



Town Council of the Town of Cormack  
Minutes of the Regular Meeting June 12, 2025

Mayor Robbie Coles  
Deputy Mayor Ryan Toope  
Councilor Melvin J. Rideout

In camera; Councilor Lauralee Ledrew  
Absent with Regret: Councilor Chuck Elms

Also, Present: Town Clerk Manager Tracey Hewitt:  
Recreation Director Crystal Keeping

Meeting was called to order at 7:38 pm.

**Administration**

Resolution 025-045 Councilor Elms / Rideout 5 For, 0 Opposed, Carried  
Resolved to approve the agenda as presented.

Resolution 025-046 Councilor Rideout/ Elms 5 For, 0 Opposed, Carried  
Resolved to approve the minutes of the previous meeting of May 13, 2025 as presented with no errors or omissions.

**Delegates:**

- Crystal spoke to council about her interest in purchasing Shepards Store. She asked to have permission to use the towns water at the 50+ club. The office will provide a letter of support. And she also wanted to know if there was any objection to opening a takeout. Council informed her she was in the right zone to open a takeout. She will have to apply for a permit once she purchases and is ready to open and operate.
- Roseann came to speak on behalf of the Heritage Committee to ask if we can store bar supplies from Cormack Day anywhere but the bottom level foyer they would like to use it for Cormack Day.

**Administration:**

Resolution 025-047 Councilor Rideout/ Elms 5 For, 0 Opposed, Carried

- Resolved to appoint Cordell Cull has our alternate returning officer for the municipal election in October.

Resolution 025-048 D.M. Toope/ Elms 5 For, 0 Opposed, Carried

- Resolved to write off and close all poll tax accounts.

**Permit**

Resolution 024-049                      Toope / Ledrew 3 For, 0 Opposed, Carried  
 Resolved to approve/ ratify the following permits:

<b>Name</b>	<b>Description</b>	<b>Action</b>
Cormack Esso	Septic Apr	Approved
Freeman Parsons	Renovations	Approved
Frank Da Rocha	BBQ Food Tent	Approved
James Cordell Harding	Metal Garage	Approved
Mary Wiseman	Repair Bridges	Approved
Steve Pittman	Private Sawmill	Approved
Don Alexander	Foundation Repairs	Approved
Tyler Toope	Siding (D.M. Toope left due to conflict of interest)	
Kimberley Butt	Greenhouse	Approved
Melvin J. Rideout	Renovations (Councilor Rideout left due to conflict of interest)	

Resolution 025-050                      Councilor Elms / Ledrew 4 For, 0 Opposed, Carried  
 Resolved to approve the application submitted by Melvin Rideout for renovations.

Resolution 025-051                      Councilor Elms / Ledrew 4For, 0 Opposed, Carried  
 Resolved to approve the application submitted by Tyler Toope for siding.

**Recreation**

Crystal tabled her recreation report;

- Councilor Ledrew asked if all licensing was in place for Cormack Day. All licensing as been applied for. Cormack Day is set for July 5/25.
- Canada Day celebrations will e held at the community hall July 1. The Fire Department will host the parade. Hot dogs and cake will follow at the community hall.
- QNH was awarded the tender for the pump track at larch avenue
- To date we have received two summer students from the federal government .
- Sponsor packages have been sent out too many local businesses and so far, we have the following sponsor commitments
  - QNH \$1000.00
  - Cory Reid Remax; amount to be determined.
  - Cormack Cheese Co. \$1000.00
  - Cormack Esso; Gold Sponsor amount to be determined

Resolution 025-052                      Councilor Rideout / Elms 3 For, 0 Opposed, Carried

Resolved to approve the Mastercard report as presented.

Resolution 025-053 Councilor Rideout / Toope 5 For, 0 Opposed, Carried  
Resolved to accept the Mastercard report as presented.

Deputy Mayor Toope left due to conflict

Resolution 025-054 Rideout/ Elms 4 For, 0 Opposed, Carried  
Resolved to pay payables to Bumper to Bumper in the amount of Ninety-two dollars and thirty-one cents (92.31)


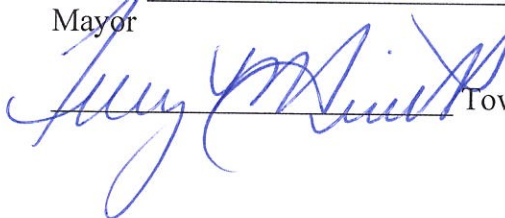
Resolution 025-055 Rideout/ Elms 4 For, 0 Opposed, Carried  
Resolved to pay payables in the amount of Twelve thousand Five Hundred and forty-one dollars and thirty-four cents. (12,541.34)

Councilor Ledrew lost connection and left the meeting.

Resolution 025-056 D.M Toope/ Rideout 4 For, 0 Opposed, Carried  
Resolved to approve an amendment for 43 Willow Avenue at owner's expense so construction of Phase 1 can begin. A letter will be drafted by Mayor Coles to outline the details of the towns proposal.

Resolution 025-057 Councilor Rideout / Toope 4 For, 0 Opposed, Carried  
Resolved that due to there not being any further business in urgent need of discussion. The regular meeting will adjourn at 10:30 pm.

Mayor

  
  
Town Clerk Manager