

# READING REGIONAL AIRPORT

---

## SEPTEMBER 16, 2025 BOARD MEETING AGENDA

1. MEETING CALLED TO ORDER
2. SIGN IN SHEET REMINDER
3. EXECUTIVE SESSION WAS HELD ON SEPTEMBER 2, 2025 TO DISCUSS REAL ESTATE MATTERS.
4. EXECUTIVE SESSION WAS HELD ON SEPTEMBER 10, 2025 TO DISCUSS REAL ESTATE MATTERS AND PERSONNEL MATTERS.

### NOTICE

Public comment will be accepted in person and through the Q&A function. Please include your first name, last name, and municipality for all comments. Any comments without name and municipality will not be considered. Each citizen can submit one comment. Comment length is dictated by limitations of the platform being used (Virtual Meeting Q&A,). In person comments will be accepted first, followed by comments submitted virtually. The meeting comment period is limited to a total of 30 minutes including both in person and virtual comments. This time period may be extended at the discretion of the Board. Each person shall be allotted 2 minutes if speaking as an individual or 5 minutes if representing a group. Please be concise. Comments should also be germane to Authority business and should not be considered interactive dialog with the Board. Any Board response to public comment will be done at the discretion of the Board.

5. APPROVAL MEETING MINUTES – SEPTEMBER 2, 2025
6. PUBLIC COMMENT – AGENDA RELATED
7. NEW BUSINESS
8. AIRPORT DIRECTOR'S REPORT
  - a. Executive Session for Real Estate, Personnel and Contract Matters (Only if Required)
  - b. Review ACIP
  - c. Review FY 2026 Annual Budget
9. FBO MANAGER'S REPORT
10. MARKETING REPORT
11. SOLICITOR'S REPORT
12. ENGINEER'S REPORT
13. TREASURER'S REPORT
  - a. Review and Approve 3% T-Hangar FY 2026 Increase
  - b. Review and Approve \$75,000 STP Yearly Capital Expense Transfer
  - c. Review and Approve Final Terminal Parking Lot Pay Application Invoice - \$10,159.56
  - d. Review and Approve Terminal Debt Service Payment - \$34,052.51
14. TENANT ADVISORY COMMITTEE (3<sup>rd</sup> Tuesday Only)
15. OLD BUSINESS
  - a. Review and Approve Record Retention Resolution
16. PUBLIC COMMENTS
17. THE NEXT MONTHLY MEETING OF THE READING REGIONAL AIRPORT AUTHORITY WILL BE HELD TUESDAY, OCTOBER 7TH, AT 8:00 A.M., IN THE RRAA BOARD ROOM
18. ADJOURNMENT

### NOTE:

THIS MEETING IS BEING RECORDED FOR TRANSCRIPTION PURPOSES.