

# Invoice for 2024 Seagull Beach Club

4440 Ocean Beach Blvd  
Cocoa Beach, FL 32931  
(321) 783-4441

Date: September 15, 2023

<b>One Bedroom Units</b>	
Maintenance/Operations	\$339.00
Reserves for Replacement	49.00
Reserves for Wind Ins. Deductible	0.00
Taxes	<u>12.00</u>
<b>Total Annual Assessment</b>	<b>\$400.00</b>
<b>TOTAL DUE FOR EACH ONE BEDROOM UNIT PER WEEK:</b>	<b><u>\$400.00</u></b>

<b>Two Bedroom Units</b>	
Maintenance/Operations	\$339.00
Reserves for Replacement	49.00
Reserves for Wind Ins. Deductible	0.00
Taxes	<u>17.00</u>
<b>Total Annual Assessment</b>	<b>\$405.00</b>
<b>TOTAL DUE FOR EACH TWO BEDROOM UNIT PER WEEK:</b>	<b><u>\$405.00</u></b>

**\*\*Assessments are Due January 01, 2024\*\***

\*A \$25 late fee plus interest will be added after January 31, 2024. \*  
\*A 3% convenience fee will be collected on all payments by plastic. \*

**NOTICE: THIS WILL BE THE ONLY INVOICE YOU RECEIVE**

**PLEASE COMPLETE THE FOLLOWING and Return with Payment:**

Amount of payment enclosed: \_\_\_\_\_ Check # \_\_\_\_\_

Unit-week number(s): \_\_\_\_\_

Name of Owner(s): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone ( ) \_\_\_\_\_ Work/Cell/other Phone ( ) \_\_\_\_\_

E-Mail\*\* \_\_\_\_\_

\*\*If you are not already receiving your newsletters by e-mail and would like to do so, check here to receive future newsletters by e-mail \_\_\_\_\_

**\*\*SEE OPPOSITE SIDE – INTENT FORM\*\***

# INTENTION OF USE FORM FOR 2024

In our efforts to operate in a productive manner, we need your cooperation and help so we will know how to plan for the use of your unit in 2024.

## PLEASE READ, COMPLETE AND RETURN

**“ALL FEES AND OTHER OBLIGATIONS MUST BE PAID IN FULL BEFORE ANY RENTAL, EXCHANGE, OR USE OF UNIT IS CONSUMMATED IN 2024.”**

**PLEASE PUT YOUR INITIAL ON THE LINE/S OF YOUR USE INTENT FOR 2024.**

1. \_\_\_\_\_ I WILL OCCUPY MY UNIT—week(s). I will be held responsible for any damages, extra cleanings, etc., incurred during this time.
2. \_\_\_\_\_ I AM SENDING A GUEST/RENTER TO USE MY UNIT-week(s) and I will notify Seagull with my guests' names in writing by mail, email or fax. I am aware that I will be billed for any damages, extra cleanings, etc., incurred during this use which we cannot collect from your guest directly. I will notify my guest/renter that they will have to produce a \$200 deposit/credit card authorization hold at check-in before they can check-in.
3. \_\_\_\_\_ I WILL DEPOSIT OR BANK MY UNIT- week(s) with an EXCHANGE NETWORK. ***IT IS MY RESPONSIBILITY TO CONTACT THE EXCHANGE COMPANY. Seagull does not contact the exchange company for me.***
4. \_\_\_\_\_ SEAGULL RENTAL PROGRAM. I will provide my Social Security Number for income reporting if needed. As always, the *maintenance fees must be paid prior* to placing the unit/s in the rental program and partial weeks are NOT eligible to participate in the rental program. The board of directors has decided on the rental program stated as follows: The rental program will be a pool system only. Units may be deposited up to a year in advance, but must be deposited a **minimum of 8 weeks in advance** of the start of the week being deposited. The unit can be withdrawn at any time, at no charge, as long as Seagull has not taken a deposit on a rental for that unit. All rental income less commissions, expenses and fees will be distributed directly to the owners. \*\*Checks will not be issued for rental income less than \$50, but rather applied to the following year's maintenance fees unless otherwise requested. By providing a current email address, a closeout sheet can be sent electronically or I may call the office two weeks after the close of the rental week to obtain the exact amount being applied. \*\* All units deposited in the rental pool and the Seagull owned units will share equally in funds paid out each week regardless of whether or not the unit was occupied. Units deposited less than 8 weeks in advance may be deposited as a "Late Rental." Late Rentals will be added to the pool as needed based on the date each unit was deposited.
5. \_\_\_\_\_ I AM UNDECIDED. I do not know at this time what I will be doing with my unit-week(s). I will notify Seagull by mail, email or fax what I plan to do with my unit-week(s) at a later date.

**Please note** that once you notify Seagull that you will not be occupying your unit, your unit may be used for other occupancy – for example swapping with another owner so that owner can remain in the same unit for multiple weeks. Participation in the rental pool income is determined by your Notice of Intent as filed and not on occupancy.

Unit-Week(s): \_\_\_\_\_

Signature of Owner/s: \_\_\_\_\_

\*\*\*Please check one: YES \_\_\_\_\_ or NO \_\_\_\_\_: If you authorize Seagull Staff to move you and/or your guests to a different unit to keep long-term residents in the same room for multiple weeks in a row. \*\*\*

**Verbal communication is not sufficient to file or change your intent. Intent must be in writing whether it is by e-mail to or sending a new intent form.**