

READING REGIONAL AIRPORT

GROUND VEHICLE OPERATIONS & TAXIING OR TOWING AN AIRCRAFT FAMILIARIZATION PROGRAM TRAINING RECORD

Employee's Name: _____

Employee's Position: _____

Company Name: _____

Driver's License State and Number: _____

Driver's License Expiration Date: _____

I agree to abide by all rules and regulations prescribed for the operations of a vehicle within the airport operations area.

Vehicle Operator: As of this time, I certify that I hold a current and valid driver's license. If for any reason my license becomes invalid, I will notify the Reading regional Airport immediately.

Anyone Taxiing or Towing an Aircraft: I certify that I hold a current and valid FAA A&P certificate, are authorized by my maintenance facility or operator to taxi or tow their aircraft and trained by my company to start, run, and taxi or tow that particular type of aircraft. Further, the operator will ensure that during an aircraft towing operation, a trained person or pilot will attend the aircraft controls during the operation. Operations with a "Towbarless tractor", with maximum gross weight of 12,500 pounds or greater, there will be a trained person in the cockpit that can stop the aircraft if the tow bar breaks. If for any reason my company authorization becomes invalid, I will notify the Reading Regional Airport immediately.

Sign your name and indicate today's date below:

Name: _____ Date: _____

PERMITTED VEHICLE OPERATING AREAS

Non-Movement Area, Tier 2

Movement Area, Tier 1

I certify that the above named individual has satisfactorily completed the Driver and Taxiing or Towing an Aircraft Training Program.

Instructor's Signature: _____

**READING REGIONAL AIRPORT
GROUND VEHICLE OPERATIONS TRAINING MANUAL (GVOTM)**

**Appendix 2
Reading Regional Airport
Written Exam (Updated 02/06/26)
Airport Operations Area Training**

1. What color are taxiway edge lights? _____

2. How often must recurrent training be completed?
 - a. One a year
 - b. Every 6 months
 - c. Every 12 consecutive calendar months

3. What is required for someone to work or operate a vehicle on the AOA?
 - a. Nothing
 - b. Ground Vehicle Operations Training
 - c. Phone Call

4. An escort is not required for deliveries made inside the fence on the apron areas.
 - a. True
 - b. False

5. What is required in addition to this test to receive authorization to operate a vehicle on the movement areas under Tier 1?
 - a. A physical is required
 - b. A practical test to demonstrate GVOT procedures.
 - c. A letter from your employer.

6. What frequency shall be used for clearance to drive on a taxiway or runway? _____

7. What color are runway markings, i.e. centerline, edge, threshold markings? _____

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8. What does this sign represent? (Circle correct answer)

a. Taxiway edge line

b. Movement area line

c. Runway hold line



9. Aircraft always have the "right-of-way" over vehicle operations.

a. True

b. False

10. What vehicle equipment is required to operate on movement areas?
(circle all that apply)

a. Amber beacon

b. Roll bar

c. Orange & white safety flag

d. Backup alarm

e. Company logo identifying vehicle

f. Two-way radio for ATCT

11. What is Reading Airport's CTAF frequency? _____

12. What does this marking represent? (Circle correct answer)



a. Taxiway edge line

b. Movement Area boundary

c. ILS critical area

13. Which side of this marking must a vehicle be located if it has NOT received ATCT clearance?



a. Solid line

b. Dashed line

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14. Delivery vehicles may operate on ramps without an escort.
a. True b. False
15. Upon entering any airport security access gate, the vehicle operator may allow the following vehicle to enter as long as the driver waves his access badge. a. True b. False
16. Vehicle operators exiting the AOA do not need to wait at the gate until it closes.
a. True b. False
17. While driving across a ramp a vehicle operator notices an aircraft begin to move. What should the driver do?
a. Continue Driving b. Turn Around c. Stop, Yield d. Flash Headlights
18. Can an individual's privileges to operate a vehicle on the AOA be suspended or revoked by the Reading Regional Airport? a. Yes b. No
19. What does this sign represent? (Circle correct answer)



- a. Runway Distance Remaining sign
b. Taxiway Location sign
c. Runway Hold sign

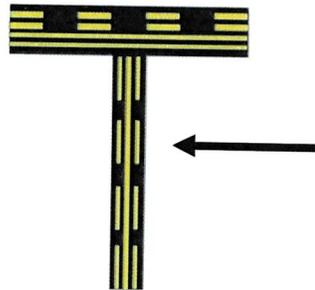
**READING REGIONAL AIRPORT
GROUND VEHICLE OPERATIONS TRAINING MANUAL (GVOTM)**

20. What does this sign represent? (Circle correct answer)



- a. Taxiway Location sign b. Taxiway Direction sign c. Taxiway Hold sign
21. What is required by you if ATC asks you to hold your position while requesting clearance to cross a runway or taxiway?
- a. Nothing, just wait for clearance b. Read back ATC's instructions c. Turn on your lights
22. If you do not understand a controller's instruction, what should you do?
- a. Ask ATC to "say again" b. Proceed using best judgment c. Flash your vehicle lights
23. Escorts are responsible for their guests the entire time they are on the airfield.
- a. True b. False

24. What are the parallel lines of yellow dashes on either side of the normal taxiway centerline called?



- a. Enhanced Taxiway Centerline markings
b. ILS Critical Area markings
c. Movement Area markings
25. If you allow an unbadged individual onto the airfield through a security gate you automatically become their escort. a. True b. False

Date: _____ Signature: _____

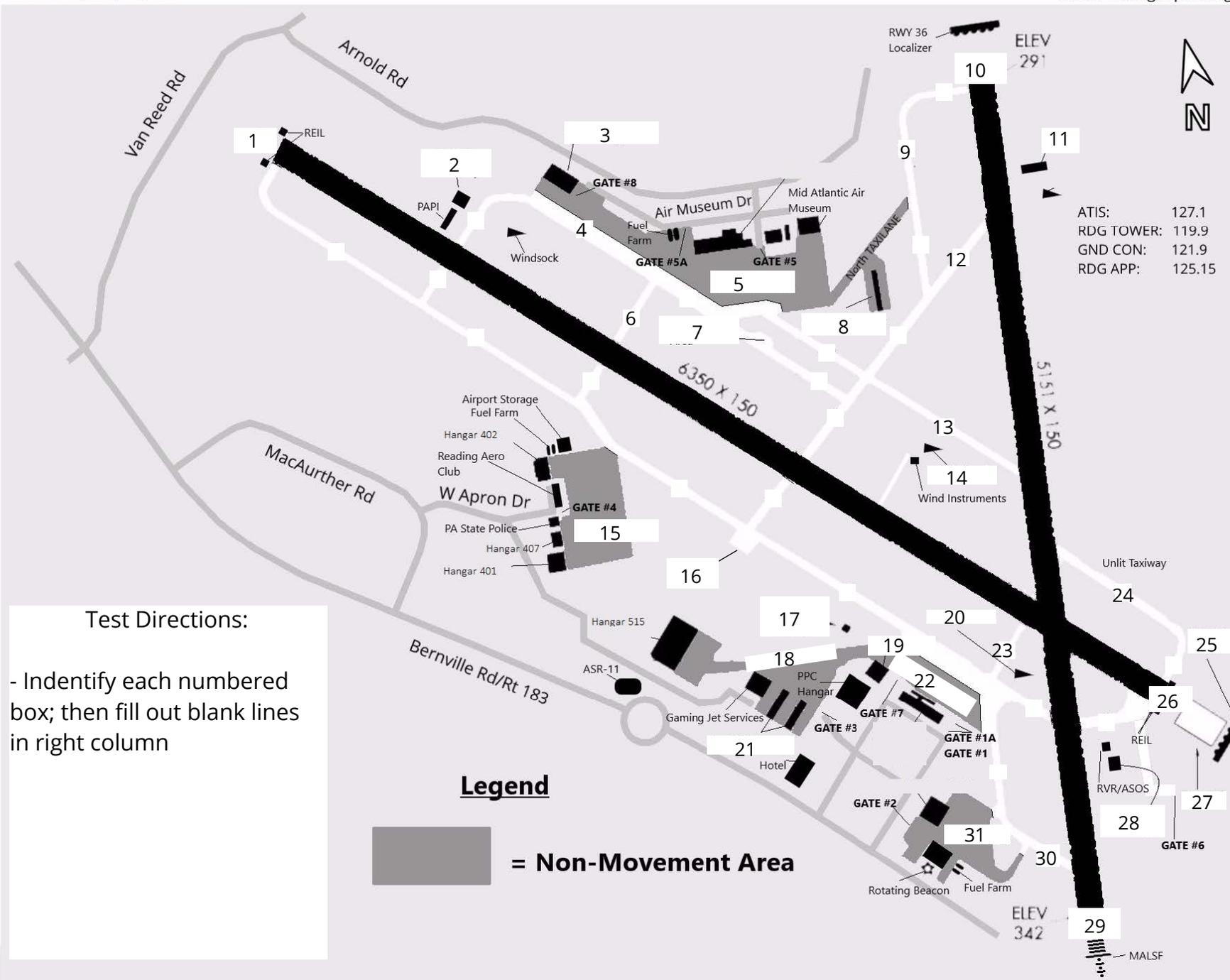
Note: Applicants must pass with a minimum of 90% to receive driving privileges and an airport ID access badge.

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Ground Vehicle Operations Training Manual (GVOTM)

www.readingairport.org

1	RWY	_____
2	_____	_____
3	_____	_____
4	TWY	_____
5	_____	_____
6	TWY	_____
7	_____	_____
8	_____	_____
9	TWY	_____
10	RWY	_____
11	_____	_____
12	TWY	_____
13	TWY	_____
14	_____	_____
15	_____	_____
16	_____	_____
17	_____	_____
18	_____	_____
19	_____	_____
20	_____	_____
21	_____	_____
22	_____	_____
23	TWY	_____
24	TWY	_____
25	_____	_____
26	RWY	_____
27	_____	_____
28	_____	_____
29	RWY	_____
30	TWY	_____
31	_____	_____



ATIS: 127.1
RDG TOWER: 119.9
GND CON: 121.9
RDG APP: 125.15



Test Directions:

- Identify each numbered box; then fill out blank lines in right column

Legend

 = Non-Movement Area