

READING REGIONAL AIRPORT

December 19, 2023 MEETING MINUTES

MEMBERS PRESENT

Commissioner Christian Leinbach, Chairman
Ms. Pamela Shupp-Menet, Asst. Sec/Treas.
Mr. Kevin Barnhardt, Treasurer
Commissioner Michael Rivera, Asst. Sec/Treas.
Commissioner Lucine Sihelnik, Asst. Sec/Treas. via Microsoft Teams

ALSO PRESENT

Zack Tempesco, Airport Director
Michelle Pugh, Director of Administration
Michael Laity, Director of Operations
Edwin L. Stock, Esq., Solicitor, Roland Stock, LLC
Anne Marie Grill, Berks County Commissioners Office
Jessie Blauser, Berks County Commissioners Office
Lynne Burns, Berks County Commissioners Office via Microsoft Teams
Barbara Lopez, Berks County Commissioners Office
Brian Potts, Bern Township
Karen Shuey, Reading Eagle
Jon Heintzman, Public Relations Office Berks County
Mark Robinson, First Energy via Microsoft Teams
Fran Strause, Transystems
Russell Strine, Mid Atlantic Air Museum
Nick Riccio, Reading Jet Center
Dean Horning, via Microsoft Teams
Steve Kunkle, Steve's Landavator Service
Scott Blissman, Eckert Seaman Law Firm
Kenneth Shadursky, Millennium Aviation
Fred Purman

The Authority Meeting of the Reading Regional Airport Authority was held on Tuesday, December 19, 2023 in the Boarding Lounge of the Reading Regional Airport. Commissioner Leinbach, called the meeting to order at 8:03 a.m. The Board unanimously approved the minutes from December 5, 2023.

AIRPORT DIRECTOR'S REPORT

Mr. Tempesco has requested board approval for the consultant fee for the Aviation Festival Event. Commissioner Rivera motioned and Commissioner Sihelnik seconded the motion to approve the consultant fee for the Aviation Festival Event. The Board unanimously approved the motion.

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Mr. Tempesco has requested board approval for the EHD Insurance Proposal for the FBO. Commissioner Rivera motioned and Commissioner Sihelnik seconded the motion to approve the EHD Insurance Proposal for the FBO. The Board unanimously approved the motion.

Mr. Tempesco has requested board approval to increase the Part-Time hours Budget. Commissioner Sihelnick motioned and Mr. Barnhardt seconded the motion to approve the increase in Part-Time hours. The Board unanimously approved the motion.

REAL ESTATE COMMITTEE

An Executive Session was held on December 19, 2023 at 8:53 AM to discuss Real Estate and Litigation matters.

SOLICITOR'S REPORT

Mr. Stock has requested board approval of the Resolution to Rescind Fuel Flowage Fees and Establish Landing Fees. Mr. Barnhardt motioned and Commissioner Rivera seconded the motion to approve the Resolution to Rescind Fuel Flowage Fees and Establish Landing Fees. The Board unanimously approved the motion.

Mr. Stock has requested board approval of the Memorandum of Agreement with the Teamsters. Commissioner Rivera motioned and Commissioner Sihelnick seconded the motion to approve the Memorandum of Agreement with the Teamsters. The Board unanimously approved the motion.

Mr. Stock has requested board approval of the Fuel Contract with AVFuel. Commissioner Rivera motioned and Commissioner Sihelnick seconded the motion to approve the fuel contract with AVFuel. The Board unanimously approved the motion.

Mr. Stock has request board approval to table the Public Review of Policy on the Aeronautical Uses of Hangar Space.

Mr. Stock has requested board approval to table the Motion to Reorganize Reading Aerofest, Inc.

ENGINEER'S REPORT

None at this time

TREASURER'S REPORT

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Ms. Pugh requested Board approval for Disbursement Resolution 12-23 for November 2023 payments. Mr. Barnhardt moved and Commissioner Rivera seconded the motion to approve the payment of the bills for November 2023. The Board unanimously approved the motion.

TENANT ADVISORY COMMITTEE

None at this time

PUBLIC COMMENTS

None at this time.

NEW BUSINESS

Commissioner Leinbach adjourned the meeting at 8:52 A.M.