

The Board of Perry Township Trustees met in Regular Session on Monday, January 9, 2023 at 7:00 p.m. at the East Liberty Community Room. Roll Call: John Brose, present, Ken Rosebrook, present, John Gibson, present and Cindy Stalling, present. Also present was Doug Henry, Renee Rosebrook, Jessica Gibson, Sandy Wilcox, Nikki Yelton, Joy Litteral, Dan Ackley, Larry Wellington, Mark Slonecker, Ralph Fout and Kim Fout.

The meeting was called to order by Chairman Mr. John Brose and all said the Pledge of Allegiance.

The minutes of the previous meeting was given to the Trustees to read prior to this meeting. Mr. Brose asked if there were any additions or corrections to the minutes and then asked if there were any additions or corrections to the financial statements that were given to the Trustees from the fiscal officer. They both stand approved by the trustees.

Mr. Kenny Rosebrook reported that he purchased new sweepers for the community and the Fire Dept.

Mrs. Cindy Stalling brought up that we received a letter from Robinaugh, and they are considering charging Perry Township residents a certain % to the Township. We are tabling this and checking on pricing from some other companies.

Mr. JD Gibson reported that Dustin Cook passed his EMT class today. Congrats to Dustin.

JD stated that at the last snow, Roger Pugh called him and wanted to know why the Township quit plowing his driveway. Roger told JD that he never got a letter about the non-maintained drives. After some discussion Mr. Brose stated that we need to re-do this resolution. John said that we need to have 2 public meetings before we can make them non-maintained drives. Kim Fout who lives on one of these non-maintained drives reported that she called the County about this today, and the County told her that the best thing to do is just close these drives. To do this you would need 12 signatures from Perry Township residents. Kim said she would like to look into this more, and the Trustees will check with the County also. John said there is a difference in closing an alley and making it non-maintained. We can make it non-maintained and still not close it. Kenny suggested we need to get the parcel #'s of all properties involved and go ahead and close the alleys. Kim said she will call the County and go ahead and pursue this. Kenny said he will call the County and see exactly what we need to do to close these alleys.

Kim brought up about the large brush pile that she would like to have burned. It should be a control burn. Chief Henry said the fire dept will do this for the Fout's.

Kenny brought up that the Trustees are going to be doing evaluations on all Township employees. They will be scheduling the evaluations. The Trustees will evaluate the Fire Chief and then the Chief and the Captains will evaluate the fire dept personnel.

Kenny reported that he attended the LCEMA meeting on Wednesday. Kenny is going to help interview someone to work with Helen at the LCEMA.

Kenny reported that he replaced the flow in the toilet in the Community Room.

Kenny reported that when the pipes were frozen in the Community Room at Christmas, he cut some holes in the vent. As soon as he did the water thawed. He needs to put some covers over the holes now.

Kenny reported that he and Renee have been working on the Township Website. There is a link to add minutes. Kenny reported that he set up for 5 years for \$900.00 and the website is paid until Sept. 1st, 2028. The deadline to do this is March 17. We would have paid \$325.00 per year for 5 years, so this is a \$725.00 savings.

Cindy reported that there is an Otter Creek meeting on January 18 at 10:00 A.M. for the Trustees to attend at the County Garage.

Mrs. Joy Litteral reported that she was at her work and she had a Perry Township resident talk to her about her concern that when she called the squad, the squad that came to pick her up was not a Perry Township squad. Joy said I didn't have an answer for her, Joy just thought the Trustees should know that she was concerned and that residents are talking about our squad not getting out the door. Mutual aid is what picked this lady up. Joy said Perry Township residents are paying for this service. Joy did tell this lady that she retired 2 years ago and she didn't have an answer for her.

Renee brought up that we need to continue to advertise for manpower at the Fire Dept. Chief reported that they interviewed 2 applicants, both are inexperienced. And everyone needs to learn, but we do need to have people down there to train them., It was brought up that we need to pay the Medic's more. It was discussed to take the Medic's up to \$25.00 per hour.

Larry Wellington reported that he put an ad out on Facebook and got 3 hits, with 2 applications. The 2 applicants are basic FF/EMT's.

Larry brought up about putting an ad in Zip Recruiters, for 1 month it would cost \$419.00, there is no contract. After some discussion, Kenny made a motion to run a 2-month ad in Zip Recruiter, seconded by JD. John, aye, Kenny, aye and JD, aye. All FF/Squads are in the same boat. All need more manpower.

Larry said that Ben Logan has a data base that we can put that we are looking for manpower for the department in. There is also job fairs twice a year and we can get on this list free. Larry said he can set up a table at these job fairs advertising our fire dept. The County job fair this year is being held at Indian Lake School.

Larry brought up about the Columbus Academy, the CEU is \$45.25 per person, to renew it is \$678.25. This is for fire personnel to take on line classes. John made a motion to renew this, seconded by JD. John, yes, Kenny, yes and JD, yes.

Zoning Inspector, Dan Ackley, reported that a gentleman called him about putting a new home on S.R. 292, Dan told him he needed to go to the County first, to see where his drive needs to be, and then where the house is to be set. Dan hasn't heard back from him yet.

Chief reported that Jason Johns called him from BMRT, and wanted to know if they could borrow our 2nd squad on Jan 12? They have purchased a new squad but it isn't available yet so they will not have coverage. All Trustees were okay with this. Cindy will call the Insurance Company and see how this would work, if something would happen, who's squad's policy would cover it.

Chief gave the Trustees schedules for December and January. It was also agreed to remove Kyle Richards from BWC at this time.

Kenny brought up about the tools that Sandy brought up last month for the fire dept. Sandy got 2 new tool boxes, a drill driver battery charger set to put in the tool box. She said we still need some more tools, but we can get them along the way, don't need to get them all at this time.

Kenny brought up about changing the green sheets at the fire dept into an Excel spread sheet. He is having a hard time reading the green sheets. He would make up a spread sheet. Cindy told him that she would like to wait until at least March. January is a very busy month for her getting all the reports done.

We then went into our Re-Organizational meeting for 2023.

Mr. Brose turned the meeting over to Cindy. Cindy asked for nominations from the floor for Chairman of the Board for 2023. Kenny volunteered to be Chairman. Mr. Brose thought both members were willing to be Chairman and he was going to draw names. Kenny said he was not aware that JD was willing to be Chairman. JD made a motion to make Kenny Chairman for 2023, seconded by John. John, yes, Kenny, yes and JD, yes. Cindy then asked for nomination for Vice-Chairman for 2023. John made a motion for JD to be Vice-Chairman, seconded by Kenny. John, yes, Kenny, yes and JD, yes. John will be the member for 2023.

Mr. John Brose made a motion that we leave our meeting on the 2nd Monday of each month at 7:00 p.m. at the East Liberty Community Room, all Special meetings will be advertised, seconded by Mr. Ken Rosebrook. Brose, yes, Rosebrook, yes and Gibson, yes.

Mr. Brose made a motion that the Trustees are paid per salary, with the amount recommended by the State as per our Budget, seconded by Mr., Gibson. Brose, yes Rosebrook, yes and Gibson, yes.

Mr. John Brose made a motion to make the following changes in the Zoning Boards:

ZONING APPEALS BOARD

Mitch Current, Chrm, 1 yr. term
Chuck Boudrow, 2 yr. term
Jenneth Boudrow, 3 yr. term
Jessica Gibson, 4 yr. term
Kurt Penhorwood, 5 yr. term
Alt.-Sandy Wilcox

ZONING COMMISSION

Linda Baldrige, Chrm 1 yr. term
Jack Nicholas, 2 yr. term
Larry Wellington, 3 yr. term
Joy Litteral, 4 yr. term
Melony Baker, 5 yr. term

Seconded by Mr. John Gibson. Brose, yes, Rosebrook, yes and Gibson, yes.

Mr. John Brose made a motion to leave the Zoning Rates the same as last year, seconded by Mr. Ken Rosebrook. Brose, yes, Rosebrook, yes and Gibson, yes.

2023 ZONING RATES

Zoning Permits

\$12.50 – for value 0 - \$500.00

\$37.50 – for value \$01.00 - \$2,000.00

\$100.00 – for value \$2,001.00 - \$5,000.00

1. \$3.75 – per \$1,000.00 plus base fee; for \$5,001.00 to \$50,000.00

2. \$2.50 – per \$1,000.00 plus base fee and item (1) above \$50,001.00 and up.

With a cap of \$10,000.00 for any zoning, permit.

Zoning permit for Swimming Pool 25.00

Cost of;

Rezoning (text, or district boundaries) \$400.00

Appeals, variances, and conditional uses \$300.00

Passed by all Trustees and will be effective as of 1-10-2022

Mr. Brose made a motion to leave Mr. Dan Ackley as our Zoning Inspector, seconded by Mr. Rosebrook. Brose, yes, Rosebrook, yes and Gibson, yes.

Zoning Inspector’s pay for 2023 was tabled until after evaluations are done.

Mr. Gibson made a motion to raise the bases by \$50.00, seconded by Mr. Brose. Brose, yes, Rosebrook, yes and Gibson, yes.

2023 CEMETERY RATES

Open and Close Grave	\$400.00
WEEKEND Open and Close Grave	\$500.00
Open and Close Infant Grave	\$ 60.00
Cremation Interment	\$200.00
Cremation Interment (Weekend)	\$300.00
Install Military Base	FREE
Monument Bases:	
Up to and include 12”	\$275.00
12.1” and include 24”	\$300.00
24.1” and include 60”	\$400.00
60.1” and up	By Measurement
Crypt	At Owners Discretion and Expense

Trustees want actual dimension of stone on base order sheets.

After 10 years, Perry Township is NOT responsible for repairs/replacement of bases. New bases will be \$75.00 per foot.

Disinterment within Perry Township \$3,500.00

Disinterment outside Perry Township \$3,500.00

Lots:

Resident of Perry Township full lot \$250.00
Half lot \$125.00

Non-Residents of Perry Township Full Lot \$5,000.00
Half Lot \$2,500.00

West Mansfield Residents, inside the city limits, may purchase lots in the GreenLawn Cemetery under the resident’s price. Family members of Perry Township residents will be under the discretion of the Trustees.

The Trustees will continue to do the digging of the cemetery graves.

Mr. Rosebrook made a motion to leave the mileage outside of Perry Township at \$.48 per mile, seconded by Mr. Gibson. Brose, yes, Rosebrook, yes and Gibson, yes. The policy for paying for Township Officials mileage, registration and reasonable priced meals to township conventions, workshops and so related meetings will continue to be honored. Any schooling or seminars the township will pay for the classes.

The part-time wage was tabled until after evaluations are done.

The full-time employee salary was tabled until after evaluations are done.

The janitor’s salary was tabled until after evaluations are done.

The Lodge Hall may be used for non-profit at NO charge and for funeral dinners at NO charge.

Fire Chief's salary was brought up and tabled until after evaluations are done.

Mr. John Brose brought up about the pay for the Fire Dept. This was tabled until after evaluations are done.

It was discussed about what to pay the medics to try to get more medic manpower at the department. Larry had put together a scale of a medic with up to 3 years' experience get a starting pay of \$22.00 per hour, 3 years to 5 years' experience paid up to \$23.00, 5 years to 10 years' experience up to \$24.00 and for over 10 years up to \$25.00 per hour. After a lot of discussion, and agreeing that there is a lot of factors involved in what the exact pay will be for each individual. Mr. Brose made a motion to accept this scale, seconded by Mr. Gibson. John, yes, Kenny, yes and JD yes.

Mr. Gibson made a motion that the flowers in the cemeteries need to be cleaned off by April 1st and Oct. 1st for spring and fall clean-up, seconded by Mr. Rosebrook. Brose, yes, Rosebrook, yes and Gibson, yes.

Mr. John Brose made a motion that base orders must be turned in by May 1st to be guaranteed to be in by Memorial Day, and fall orders are to be turned in by Sept. 15th, seconded by Mr. Ken Rosebrook. Brose, yes, Rosebrook, yes and Gibson, yes.

Mr. John Brose made a motion to leave the purchasing policy amount at \$500.00, seconded by Mr. Ken Rosebrook. Brose, yes, Rosebrook, yes and Gibson, yes. Any purchase over the \$500.00 needs to have at least 2 Trustees approval prior to the purchase. This is for the 3 Trustees and the fiscal officer.

Mr. John Brose made a motion that all time sheets needs to be turned into the fiscal officer by the 1st of each month, seconded by Mr. Ken Rosebrook. Brose, yes, Rosebrook, yes and Gibson, yes.

Mr. John Brose made a motion that ONLY Perry Township residents can rent the Community Room and we will continue to accept donations, seconded by Mr. John Gibson, Brose, yes, Rosebrook, yes and Gibson, yes.

Mr. John Gibson made a motion to leave the rent for the Lodge Hall for Non-residents of Perry Township to \$200.00 and to leave the rent for Perry Township residents at \$50.00. there will also be a \$50.00 deposit that will be returned if the Lodge Hall is cleaned to the janitor and Trustees approval, seconded by Mr. John Brose. Brose, yes Rosebrook, yes and Gibson, yes.

Mr. John Brose made a motion to give the fiscal officer permission to perform line item transfers as needed through the year, seconded by Mr. John Gibson. Brose, yes, Rosebrook, yes and Gibson, yes.

Mr. John Brose made a motion to give the Fire Chief a purchasing limit of \$250.00, seconded by Mr. Ken Rosebrook. Brose, yes, Rosebrook, yes and Gibson yes

Mr. John Brose made a motion to pay the bills, seconded by Mr. Kenny Rosebrook. John, yes, Kenny, yes and JD, yes.

BILLS: TOTAL \$ 61,829.05

INCOME FOR DECEMBER: TOTAL \$ 18,499.02

Mr. John Brose made a motion for adjournment, seconded by Mr. John Gibson. Brose, yes, Rosebrook, yes and Gibson, yes.

Respectfully submitted by:

Cindy Stalling, Perry Township Fiscal Officer

Accepted by Perry Township Trustees:

John Brose

Ken Rosebrook

John Gibson