

Jersey Shore Schools
Education Foundation
Engaging, Enriching and Extending



Anytime Funding Request Policies
Engaging Partners to Enrich and Extend Learning

JSSEF Funding Request Policy

The JSSEF welcomes funding inquiries. We will review and consider funding requests that have been submitted to our organization through the appropriate channels.

JSSEF Request Procedure

Any **JSASD teacher** may make a request to their building principal. A building principal may generate or approve a funding request and forward the request to the superintendent. The superintendent may generate and approve a funding request and submit it to the JSSEF. Once the JSSEF receives the funding request, it will be reviewed and considered for approval by the JSSEF Board of Directors. After the Board makes its decision, it will be conveyed in writing to the applicant and building principal. The approval process will take **approximately 2 weeks** to complete.

General Criteria: The foundation favors proposals that clearly articulate a need/opportunity of high impact in the district that fall beyond the district budget. Proposals must demonstrate sustainability beyond the life of the grant.

An outcomes report outlining the grant benefits will be due to the education foundation no later than two weeks after the program/project is complete. The outcomes report must include but is not limited to:

- A brief summary of the program/project
- A number of students benefited (also teachers and / or parents, if applicable)
- Standards achieved
- A brief financial summary with all associated invoices

Sponsorship requests will be reviewed for consideration on a case-by-case basis.

Limitations: No grants will be provided for:

- Supplanting either the building or district budget
- Leveraging funds from the foundation to duplicate or supplant an already-funded project/program of the foundation (i.e. an EITC program and/or Teacher mini-grant)
- Parties, classroom supplies, incentive gifts, food and beverage, etc.
- Field trips (unless incorporated into a larger program or unique/special event)
- Direct grants/scholarships to individuals (unless created at the foundation or already distributed at graduation)
- Multi-year funding

ANYTIME FUNDING REQUEST

Date _____

Contact Information

Name: _____

Email address: _____ Phone: _____

Request Details

Amount requested: _____

Is funding request for a specific grade level, specific school building, or district-wide initiative?

Click or tap here to enter text.

Which school(s) or grade level(s)? _____

Details about specific request (must attach supporting documents):

Click or tap here to enter text.

Which Academic/ Core Standards will be met? (**Summarize three or less Academic / Core Standards.**) Click or tap here to enter text

Date proposed funding is required: Click or tap here to enter text.

How would students benefit, and approximately how many? Click or tap here to enter text.

Describe alignment with existing initiatives: Click or tap here to enter text.

***Applicants must complete all fields and attach an itemized budget.**

Signature Page

Required Signatures

Signature of person making the request: _____

Signature of building principal: _____

Signature of JSASD superintendent: _____

Jersey Shore School Education Foundation

Final Report for Anytime Mini-Grant

Evaluation Form

Submission Deadline: June 30, 2027



Dear Grant Recipient,

We are interested in the implementation and outcomes of all projects funded by the Jersey Shore School Education Foundation's Anytime Grant Program and the impact of the grant on our students and their learning. As a grant recipient, we want to know if you met your defined objectives and what were your project results. We want to share how the JS Education Foundation Anytime Grants are making a difference for the Jersey Shore students.

Your evaluation of your project will inspire continuing community support and generate additional resources to enhance educational opportunities across the district. It also helps our grant committee assess future grant prospects and the potential for project success – leveraging support for projects that can provide the biggest impact for our students.

Please submit this completed form (electronically) and the additional requested information by the above deadline to Dr. Lou Anne Gasperine at lgasperine@jsasd.org and to Benjamin Enders at benders@jsasd.org . Consideration for future grants will be negatively impacted if the evaluation is not completed.

Sincerely,

JSSEF Grant Committee

Project Title:		
Lead Applicant – Last Name	Lead Applicant – First Name	Lead Applicant - Signature
School		
Subject(s):		Grades:
Number of Students Impacted:	Total Cost of Project:	

Please attach additional pages with details on the following items. Answer fully but be succinct. Include your name and your project on each page. If possible, send an electronic version.



1. Please provide a brief description of the project. (100 word maximum)

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2. Did you meet each of your stated standards as originally planned? Please provide the data to support your results (500 word maximum).

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3. Please describe any unanticipated results – positive and negative. Explain how you incorporated those results into your project to keep things moving forward (250 word maximum).

4. Explain if and how you plan on continuing this program in your teaching. How would you modify things to improve upon what you learned? (250 word maximum)

5. Include pictures of students with parental approval and/or activities using the grant materials. Student quotes are beneficial to use in publicity materials for the grant.

Please note: All financial reports, receipts, and post-evaluation materials must be submitted by June 30, 2027 to the administration building to the attention of Benjamin Enders (benders@jsasd.org). A second copy of the report should be emailed to Dr. Lou Anne Gasperine at lgasperine@jsasd.org . The report will be forwarded to the School Board as a Communications item. The Foundation’s name and logo shall be included on all project-related displays and publications.