

READING REGIONAL AIRPORT

GROUND VEHICLE OPERATIONS & TAXIING OR TOWING AN AIRCRAFT FAMILIARIZATION PROGRAM TRAINING RECORD

Employee's Name: _____

Employee's Position: _____

Company Name: _____

Driver's License State and Number: _____

Driver's License Expiration Date: _____

I agree to abide by all rules and regulations prescribed for the operations of a vehicle within the airport operations area.

Vehicle Operator: As of this time, I certify that I hold a current and valid driver's license. If for any reason my license becomes invalid, I will notify the Reading regional Airport immediately.

Anyone Taxiing or Towing an Aircraft: I certify that I hold a current and valid FAA A&P certificate, are authorized by my maintenance facility or operator to taxi or tow their aircraft and trained by my company to start, run, and taxi or tow that particular type of aircraft. Further, the operator will ensure that during an aircraft towing operation, a trained person or pilot will attend the aircraft controls during the operation. Operations with a "Towbarless tractor", with maximum gross weight of 12,500 pounds or greater, there will be a trained person in the cockpit that can stop the aircraft if the tow bar breaks. If for any reason my company authorization becomes invalid, I will notify the Reading Regional Airport immediately.

Sign your name and indicate today's date below:

Name: _____ Date: _____

PERMITTED VEHICLE OPERATING AREAS

Non-Movement Area, Tier 2

Movement Area, Tier 1

I certify that the above named individual has satisfactorily completed the Driver and Taxiing or Towing an Aircraft Training Program.

Instructor's Signature: _____

**READING REGIONAL AIRPORT
GROUND VEHICLE OPERATIONS TRAINING MANUAL (GVOTM)**

Appendix 2

**Reading Regional Airport
Written Exam (Updated 09/22/14)
Airport Operations Area Training**

1. What color are taxiway edge lights? _____
2. How often must recurrent training be completed?
a. One a year b. Every 6 months C. Every 12 consecutive calendar months
3. What is required for someone to work or operate a vehicle on the AOA?

4. An escort is not required for deliveries made inside the fence on the apron areas.
a. True
b. False
5. What is required in addition to this written test to receive authorization to operate a vehicle on the movement areas under Tier 1?
a. A physical is required b. A practical test to demonstrate GVOT procedures.
c. A letter from your employer.
6. What frequency shall be used for clearance to drive on a taxiway or runway? _____
7. What color are runway markings, i.e. centerline, edge, threshold markings?

8. What does this sign represent? (Circle correct answer)
a. Taxiway edge line b. Movement area line c. Runway hold line



9. Aircraft always have the “right-of-way” over vehicle operations.
a. True
b. False

FEDERAL AVIATION ADMINISTRATION

APPROVED:

Frank J. Lopez
OCT 22 2014

DATE:

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10. What vehicle equipment is required to operate on movement areas?
(circle all that apply)

- a. Amber beacon
- b. Roll bar
- c. Orange & white safety flag
- d. Backup alarm
- e. Company logo indentifying vehicle
- f. Two-way radio for ATCT

11. What is Reading Airport's CTAF frequency? _____

12. What does this marking represent? (Circle correct answer)



- a. Taxiway edge line b. Movement Area boundary c. ILS critical area

13. Which side of the above marking line must a vehicle be located if it has NOT received ATCT clearance? a. Solid line b. Dashed line

14. Delivery vehicles may operate on ramps areas as long as drivers have been briefed.
a. True b. False

15. Upon entering any airport security access gate, the vehicle operator may allow the following vehicle to enter as long as the driver waves his access badge. a. True b. False

16. Vehicle operators exiting the AOA do not need to wait at the gate until it closes.
a. True b. False

17. While driving across a ramp a vehicle operator notices an aircraft begin to move. What should the driver do? _____

18. Can an individual's privileges to operate a vehicle on the AOA be suspended or revoked by the Reading Regional Airport? a. Yes b. No

19. What does this sign represent? (Circle correct answer)



FEDERAL AVIATION ADMINISTRATION

APPROVED:

Frank J. [Signature]

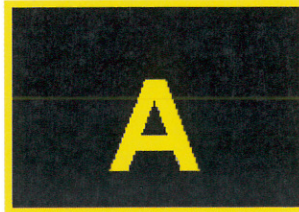
DATE:

OCT 22 2014

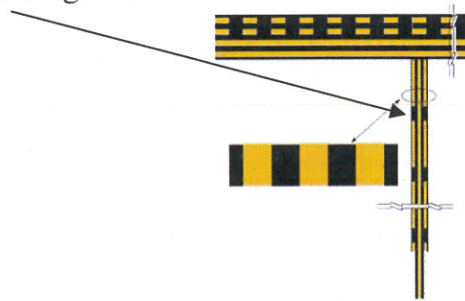
**READING REGIONAL AIRPORT
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- a. Runway Distance Remaining sign b. Taxiway location sign c. Runway Hold sign

20. What does this sign represent? (Circle correct answer)



- a. Taxiway location sign b. Taxiway directions sign c. Taxiway hold sign
21. What is required by you if ATC asks you to hold your position while requesting clearance to cross a runway or taxiway?
- a. Nothing, just wait for clearance b. Read back ATC's instructions c. Turn on your lights
22. If you do not understand a controller's instruction what should you do?
- a. Ask ATC to "say again" b. Proceed using best judgment c. Flash your vehicle lights
23. Escorts are responsible for their guests the entire time they are on the airfield.
- a. True b. False c. Only if it the FBO requires it.
24. What are these markings called?



- a. Enhanced taxiway centerline markings b. ILS critical Area markings c. Movement area markings
25. If you allow someone onto the airfield through a security gate you automatically become their escort. a. True b. False c. Depending on the circumstances

Date: _____ Signature: _____

Note: Applicants must pass with a minimum of 90% to receive driving privileges and an airport ID access badge.

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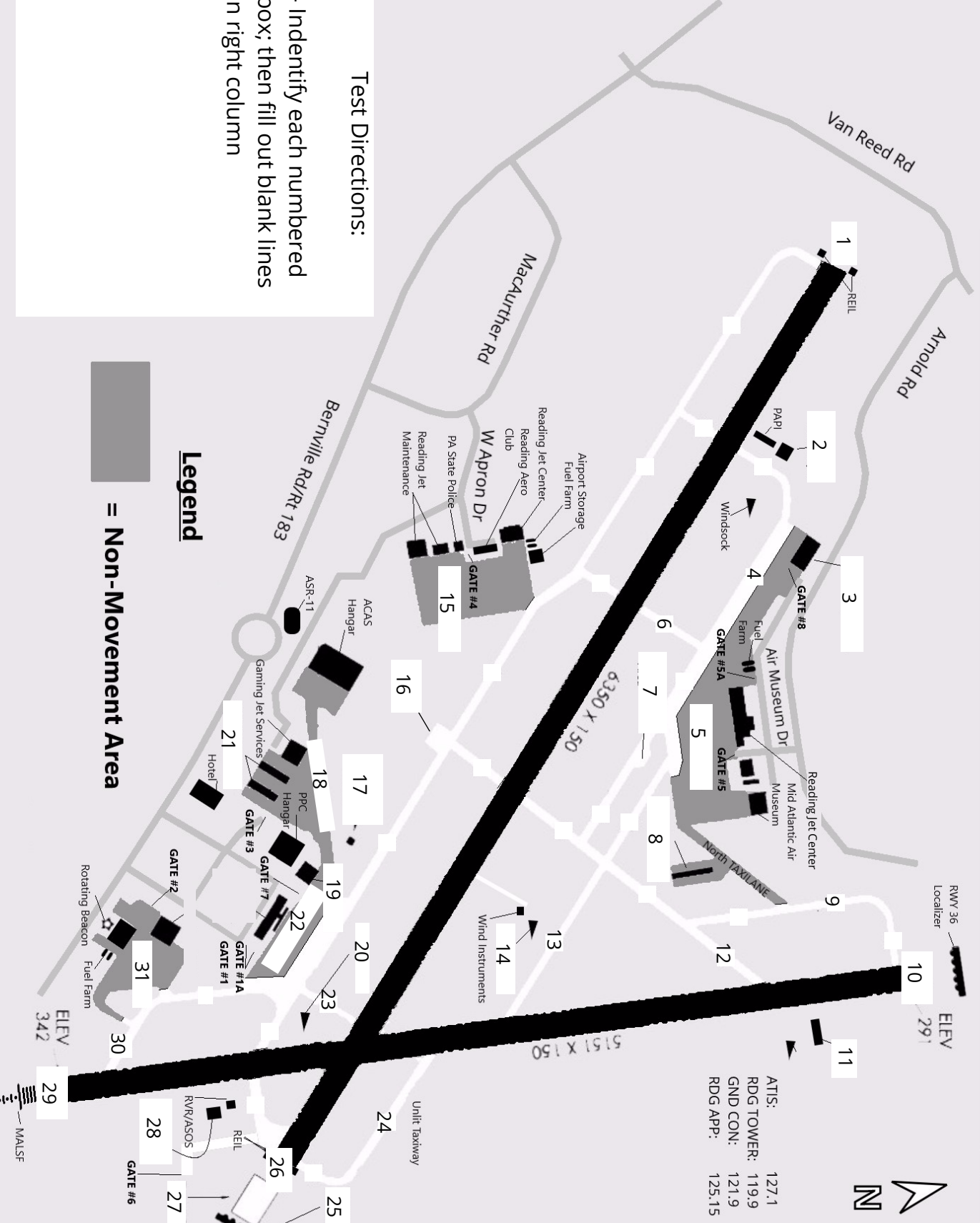
APPROVED: *Frank J. Stapp*

DATE: **OCT 22 2014**

READING REGIONAL AIRPORT

Ground Vehicle Operations Training Manual (GVOTM)

www.readingairport.org



ATIS: 127.1
 RDG TOWER: 119.9
 GND CON: 121.9
 RDG APP: 125.15

Test Directions:

- Identify each numbered box; then fill out blank lines in right column

Legend

= Non-Movement Area

| | | |
|----|-----|-------|
| 1 | RWY | _____ |
| 2 | TWY | _____ |
| 3 | TWY | _____ |
| 4 | TWY | _____ |
| 5 | TWY | _____ |
| 6 | TWY | _____ |
| 7 | TWY | _____ |
| 8 | TWY | _____ |
| 9 | TWY | _____ |
| 10 | RWY | _____ |
| 11 | TWY | _____ |
| 12 | TWY | _____ |
| 13 | TWY | _____ |
| 14 | TWY | _____ |
| 15 | TWY | _____ |
| 16 | TWY | _____ |
| 17 | TWY | _____ |
| 18 | TWY | _____ |
| 19 | TWY | _____ |
| 20 | TWY | _____ |
| 21 | TWY | _____ |
| 22 | TWY | _____ |
| 23 | TWY | _____ |
| 24 | TWY | _____ |
| 25 | TWY | _____ |
| 26 | RWY | _____ |
| 27 | TWY | _____ |
| 28 | TWY | _____ |
| 29 | RWY | _____ |
| 30 | TWY | _____ |
| 31 | TWY | _____ |