

# READING REGIONAL AIRPORT

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## February 18, 2025 MEETING MINUTES

### MEMBERS PRESENT

Commissioner Christian Leinbach, Chairman  
Ms. Pamela Menet, Asst. Sec/Treas.  
Mr. Kevin Barnhardt, Treasurer  
Commissioner Dante Santoni, Asst. Sec/Treas.  
Commissioner Michael Rivera, Asst. Sec/Treas.

### MEMBERS NOT PRESENT

None at this time.

### ALSO PRESENT

Zack Tempesco, Airport Director  
Michelle Pugh, Director of Administration  
Michael Laity, Director of Operations  
Keilly Kirkpatrick, Marketing & Events Coordinator  
Kenneth Shadursky, FBO Manager  
Edwin L. Stock, Esq., Solicitor, Stock Alfieri  
Veronica Lepore, Berks County Commissioners Office  
Jessie Blauser, Berks County Commissioners Office  
Lynne Burns, Berks County Commissioners Office  
Jonathan Heintzman, Public Relations Office Berks County  
Karen Shuey, Reading Eagle via Microsoft Teams  
Fran Strause, Transystems via Microsoft Teams  
Brian Potts, Bern Township  
Fred Gurman, BTMA Chairman

The Authority Meeting of the Reading Regional Airport Authority was held on Tuesday, February 18, 2025 in the Boarding Lounge of the Reading Regional Airport. Commissioner Leinbach, called the meeting to order at 8:00 a.m. The Board unanimously approved the minutes from February 4, 2025.

### AIRPORT DIRECTOR'S REPORT

Mr. Tempesco has requested board approval for the execution of the KRDG Hangar Phase 1 Design work order and architectural agreement with TranSystems. Commissioner Rivera motioned and Commissioner Santoni seconded the motion to approve the execution of the KRDG Hangar Phase 1 Design work order and architectural agreement with TranSystems. The Board unanimously approved the motion.

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Mr. Tempesco has requested board approval for the expansion of the Berks County Sheriff's office within the RRAA Main Terminal. Mr. Barnhardt motioned and Commissioner Santoni seconded the motion to approve the expansion of the Berks County Sheriff's office within the RRAA Main Terminal. The Board unanimously approved the motion.

### **FBO MANAGER'S REPORT**

None at this time

### **MARKETING REPORT**

None at this time

### **SOLICITOR'S REPORT**

None at this time

### **ENGINEER'S REPORT**

None at this time

### **TREASURER'S REPORT**

Ms. Pugh requested Board approval for one grant reimbursement invoice totaling \$35,188.51. Mr. Barnhardt motioned and Commissioner Rivera seconded the motion to approve the one grant reimbursement invoice totaling \$35,188.51. The Board unanimously approved the motion.

Ms. Pugh requested Board approval for Disbursement Resolution 05-25. Mr. Barnhardt motioned and Commissioner Rivera seconded the motion to approve Disbursement Resolution 05-25. The Board unanimously approved the motion.

Ms. Pugh requested Board approval for the FBO 03/15/2025 Debt Service Invoice Payment. Mr. Barnhardt motioned and Commissioner Rivera seconded the motion to approve FBO 03/15/2025 Debt Service Invoice Payment. The Board unanimously approved the motion.

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### TENANT ADVISORY COMMITTEE

None at this time

### OLD BUSINESS

None at this time

### PUBLIC COMMENTS

None at this time.

### NEW BUSINESS

Commissioner Leinbach adjourned the meeting at 8:27 A.M.