

REQUEST for QUALIFICATIONS (RFQ) POSTINGS
PERRY TOWNSHIP FIRE DEPARTMENT FIRE STATION # 4
ARCHITECTURAL SERVICES

Perry Township intends to contract for architectural services in connection with the Renovations/Addition of Fire Station #4.

Firms interested in being considered for a contract to provide the required services should reply with a statement of qualifications no later than 7:00 p.m. December 9, 2024. Statements received after this deadline will not be considered.

Statements of Qualifications should include information regarding:

- The firm's history, including years in business and services offered
- Education and experience of owners and key technical personnel
- The technical expertise of the firm's current staff
- Names of a project manager and key members of staff that would be involved in the project, a description of their areas of expertise, and their availability for the project
- The firm's experience in performing engineering studies, design, construction administration and construction observation
- Availability of staff
- The firm's equipment and facilities
- References
- Overall description of methods by which the architect intends to approach the project, along with a timeline for completion of each element of the project

Statements of Qualifications should contain a statement that to the best of the architect's abilities, all information contained in the submission is complete and accurate. The submission should contain a statement granting Perry Township authorization to contact any previous client of the architect for purposes of an independent evaluation of the architect or firm's performance.

Statements of Qualifications should be transmitted by mail to:

Perry Township Trustees
ATTN. RFQ POSTING
P.O. Box #35
East Liberty, Ohio 43319

As required by Ohio Revised Code 153.65-73, responding firms will be evaluated and ranked in order of their qualifications. Following this evaluation, Perry Township will enter into contract negotiations with the most highly qualified firm.

The preliminary project description is as follows:

Name of Project: Perry Township Fire Department Station # 4

Location: 3265 State Street, East Liberty, Ohio 43319

Description: The selected architect/firm will work with Township officials to determine the design, budget site work and infrastructure requirements, and construction of the Renovations/Addition to Perry Township Fire Department Station #4

Sources of Funding: Public-tax (levy) based