

# READING REGIONAL AIRPORT

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## OCTOBER 1, 2024 MEETING MINUTES

### MEMBERS PRESENT

Commissioner Christian Leinbach, Chairman via Microsoft Teams  
Ms. Pamela Menet, Asst. Sec/Treas.  
Commissioner Michael Rivera, Asst. Sec/Treas.  
Commissioner Dante Santoni, Asst. Sec/Treas.

### MEMBERS ABSENT

Mr. Kevin Barnhardt, Treasurer

### ALSO PRESENT

Zackary Tempesco, Airport Director  
Michael Laity, Director of Operations  
Michelle Pugh, Director of Administration  
Keilly Kirkpatrick, Marketing & Events Coordinator  
Edwin L. Stock, Esq., Solicitor, Roland Stock, LLC  
Anne Marie Grill, Berks County Commissioners Office  
Barbara Lopez, Berks County Commissioners Office  
Jessica Blauser, Berks County Commissioners Office  
Lynne Burns, Berks County Commissioners Office  
Fred Gurman, BTMA Chairman  
Jonathan Heintzman, Public Relations Office Berks County  
Lawrence Medaglia, Berks County Commissioners Office via Microsoft Teams  
Brian Potts, Bern Township  
Karen Shuey, Reading Eagle

The Authority Meeting of the Reading Regional Airport Authority was held on Tuesday, October 1, 2024 in the Boarding Lounge of the Reading Regional Airport. Commissioner Rivera, called the meeting to order at 8:00 a.m. The Board unanimously approved the minutes from September 17, 2024.

### AIRPORT DIRECTOR'S REPORT

Mr. Tempesco has requested board approval to accept the adjusted rate increase of 2.75% for the Miller Environmental Contract. Ms. Menet motioned and Commissioner Santoni seconded the motion to accept the adjusted rate increase of 2.75% for the Miller Environmental Contract. The Board unanimously approved the motion.

Mr. Tempesco has requested board approval for the updated Airport Facilities Event Policy. Commissioner Santoni motioned and Ms. Menet seconded the motion to approve the updated Airport Facilities Event Policy. The Board unanimously approved the motion.

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### **FBO MANAGER'S REPORT**

None at this time

### **REAL ESTATE COMMITTEE**

None at this time

### **SOLICITOR'S REPORT**

Mr. Stock has request board approval for the new lease with Quest Diagnostics. Ms. Menet motioned and Commissioner Santoni seconded the motion to approve the new lease with Quest Diagnostics. The Board unanimously approved the motion.

### **ENGINEER'S REPORT**

None at this time

### **TREASURER'S REPORT**

Ms. Pugh requested board approval of the Audit Request for Information. Commissioner Santoni motioned and Ms. Menet seconded the motion to approve the Audit Request for Information, the board approved the RFI for Baker Tilly. The Board unanimously approved the motion.

### **TENANT ADVISORY COMMITTEE**

None at this time

### **OLD BUSINESS**

None at this time

### **PUBLIC COMMENTS**

None at this time.

### **NEW BUSINESS**

Commissioner Rivera adjourned the meeting at 8:35 A.M.

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