

# READING REGIONAL AIRPORT

---

## DECEMBER 16, 2025 BOARD MEETING AGENDA

1. MEETING CALLED TO ORDER
2. SIGN IN SHEET REMINDER
3. EXECUTIVE SESSION WAS HELD ON DECEMBER 2, 2025 TO DISCUSS REAL ESTATE MATTERS.

### NOTICE

Public comment will be accepted in person and through the Q&A function. Please include your first name, last name, and municipality for all comments. Any comments without name and municipality will not be considered. Each citizen can submit one comment. Comment length is dictated by limitations of the platform being used (Virtual Meeting Q&A,). In person comments will be accepted first, followed by comments submitted virtually. The meeting comment period is limited to a total of 30 minutes including both in person and virtual comments. This time period may be extended at the discretion of the Board. Each person shall be allotted 2 minutes if speaking as an individual or 5 minutes if representing a group. Please be concise. Comments should also be germane to Authority business and should not be considered interactive dialog with the Board. Any Board response to public comment will be done at the discretion of the Board.

4. APPROVAL MEETING MINUTES – NOVEMBER 18, 2025 AND DECEMBER 2, 2025
5. PUBLIC COMMENT – AGENDA RELATED
6. NEW BUSINESS
7. AIRPORT DIRECTOR'S REPORT
  - a. Executive Session for Real Estate, Personnel and Contract Matters (Only if Required)
  - b. Review and Approval of West Apron Hangar 3 Design Work Orders
  - c. Review and Approve Updates to ACIP
8. FBO MANAGER'S REPORT
9. MARKETING REPORT
10. SOLICITOR'S REPORT
  - a. Review and Approve Landlords Waiver for Holiday Inn
11. ENGINEER'S REPORT
12. TREASURER'S REPORT
  - a. Review and Approve 2026 Board Meeting Dates
  - b. Review and Approve Disbursement Resolution 03-26
13. TENANT ADVISORY COMMITTEE (3<sup>rd</sup> Tuesday Only)
14. OLD BUSINESS
15. PUBLIC COMMENTS
16. THE NEXT MONTHLY MEETING OF THE READING REGIONAL AIRPORT AUTHORITY WILL BE HELD TUESDAY, JANUARY 6TH, AT 8:00 A.M., IN THE RRAA BOARD ROOM
17. ADJOURNMENT

### NOTE:

THIS MEETING IS BEING RECORDED FOR TRANSCRIPTION PURPOSES.