streets: \_\_\_\_\_ & \_\_\_\_\_

Building #: \_\_\_\_\_ Unit #: \_\_\_\_\_ Floor #: \_\_\_\_\_ Entry:  Common  Gated  Other  Private  Security

Property Subtype:  Apartment  Condominium  Duplex  Room  Single Family Residence  Stock Cooperative

Vacation Rental:  Yes  No If Yes, Vacation Rental Type:  Daily Rental  Weekly Rental  Monthly Rental  Time Share

Area: \_\_\_\_\_ Subarea: \_\_\_\_\_ Municipality: \_\_\_\_\_ Subdivision: \_\_\_\_\_

Apartment/Condo Complex Name: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Listing Date: \_\_\_\_\_ Lease Listed Price: \_\_\_\_\_

Price Term:  per day  per month  per week Security Deposit: \$ \_\_\_\_\_ Date Available: \_\_\_\_\_

Owner Name: \_\_\_\_\_ Owner Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Date Available Comments: \_\_\_\_\_

Lease Terms/Lease Renewal Options: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Cleaning Fee: \$ \_\_\_\_\_ Smoking:  Yes  No Furnished:  Yes  No \_\_\_\_\_

Pets Allowed:  Yes  No If Yes, then Pet Policy: \_\_\_\_\_ Pet Fee: \$ \_\_\_\_\_

Lease with Option to Buy:  Yes  No If yes, cross reference the for sale MLS number in the Agent Remarks.

Approx. Assoc. Fee: \$ \_\_\_\_\_ Assoc. Fee Payable:  Annually  Monthly  Other  Quarterly

Sub Agcy: \_\_\_\_\_ (% or \$) Buyer Agcy: \_\_\_\_\_ (% or \$) Trans Coord: \_\_\_\_\_ (% or \$)

Variable Rate:  Yes  No Comments: \_\_\_\_\_

Commission Detail: \_\_\_\_\_

Lot Measurement:  Acres  Square Feet Lot Acres: \_\_\_\_\_ Lot Square Footage: \_\_\_\_\_ Zoning: \_\_\_\_\_

Shoreline Type:  Beach  Breakwater  Seawall

Total Fin SqFt All Levels: \_\_\_\_\_ Total Bedrooms \_\_\_\_\_ Full Baths: \_\_\_\_\_ Half Baths: \_\_\_\_\_

Stories: \_\_\_\_\_ (1-99)

**Design:**

- A Frame  Bi-Level  Bungalow  Cabin/Cottage  Cape Cod  Chalet  Colonial  Contemporary  Farm House  Log Home
- Mobile  Other  Quad Level  Ranch  Traditional  Tri-Level  Tudor  Underground  Victorian

Parking:  Off Street  On Street

Basement:  Yes  No

School District: \_\_\_\_\_

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## MichRIC, LLC

(All Required Fields in Gray)

**Waterfront:**  Yes  No **OR** **Water Access:**  Yes  No

**Water Frontage:** \_\_\_\_\_ **Body of Water:** \_\_\_\_\_

**Water Type:**  Lake  Pond  River  Stream/Creek  Channel

**Water Feature Amenities:**  All Sports  Assoc. Access  Boat Lift  Channel  Deeded Access  Deeded Boat Lot  Dock  No Wake  
 Private Frontage  Public Access 1 Mile or Less  Shared Frontage  View

### Landlord Provides:

A/C  Association Fee  Cable/Satellite  Electric  Heat  Housekeeping  Internet Access  Lawn/Yard Care  Linens  
 Refuse Removal  Sewer  Snow Removal  Taxes  Telephone  Water  WIFI  Other

### Tenant Provides:

A/C  Association Fee  Cable/Satellite  Electric  Heat  Housekeeping  Internet Access  Lawn/Yard Care  Linens  
 Refuse Removal  Sewer  Snow Removal  Taxes  Telephone  Water  WIFI  Other

**Assoc. Fee Includes:**  Cable/Satellite  Electricity  Heat  Lawn/Yard Care  Sewer  Snow Removal  Trash  Water  
 Other  None

**Features:**  Accept DSS  Accept Section 8  Assistive Services  Lead Free Certified  Senior Living

**Garage:**  Yes  No **If Yes, Garage Type:**  1  2  3  4  5  Attached  Carport  Detached  Tandem

**Heat Source:**  Electric  Geothermal  Natural Gas  Oil  Propane  Solar  Wood  None

**Heat Type:**  Baseboard  Forced Air  Gravity  Heat Pump  Hot Water  Outdoor Furnace  Passive  Radiant  Steam

**Air Conditioning:**  Central  Wall Unit  Window Unit

**Appliances Provided:**  Attic Fan  Ceiling Fan  Central Vacuum  Dishwasher  Electric Dryer  Electric Range/Oven  
 Garbage Disposal  Gas Dryer  Gas Range/Oven  Hot Tub Spa  Ice maker  Intercom  Microwave  Refrigerator  
 Security System  Washer  Water Purifier  Water Softener  Wet Bar  Whirlpool Tub  Woodburner  Other  Trash Compactor

**Outbuildings/Storage:**  Additional Garage  Barn  Basement  Boat House  Pole Barn  Stable  Storage Shed  Other

**Other Amenities:**  Airport Landing Strip  Baseball Diamond  Building Elevator  Cable Hookup  Children's Play Equipment  
 Club House  Deck  Detached Unit  End Unit  Fireplace  Fitness Center  Golf Course  Hardwood Floors  Hot Tub  
 Interior Unit  Laundry On-Site  Library  Marina  Meeting Room  On Bus Line  Outdoor Grill  Patio/Porch Balcony  
 Restaurant/Bar  Satellite Dish  Sidewalk  Snow Skiing  Tennis Court  Washer/Dryer Connection  Other

**Accessibility Features:**  Yes  No

**If Yes, Features Available:**  36 in. Entrance Door  36 in. or + Hallway  42 in. or + Hallway  Accessible Bath Sink  
 Accessible Elect. Controls  Accessible Kitchen Sink  Accessible Mn. Flr. Bdrm  Accessible Mn. Flr. Full Bath  Accessible M. Flr. Half Bath  
 Chair Lift  Covered Entrance  Covered Ramp  Elevator  Grab Bar  Ground Floor Entrance  Lever Door Handles  
 Low Threshold Shower  Mn. Flr Bath  No Interior Steps  No Step Laundry  No-Step Entrance  Other  Ramped Entrance  
 Rocker Light Switches  Visual Alert System

**Substructure:**  Crawl Space  Daylight  Full Basement  Michigan Basement  Partial Basement  Slab  Walk Out  Other

**Pool:**  Association/Apartment Complex Pool  Indoor  Outdoor/Above  Outdoor/Inground

### EXPORT:

**Public Viewable:**  Yes  No **Show Address to Public:**  Yes  No **Show AVM to Public:**  Yes  No **VOW Public Comments:**  Yes  No

**Send to: REALTOR.com:**  Yes  No **MichRIC:**  Yes  No





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(All Required Fields in Gray)

We (I) Agree that to the best of our knowledge this represents a fair and accurate representation of the property we (I) have listed for lease with the REALTOR® below.

\_\_\_\_\_  
Signature: Listing Broker

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature: Owner/Landlord

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature: Listing Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature: Owner/Landlord

\_\_\_\_\_  
Date