

READING REGIONAL AIRPORT

SEPTEMBER 29, 2025 SPECIAL MEETING MINUTES

MEMBERS PRESENT

Commissioner Christian Leinbach, Chairman
Mr. Kevin Barnhardt, Treasurer
Commissioner Dante Santoni, Asst. Sec/Treas.
Ms. Pamela Menet, Asst. Sec/Treas. Microsoft Teams
Commissioner Michael Rivera, Vice Chairman

MEMBERS NOT PRESENT

None at this time

ALSO PRESENT

Zackary Tempesco, Airport Director
Michelle Pugh, Director of Administration
Michael Laity, Director of Operations
Keilly Kirkpatrick, Marketing & Events Coordinator
Edwin L. Stock, Esq., Solicitor, Stock Alfieri via Microsoft Teams
Veronica LePore, Berks County Commissioners Office
Lynne Burns, Berks County Commissioners Office
Fran Strause, GFT/Transystems via Microsoft Teams
Jonathan Heintzman, PRO Berks County
Carl Adkins, Reading Aviation Consultant
Betsey Carlisle, Mid Atlantic Air Museum
Matthew Ashcroft, EH&D Insurance

The Authority Meeting of the Reading Regional Airport Authority was held on Monday, September 29, 2025 in the Board Room of the Reading Regional Airport. Commissioner Leinbach, called the meeting to order at 10:00 a.m.

NEW BUSINESS

None at this time

AIRPORT DIRECTOR'S REPORT

Mr. Tempesco requested the board to approve the Annual ACIP. Mr. Barnhardt motioned and Commissioner Rivera seconded the motion to approve the Annual ACIP. The Board unanimously approved the motion.

Mr. Tempesco requested board approval for the GFT Supplement Agreement. Commissioner Rivera motioned and Commissioner Santoni seconded the motion to approve the GFT Supplement Agreement. The Board unanimously approved the motion.

READING REGIONAL AIRPORT

SEPTEMBER 29, 2025 SPECIAL MEETING MINUTES

Mr. Tempesco requested board approval for the WWTP Repairs. Commissioner Santoni motioned and Commissioner Rivera seconded the motion to approve the WWTP Repairs. The Board unanimously approved the motion.

FBO MANAGER'S REPORT

None at this time

MARKETING REPORT

None at this time

SOLICITOR'S REPORT

None at this time

ENGINEER'S REPORT

None at this time.

TREASURER'S REPORT

Ms. Pugh requested Board approval to approve Payment Resolution 12-25. Mr. Barnhardt motioned and Commissioner Rivera seconded the motion to approve the yearly Payment Resolution 12-25. The Board unanimously approved the motion.

Ms. Pugh requested Board approval to approve the yearly Insurance Renewal with EH&D, with the 25% yearly increase over 4 years. Commissioner Santoni motioned and Commissioner Rivera seconded the motion to approve yearly Insurance Renewal with EH&D, with the 25% yearly increase over 4 years. The Board unanimously approved the motion.

Ms. Pugh requested Board approval to approve the FY 2026 Budget, to include the new 25% increase from the Insurance Premium Renewal. Commissioner Santoni motioned and Commissioner Rivera seconded the motion to approve the FY 2026 Budget, to include the new 25% increase from the Insurance Premium Renewal. The Board unanimously approved the motion.

TENANT ADVISORY COMMITTEE

None at this time

READING REGIONAL AIRPORT

SEPTEMBER 29, 2025 SPECIAL MEETING MINUTES

OLD BUSINESS

None at this time

PUBLIC COMMENTS

None at this time.

NEW BUSINESS

None at this time.

Commissioner Leinbach adjourned the meeting at 10:24 A.M.