

READING REGIONAL AIRPORT

DECEMBER 6, 2022 MEETING MINUTES

MEMBERS PRESENT

Mr. Christian Leinbach, Chairman
Mr. Michael Rivera, Vice Chairman
Mr. Kevin Barnhardt, Treasurer
Mr. Ronald Seaman, Asst Sec/Treas.

ALSO PRESENT

Zack Tempesco, Airport Director
Michael Laity, Director of Operations
Michelle Pugh, Director of Administration
Edwin L. Stock, Esq., Solicitor, Roland Stock, LLC
Mark Robinson, First Energy
Russell Strine, Mid Atlantic Air Museum
David Heath, BBP Solutions
Brian Potts, Bern Township
Nicholas Clabbers, Koplans Kirsch & Rockwell
Madison Colaco, Congressman Dan Meuser's Office
Anne Marie Grill, Berks County Commissioners Office
Barbara Lopez, Berks County Commissioners Office
Jesse Blauser, Berks County Commissioners Office
Nick Riccio, Reading Jet Center
Mike Capron, Reading Jet Center
Karen Shuey, Reading Eagle

The Authority Meeting of the Reading Regional Airport Authority was held on Tuesday, December 6, 2022 in the Boarding Lounge of the Reading Regional Airport. Commissioner Leinbach, called the meeting to order at 8:02 a.m. The Board unanimously approved the minutes from December 6, 2022 with two minor spelling corrections.

PUBLIC COMMENTS

None at this time.

TREASURER'S REPORT

Ms. Pugh has requested board approval for the Amended FY 2023 Administration Budget. Commissioner Barnhardt moved and Commissioner Rivera seconded a motion to approve the Amended FY 2023 Administration Budget.

Ms. Pugh has informed the board that our Annual Fiscal Year Audit will be held during the week of December 12, 2022.

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SOLICITOR'S REPORT

Mr. Stock has requested board approval of the Coral Aviation Lease – this agenda item has been tabled until the next authority board meeting.

Mr. Stock has requested board approval for Commissioner Barnhardt to be appointed to the RATS Committee. Commissioner Rivera moved and Mr. Seaman seconded the motion to approve the appointment of Commissioner Barnhardt to the RATS Committee.

Mr. Stock has requested board approval for the Agreement with BBP Solutions. Commissioner Barnhardt moved and Commissioner Rivera seconded the motion to approve the Agreement with BBP Solutions. The Board unanimously approved the motion.

Mr. Stock has requested board approval for Resolution 2022-3: Articles of Amendment, RRAA Board Resolution, County Resolution and Bylaw Amendment. Commissioner Barnhardt motioned and Commissioner Rivera seconded the motion to approval for amending the Articles of Amendment, RRAA Board Resolution, County Resolution and Bylaw Amendment. The Board unanimously approved the motion.

TENANT ADVISORY COMMITTEE

None at this time

HR COMMITTEE REPORT

None at this time

REAL ESTATE COMMITTEE

Mr. Tempesco has requested an Executive session regarding the new Klinger's at the Airport Restaurant Lease.

Mr. Tempesco has requested board approval to approve PA State Representative Barry Jozwiak's Lease Renewal. Commissioner Rivera moved and Mr. Seaman seconded a motion to approve the lease renewal for PA State Representative Barry Jozwiak. The Board unanimously approved the motion.

Mr. Tempesco has requested board approval to extend the MOU with Burkey Construction. Commissioner Rivera motioned and Commissioner Barnhardt seconded

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the motion to extend the MOU with Burkey Construction. The Board unanimously approved the motion.

AIRPORT MANAGER'S REPORT

First Energy 69kv- All obstructions have been submitted into the FAA's obstruction database for review. Information was provided to an appraiser and RRAA is awaiting the final report.

Minimum Standards Review- Mr. Tempesco is currently working with Mr. Clabbers to review and determine the best changes for our airport minimum standards. Our goal for any changes would include the best protection for the airport's future and streamlining the development process to the best of our ability.

Christmas in the Air 2022- Final event preparations are underway for this Saturday December 10, 2022. Over 30 vendors signed up, 70 volunteers and a goal to fly over 200 young eagles.

AP Development Group- AP Development group requests a meeting with RRAA to review their potential project on the West Apron, submission of minimum standards and preliminary planning.

Aerofest 2023- Mr. Tempesco will be meeting with volunteers and Reading Aeroclub partners on January 5, 2023 to start planning the Aviation Career Fair portion of the show. Mr. Tempesco has contact Shultz Airshows to discuss show options for the Board's consideration. I am requesting a committee to review this information with our team as we come up with a plan of action and recommendation to the Board.

ENGINEER'S REPORT

None at this time

NEW BUSINESS

None at this time

Commissioner Leinbach adjourned the meeting at 8:40 AM.