

READING REGIONAL AIRPORT

MARCH 17, 2026 MEETING MINUTES

MEMBERS PRESENT

Commissioner Christian Leinbach, Chairman via Microsoft Teams
Mr. Kevin Barnhardt, Treasurer
Ms. Pamela Menet, Asst. Sec/Treas.
Commissioner Dante Santoni, Asst. Sec/Treas. via Microsoft Teams

MEMBERS NOT PRESENT

Commissioner Michael Rivera, Vice Chairman

ALSO PRESENT

Zackary Tempesco, Airport Director
Michelle Pugh, Director of Administration
Beth McNeal, FBO Manager
Keilly Kirkpatrick, Marketing & Events Coordinator
Edwin L. Stock, Esq., Solicitor, Stock Alfieri
Fran Strause, GFT via Microsoft Teams
Glorie Heffner, BTMA
Brian Potts, Bern Township Municipal Authority
Jonathan Heintzman, PRO Berks County
Betsy Carlisle, Mid Atlantic Air Museum
Veronica LePore, Berks County Commissioners Office via Microsoft Teams

The Authority Meeting of the Reading Regional Airport Authority was held on Tuesday, March 17, 2026 in the Board Room of the Reading Regional Airport. Commissioner Leinbach, called the meeting to order at 8:00 a.m. The Board unanimously approved the minutes from February 27, 2026 and March 3, 2026.

NEW BUSINESS

None at this time

AIRPORT DIRECTOR'S REPORT

Mr. Tempesco requested the Board to approve Airport Engineer GFT to work with GLPI in completion of their project contingent upon the review of the airport solicitor. Mr. Barnhardt motioned and Ms. Menet seconded the motion approve Airport Engineer GFT to work with GLPI in completion of their project contingent upon the review of the airport solicitor. The Board unanimously approved the motion.

Mr. Tempesco requested the Board to approve Work Order Agreement with GFT for West Hangar Infrastructure PH II Construction in the amount of \$307,606 contingent

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upon FAA and BOA concurrence. Mr. Barnhardt motioned and Ms. Menet seconded the motion approve Work Order Agreement with GFT for West Hangar Infrastructure PH II Construction in the amount of \$307,606 contingent upon FAA and BOA concurrence. The Board unanimously approved the motion.

Mr. Tempesco requested the Board to approve execution of construction contract for West Apron Hangar 2 Mechanical. Mr. Barnhardt motioned and Ms. Menet seconded the motion approve execution of construction contract for West Apron Hangar 2 Mechanical. The Board unanimously approved the motion.

Mr. Tempesco requested the Board to approve execution of construction contract for West Apron Hangar 2 Plumbing. Mr. Barnhardt motioned and Ms. Menet seconded the motion approve execution of construction contract for West Apron Hangar 2 Plumbing. The Board unanimously approved the motion.

Mr. Tempesco requested the Board to approve expense for obstruction removal with not to exceed amount of \$15,000. Mr. Barnhardt motioned and Ms. Menet seconded the motion approve expense for obstruction removal with not to exceed amount of \$15,000. The Board unanimously approved the motion.

Mr. Tempesco requested the Board to approve GPU outlet and connection repair with a not to exceed amount of \$6,500. Mr. Barnhardt motioned and Ms. Menet seconded the motion approve GPU outlet and connection repair with a not to exceed amount of \$6,500. The Board unanimously approved the motion.

FBO MANAGER'S REPORT

None at this time

MARKETING REPORT

None at this time

SOLICITOR'S REPORT

Mr. Stock requested the Board to approve to Amend the Agenda to include Resolution 2026-01. Mr. Barnhardt motioned and Commissioner Santoni seconded the motion to approve to Amend the Agenda to include Resolution 2026-01. Ms. Menet has abstained from the vote. The Board unanimously approved the motion.

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Mr. Stock requested the Board to approve to Resolution 2026-01. Mr. Barnhardt motioned and Commissioner Santoni seconded the motion to approve to Resolution 2026-01. Ms. Menet has abstained from the vote. The Board unanimously approved the motion.

ENGINEER'S REPORT

None at this time.

TREASURER'S REPORT

Ms. Pugh requested the Board to approve the Disbursement Resolution 06-26. Mr. Barnhardt motioned and Ms. Menet seconded the motion to approve the Disbursement Resolution 06-26. The Board unanimously approved the motion.

Ms. Pugh requested the Board to approve the April 2026 Terminal Debt Service Payment. Mr. Barnhardt motioned and Ms. Menet seconded the motion to approve the April 2026 Terminal Debt Service Payment. The Board unanimously approved the motion.

Ms. Pugh requested the Board to approve Dutchman Pay Application Invoice #2 - \$85,913.10. Mr. Barnhardt motioned and Ms. Menet seconded the motion to approve Dutchman Pay Application Invoice #2 - \$85,913.10. The Board unanimously approved the motion.

TENANT ADVISORY COMMITTEE

None at this time

OLD BUSINESS

None at this time

PUBLIC COMMENTS

None at this time.

Commissioner Rivera adjourned the meeting at 8:26 A.M.