SEPTEMBER 15, 2026 MEETING MINUTES

MEMBERS PRESENT
Commissioner Christian Leinbach, Chairman
Mr. Kevin Barnhardt, Treasurer
Commissioner Dante Santoni, Asst. Sec/Treas.
Commissioner Michael Rivera, Vice Chairman
Ms. Pamela Menet, Asst. Sec/Treas.

MEMBERS NOT PRESENT
None at this time

ALSO PRESENT
Zackary Tempesco, Airport Director
Michelle Pugh, Director of Administration
Keilly Kirkpatrick, Marketing Coordinator
Beth McNeal, FBO Manager
Edwin L. Stock, Esq., Solicitor, Stock Alfieri
Brian Potts, Bern Township Municipal Authority
Jessica Sitters, Bern Township Municipal Authority
Fred Gurman, Bern Township Municipal Authority
Veronica LePore, Berks County Commissioners Office
Lynne Burns, Berks County Commissioners Office via Microsoft Teams
Fran Strause, GFT/Transystems
Jonathan Heintzman, PRO Berks County
Lawrence Medaglia, Berks County Commissioners Office via Microsoft Teams
Nick Riccio, Reading Railroad via Microsoft Teams

The Authority Meeting of the Reading Regional Airport Authority was held on Tuesday, September 15, 2026 in the Board Room of the Reading Regional Airport. Commissioner Leinbach, called the meeting to order at 8:00 a.m. The Board unanimously approved the amended minutes from September 1, 2026.

NEW BUSINESS

None at this time

AIRPORT DIRECTOR'S REPORT

Mr. Tempesco requested the Board to approve the invoice for Vision Mechanical Pay App #1. Commissioner Rivera motioned and Commissioner Santoni seconded the motion to approve the invoice for Vision Mechanical Pay App #1. The Board unanimously approved the motion.

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Mr. Tempesco requested the Board to approve the Change Orders for West Apron Hangar Infrastructure Project. Commissioner Rivera motioned and Commissioner Santoni seconded the motion to approve the Change Orders for West Apron Hangar Infrastructure Project. The Board unanimously approved the motion.

Mr. Tempesco requested the Board to approve the Change Orders for KRDG Hangar 2. Commissioner Santoni motioned and Commissioner Rivera seconded the motion to approve the Change Orders for KRDG Hangar 2. The Board unanimously approved the motion.

Mr. Tempesco requested the Board to approve the Burkey Construction Pay App #1. Commissioner Rivera motioned and Mr. Barnhardt seconded the motion to approve the Burkey Construction Pay App #1. The Board unanimously approved the motion.

Mr. Tempesco requested the Board to approve the Kinsley Construction Pay App #4. Commissioner Santoni motioned and Commissioner Rivera seconded the motion to approve the Kinsley Construction Pay App #4. The Board unanimously approved the motion.

Mr. Tempesco requested the Board to approve the North Taxi Lane Pay App. Mr. Barnhardt motioned and Commissioner Santoni seconded the motion to approve the North Taxi Lane Pay App. The Board unanimously approved the motion.

Mr. Tempesco requested the Board to approve the Miller Environmental Proposal. Mr. Barnhardt motioned and Commissioner Rivera seconded the motion to approve the Miller Environmental Proposal. The Board unanimously approved the motion.

Mr. Tempesco requested the Board to approve the Engineering RFQ Award. Mr. Barnhardt motioned and Commissioner Rivera seconded the motion to approve the Engineering RFQ Award. The Board unanimously approved the motion.

Mr. Tempesco requested the Board to approve the FY 2027 ACIP. Commissioner Rivera motioned and Mr. Barnhardt seconded the motion to approve the FY 2027 ACIP. The Board unanimously approved the motion.

FBO MANAGER'S REPORT

Ms. McNeal requested the Board to approve the Fuel Tank Parts Expense. Commissioner Rivera motioned and Commissioner Santoni seconded the motion to approve the Fuel Tank Parts Expense. The Board unanimously approved the motion.

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MARKETING REPORT

None at this time

SOLICITOR'S REPORT

Mr. Stock requested the Board to approve the Resolution to Appoint Board of Directors for Reading Aerofest. Mr. Barnhardt motioned and Commissioner Santoni seconded the motion to approve the Resolution to Appoint Board of Directors for Reading Aerofest. The Board unanimously approved the motion.

Mr. Stock requested the Board to approve the First Energy Utility Easement. Commissioner Santoni motioned and Commissioner Rivera seconded the motion to approve the First Energy Utility Easement. The Board unanimously approved the motion.

ENGINEER'S REPORT

None at this time.

TREASURER'S REPORT

Ms. Pugh requested the Board to approve the 3% T-Hangar FY 2027 Increase. Mr. Barnhardt motioned and Commissioner Santoni seconded the motion to approve the 3% T-Hangar FY 2027 Increase. The Board unanimously approved the motion.

Ms. Pugh requested the Board to approve the $75,000 STP Yearly Capital Expense Transfer. Commissioner Santoni motioned and Commissioner Rivera seconded the motion to approve the $75,000 STP Yearly Capital Expense Transfer. The Board unanimously approved the motion.

Ms. Pugh requested the Board to approve the FBO Debt Service Payment of $635,122.50. Mr. Barnhardt motioned and Commissioner Santoni seconded the motion to approve the FBO Debt Service Payment of $635,122.50. The Board unanimously approved the motion.

Ms. Pugh requested the Board to approve the Terminal Debt Service Payment of $167,592.44. Commissioner Rivera motioned and Commissioner Santoni seconded the motion to approve the Terminal Debt Service Payment of $167,592.44. The Board unanimously approved the motion.

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Ms. Pugh requested the Board to approve the FY 2027 EH&D Insurance Package Renewal. Commissioner Santoni motioned and Commissioner Rivera seconded the motion to approve the FY 2027 EH&D Insurance Package Renewal. The Board unanimously approved the motion.

Ms. Pugh requested the Board to approve the Disbursement Resolution 12-26. Mr. Barnhardt motioned and Commissioner Rivera seconded the motion to approve the Disbursement Resolution 12-26. The Board unanimously approved the motion.

TENANT COMMENTS

None at this time

OLD BUSINESS

None at this time.

PUBLIC COMMENTS

None at this time.

Commissioner Leinbach adjourned the meeting at 9:25 A.M.