

09/27/2018 EPAB Board Meeting Minutes

Attendees:

Voting Member	Represents	Jan 18	Mar 22	May 24	July 26	Aug 30	Sept 27	Oct 25	Dec 06
Chris Bolton	Baylor All Saints	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> *	<input type="checkbox"/>	<input type="checkbox"/>
Daniel Guzman	Cook Children's	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> *	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anant Patel	JPS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> *	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rajesh Gandhi	JPS (Trauma)	<input type="checkbox"/>	<input type="checkbox"/> *	<input type="checkbox"/> *	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holly Baselle	MedCtrAlliance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alana Snyder	MCFW	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> *	<input type="checkbox"/> *	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Steven Martin	TCMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gary Floyd	TCMS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> *	<input type="checkbox"/>	<input type="checkbox"/>
Dan Goggin	TCMS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Angela Self	TCMS	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brett Cochrum	TCMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Geesbreght	THR - FW	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brad Commons	THR – Alliance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
William Witham	THR (Trauma)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shawn Sanderson	THR - Huguely	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> *	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michelle Beeson	THR - SW	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> *	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Attendee	Representing	Attendee	Representing	Attendee	Representing
Amanda Robbins	FWESC	AJ Kirk	OMD	Daniel Ebbett	MedStar
Casey Davis	BFD / FRAB	Dwayne Howerton	OMD	Douglas Hooten	MedStar
Catherine Colquitt	TCPH	Laura Long	OMD	Joan Jordan	MedStar
Chad Carr	MEAMSA	Veer Vithalani	OMD	Ken Simpson	MedStar
Christy Daae	THFW	Mathew Cobb	UTSW	Matt Zavadsky	MedStar
Jason Cearley	FWFD	Michael Farris	CareFlite	Richard Brooks	MedStar
Lourdes M Rodrigues -Lugo	FWOEM	Maribel Martinez - Mejia	FWOEM	Kristofer Schleicher	MAEMSA

I. Opening - Dr. Martin

- A. Called the meeting to order at 12:38
 1. Dr. Floyd is in Austin working on legislation
 2. Dr. Witham will be here shortly
 3. Proxy votes:
 1. Dr. Bolton – Dr. Martin
 2. Dr. Floyd – Dr. Martin
- B. Minutes from the 08/30/2018 meeting presented for review
 1. No changes requested
 2. Vote occurred at 13:10 - Approved unanimously

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II. Public Health – Dr. Colquitt

- A. 5 cases of mumps at centralized at college campus
- B. Still recommend your patients to get flu vaccinations
- C. West Nile season is almost over

III. Emergency Management Department -Lourdes M Rodrigues -Lugo

- A. Introduction of Maribel Martinez
- B. Conducting a radiological exercise Oct 9 through 11 with the RAC and a few area hospitals

IV. FRAB - Casey Davis

- A. FRAB will meet next quarter
 - i. Tablet trials are still moving forward
 - ii. Lift assist program also moving forward
 - iii. Thank you for addressing the FRAB's concerns about having a new Medical Director in place timely and for the assistance with updating the state and federal licenses.
- B. Request for funds
 - i. Received a grant for equipment to purchase Zoll monitors
 - ii. One of the requirements for the grant is to have a 10% match which equals \$56,818.00
 - iii. Asking the EPAB board for assistance with the funds.
 - iv. Review of current devices, and new devices.
 - v. Review of the time and cost savings, as well as data retrieval
 - vi. Currently 56 trucks - grant is for 25 monitors. The others are being upgraded to Zoll AEDs. The goal is to have a monitor at every station.
 - vii. Review of CO readings for firefighters to ensure they are getting enough oxygen prior to re-entry to the fire.
 - viii. Steve Martin - Request for FWFD and MedStar to bring in the Monitors, AED's and CO monitor
 - ix. Dr. Martin - Jason's request is before us:
 - 1. Dr. Martin - Over the years we have assembled some reserve funds which may have been incorporated into the regular fund. Maybe Doug could clarify for us.
 - 2. Doug Hooten: - They are earmarked reserve funds for clinical issue
 - 3. Dr. Martin - We have wanted to give back to an appropriate clinical cause for a while now. Let's start the open discussion for the request of \$56,818.00.
 - a. Dr. Geesbreght - would like to see the equipment
 - b. Dr. Witham - in favor, but would like a chance to review the funds to ensure we will have enough to cover the current expenses, plus the search for a new Medical Director and the EPAB legal fees. Pending resolution of these fees.
 - c. Dr. Geesbreght - would like to donate the money for this, but we have to ensure that we have control of our money.
 - d. Motion to table this for a month with the intent that we will likely fund it.
 - i. Vote: unanimously approved

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V. MedStar - Doug Hooten

- A. Focused on North Deployment Center
- B. New trucks are on the road
- C. Operationalizing the budget for this fiscal year

VI. MAEMSA: Dr. Geesbreght

- A. MAEMSA voted to approve Dr. Vithalani for the interim Medical Director
- B. The actual approved number for Medical Direction is 2.1 FTE, we are down to 1.0 FTE. Have been short since Dr. Davis retired his position. MAEMSA agreed to Dr. Miller taking the .6 FTE spot, which means we will be at 1.6 of 2.1 FTE.
- C. Every two months EPAB will review the performance by Dr. Vithalani. Would like to point out that we will still be less than what we have today as we go from 1.8 to 1.6, as long as we keep that in mind, and understand that we have deficit in the working FTE time.
- D. The notification to EPAB and to the FRAB -30 day notification prior to non-renewal. Correction by Kristofer Schleicher it's 45 days.
- E. Even with Dr. Vithalani taking on this role, with a 6 month renewable contract, we are still short staffed.

VII. Presentation: Mobile Flu vaccine - Matt Zavadsky

- A. Working with Dr. Colquitt to get low cost or no cost vaccine
- B. Dr. Vithalani - MedStar has been doing this in house for their own employees for a few years. I wanted to bring it up to the board for discussion prior to starting the program
- C. Dr. Witham - Who is the target audience?
 - i. We have been contacted by several local businesses like Trinity Terrace as well as Tarrant County health for groups' requests going to them. Dr. Colquitt also suggests we may go to certain areas that traditionally have a low number of the population to get vaccinated. We could bring out the ambus, and do public vaccines. It is not to be used for patients being transported.
 - ii. Vote: approved unanimously

VIII. Executive Meeting – Dr. Witham

- A. Propose the election of Dr. Brad Commons to the position of the EPAB Secretary
 - i. Floor open for nominations.
 - ii. Dr. Commons nomination accepted
 - iii. Vote: approved unanimously
 - B. Propose Executive Committee be authorized to act on behalf of the EPAB concerning the negotiation of the contract with MAEMSA and the Interim Medical Director, with report back to the EPAB
 - i. Discussion of status of the contract
 - ii. Vote: approved unanimously
 - C. Propose recommendation for MAEMSA to hire an Interim Associate Medical Director
 - i. Discussion of the need for the position
 - ii. Vote: approved unanimously
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- D. Propose Executive Committee be authorized to act on behalf of the EPAB concerning the negotiation of the contract with MAEMSA and the Interim Associate Medical Director, with report back to the EPAB
 - i. Vote: approved unanimously

IX. Financial Report - Dwayne Howerton

- A. No current income, still waiting on UTSW for some old invoices
- B. Review of the budget
- C. Motion to accept the financial report
 - i. Vote: approved unanimously

X. Medical Directors Report - Dr. Vithalani

- A. QA reports and KPI's are in your packet
- B. We are currently conducting quarterly CE for the system
- C. Dr. Geesbreght - Recommends the creation of non-clinical KPI's to better understand what the administrative functions of the Medical Director and staff.
- D. Discussion of results for the PART study.

XI. Next Meeting is scheduled October 25, 2018

XII. Closed Session

- a. The EPAB may conduct a closed meeting in order to discuss matters permitted by any of the following sections of Chapter 551 of the Texas Government Code:
 - i. Section 551.071: To seek the advice of its attorney(s) concerning pending or contemplated litigation or a settlement offer, or on any matter in which the duty of the attorney to the EPAB to maintain confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including without limitation, consultation regarding legal issues related to matters on this Agenda;
 - ii. Consider individuals for the position of Interim Associate Medical Director, Section 551.074: To (1) deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or (2) to hear a complaint of charge against an officer or employee;

XIII. Reconvene from Closed Session

- a. Action Item:
 - i. Send Dr. Vithalani's contract to the registered emails to be treated as confidential
 - ii. Motion to accept Dr. Brian Miller as the interim Associate Medical Director.

XIV. Meeting Adjourned by Dr. Witham 2:30
