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# JERSEY SHORE SCHOOLS EDUCATION FOUNDATION

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Mini-grant Application



AUGUST 22, 2019

JERSEY SHORE SCHOOLS EDUCATION FOUNDATION  
Jersey Shore, PA 17740

# Jersey Shore Area Education Foundation



## 2019-20 GRANT APPLICATION PACKET

The Jersey Shore School Education Foundation's Mini-Grant Program is designed to give JSASD employees the opportunity to enhance educational opportunities and activities for students through innovative and creative projects. The mini-grant award may be up to \$2,000 per project.

### Mini-Grant Guidelines:

Mini-Grant applications must include a clearly designed plan and a detailed budget, including researched costs. **Applications must be signed and approved by both the building Principal and the District Superintendent.** An individual may only receive one grant per year.

Should additional funds be available, and all grant applications have been considered or approved, the committee agrees to open further grant rounds or issue more than one grant per person. Co- applicants are permitted, but not required.

Applications must be submitted to the Foundation by 4 p.m. on Monday, **October 21, 2019**. **NOTE: It is STRONGLY** recommended that applicants get the signature of the building principal and district superintendent well in advance of the deadline. The applicant is responsible for delivery of the application to the Foundation in a timely manner. Late applications will not be considered.

Applications will be reviewed by the Foundation's Mini-Grant Committee and awarded by the Foundation's Board of Directors. Applicants will be notified of their application status no later than Friday, November 1, 2019.

Grants will be awarded based on innovation, creativity, educational value and enrichment benefits of the activity. Grants will not be awarded for technology unless it is 1) tied to curriculum and innovative; and 2) the purchase of technology is not the focus of the grant. If software is included in the budget, include a paper description of the program.

Once the project is completed or discontinued, all grant equipment, materials, and non-consumables become the property of the district building named in the grant. The equipment will be located in the library or other designated space for all faculty members to use unless prohibitive (example: 3-D printers in the tech department).

Grant recipients are required to submit a Post-Project Report no later than June 30, 2020. A copy of the report should be emailed to Dr. Lou Anne Gasperine at [foundation@jsasd.org](mailto:foundation@jsasd.org). The report will be forwarded to the School Board as a Communications item. The Foundation's name and logo shall be included on all project related displays and publications.

**Applications should be forwarded to Jersey Shore School Education Foundation, Attn: Mini-Grant Committee, 175 A&P Drive, Jersey Shore, PA 17740**

# Jersey Shore School Education Foundation



## **Purpose, Mission, Goals and Initial Funding Priorities**

### Purpose

The Jersey Shore Schools Education Foundation is a non-profit 501(c)(3) charitable organization dedicated to providing financial resources to enrich and enhance education in the Jersey Shore Area School District. Established in 1998, the Foundation is committed to sustaining the exceptional standards of Jersey Shore Area Schools.

### Mission

#### **Jersey Shore Area School District Mission Statement:**

The Jersey Shore Area School District will provide a supportive environment where staff uses effective data-based instruction to help every student meet academic and social success.

#### **Jersey Shore Education Foundation Mission Statement:**

The Jersey Shore Education Foundation mission is to engage partners to provide extended learning opportunities beyond the conventional educational experience for students in the Jersey Shore Area Schools.

### Vision

The vision of the Jersey Shore Schools Education Foundation is to assist the Jersey Shore Area School District to academically prepare responsible students for the next step in their life plan.

### Goals

The Jersey Shore Education Foundation will achieve its mission by directing resources toward the following goals:

**Enhance and enrich educational opportunities** for students.

**Support staff** for innovative efforts through teacher mini-grants programs.

**Engage the community** in supporting a quality education.



# Jersey Shore School Education Foundation Board of Directors

Board Chairman	Lou Anne Gasperine, Ed. D.
Vice Chairman	Julieanne Steinbacher
Secretary	Chris Yaudes
Treasurer	Benjamin Enders, Business Manager
Janet Shields	Linda Lehman
Dr. Cindy Allen	Greg Delker
Linda Bierly	Bradd Williamson
Shelley Moore	Tonya Berfield
Superintendent of Schools	Dr. Jill Wenrich
President of School Board	Craig Allen



# Mini-Grant Application Checklist

As you complete your mini-grant application, please use the checklist below to ensure the application is completed accurately.

- I have researched all costs and set forth a detailed budget that includes quotes for items to purchase.
- My proposal is clearly defined:
  - \* in terms of the numbers of students participating
  - \* the frequency of any activities or events
  - \* the extent of any transportation requirements
- I have included a typed, double-spaced summary of the project.
- My grant request has been approved by my building principal.
- My grant request has been reviewed and approved by the District Superintendent.

## ***SUCCESSFUL APPLICATIONS TYPICALLY:***

***Include a culminating event, project or activity.***

***Provide students with a novel experience.***

***Involve students in activities not normally funded by the school district.***

# Mini Grant Application 2019—2020



**Proposal/ Project Title:** \_\_\_\_\_

**Abstract:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Primary/Lead Applicant:** \_\_\_\_\_

**Current Position within JSASD:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_ **Telephone Number:** \_\_\_\_\_

**Primary/Lead Applicant's Signature & Date:** \_\_\_\_\_

\* The Foundation will communicate primarily and directly with the Primary/Lead Applicant. If there are co-applicants, the Primary/Lead Applicant is responsible for communicating with co-applicants.

**Co-Applicant(s):** \_\_\_\_\_

**Current Position within JSASD:** \_\_\_\_\_

**Co-Applicant's Signature & Date:** \_\_\_\_\_

**Co-Applicant(s):** \_\_\_\_\_

**Current Position within JSASD:** \_\_\_\_\_

**Co-Applicant's Signature & Date:** \_\_\_\_\_

**School(s) benefitting from the proposed project:**

\_\_\_\_\_ Salladasburg Elementary School

\_\_\_\_\_ Avis Elementary School

\_\_\_\_\_ JS Elementary School

\_\_\_\_\_ JS Middle School

\_\_\_\_\_ JS High School

**Amount Requested:** \_\_\_\_\_

**Building Principal Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Superintendent Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Mini-Grant Application 2019-20



***Answer the following questions. If you need additional space, attach pages to the application.***

**1. Write a one-paragraph description summarizing the proposed program/project.**

**Expected start and completion date:** \_\_\_\_\_

**2. How will this request enhance or extend your curriculum or support specific standards?**

**3. Which Academic/ Core Standards will be met?**

**4. How will you implement this program/project? Include methods, necessary materials or resource personnel.**

**5. Who will benefit from this program /project?**

**Number of students impacted** \_\_\_\_\_

**Number of administrators** \_\_\_\_\_

**Number of community members** \_\_\_\_\_



**6. Budget.** The detailed budget should show a description of all purchases and projected expenditures. Please list the costs of books, materials, tools, equipment, supplies. In the case of a guest speaker, include travel, lodging, meals, cost of guest speaker, and any other costs associated with the speaker.

Item Description	Quantity	Cost	Total Cost	

**Budget Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**7. Do you have any additional sources of funding for the program/project? If so, please describe.**



**8. How will you determine whether your objectives have been achieved? You are required to write an evaluation at the conclusion of your project.**

**9. Will this project / program be repeated? If so, how will it be funded at that time?**

**Please note: All financial reports, receipts, and post-evaluation materials must be submitted by June 30, 2020 to the administration building to the attn of Maureen Erlandson ([merlandson@jsasd.org](mailto:merlandson@jsasd.org) ). A copy of the report should be emailed to Dr. Lou Anne Gasperine at [foundation@jsasd.org](mailto:foundation@jsasd.org) . The report will be forwarded to the School Board as a Communications item. The Foundation's name and logo shall be included on all project related displays and publications.**

# Jersey Shore School Education Foundation

## Final Report for Innovative Teacher Mini-Grant

### Evaluation Form

Submission Deadline: June 30, 2020



Dear Grant Recipient,

We are interested in the implementation and outcomes of all projects funded by the Jersey Shore School Education Foundation's Mini-grant Program and the impacts of the grant on our students and their learning. As a grant recipient, we want to know if you met your defined objectives and what were your project results. We want to share how the JS Education Foundation mini-grants are making a difference for the Jersey Shore students.

Your evaluation of your project will inspire continuing community support and generate additional resources to enhance educational opportunities across the district. It also helps our grant committee assess future grant prospects and the potential for project success – leveraging support for projects that can provide the biggest impact for our students.

Please submit this completed form (electronically) and the additional requested information by the above deadline to Lou Anne Gasperine at [foundation@jsasd.org](mailto:foundation@jsasd.org) and to Maureen Erlandson at [merlandson@jsasd.org](mailto:merlandson@jsasd.org). Consideration for future grants will be negatively impacted if the evaluation is not completed.

Sincerely,

JSSEF Grant Committee

Project Title:		
Lead Applicant – Last Name	Lead Applicant – First Name	Lead Applicant - Signature
School		
Subject(s):		Grades:
Number of Students Impacted:	Total Cost of Project:	



Please attach additional pages with details on the following items. Answer fully but be succinct. Include your name and your project on each page. If possible, send an electronic version.

1. Please provide a brief description of the project. (100 word maximum)
  
2. Did you meet each of your stated standards as originally planned? Please provide the data to support your results (500 word maximum).
  
3. Please describe any unanticipated results – positive and negative. Explain how you incorporated those results into your project to keep things moving forward (250 word maximum).
  
4. Explain if and how you plan on continuing this program in your teaching. How would you modify things to improve upon what you learned? (250 word maximum)
  
5. Include pictures of students with parental approval and/or activities using the grant materials. Student quotes are beneficial to use in publicity materials for the grant.