

# READING REGIONAL AIRPORT

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## JUNE 18, 2024 MEETING MINUTES

### MEMBERS PRESENT

Commissioner Christian Leinbach, Chairman  
Mr. Kevin Barnhardt, Treasurer  
Ms. Pamela Menet, Asst. Sec/Treas.  
Commissioner Michael Rivera, Asst. Sec/Treas.  
Commissioner Dante Santoni, Asst. Sec/Treas.

### ALSO PRESENT

Zack Tempesco, Airport Director  
Michelle Pugh, Director of Administration  
Kenneth Shadursky, FBO Manager  
Edwin L. Stock, Esq., Solicitor, Roland Stock, LLC  
Anne Marie Grill, Berks County Commissioners Office  
Jessica Blauser, Berks County Commissioners Office  
Lynne Burns, Berks County Commissioners Office  
Fran Strause, Transystems  
Peter Knight, Squadron Blue  
Brian Potts, Bern Township  
Matthew Stabinger, Reading Jet Maintenance  
Jonathan Heintzman, Public Relations Office Berks County  
Nick Riccio, Reading Jet Maintenance via Microsoft Teams

The Authority Meeting of the Reading Regional Airport Authority was held on Tuesday, June 18, 2024 in the Boarding Lounge of the Reading Regional Airport. Commissioner Leinbach, called the meeting to order at 8:00 a.m. The Board unanimously approved the minutes from June 4, 2024.

### AIRPORT DIRECTOR'S REPORT

Mr. Tempesco requested board approval for the purchase of turnout gear for ARFF personnel in the amount of \$6,303.00. Commissioner Rivera motioned and Commissioner Santoni seconded the motion to approve the purchase of turnout gear for ARFF personnel in the amount of \$6,303.00. The Board unanimously approved the motion.

Mr. Tempesco requested board approval for the Hangar Rent Rate Schedule as presented with an effective date of October 1<sup>st</sup> 2024. Mr. Barnhardt motioned and Commissioner Rivera seconded the motion to approve the Hangar Rent Rate Schedule as presented with an effective date of October 1<sup>st</sup> 2024. The Board unanimously approved the motion.

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Mr. Tempesco requested board approval for the Terminal Apron Project Payment. Commissioner Rivera motioned and Commissioner Santoni seconded the motion to approve the Terminal Apron Project Payment. The Board unanimously approved the motion.

Mr. Tempesco requested board approval for the Klinger's Renovations. Commissioner Santoni motioned and Commissioner Rivera seconded the motion to approve the Klinger's Renovations. The Board unanimously approved the motion.

Mr. Tempesco requested board approval for the Fuel Disposal Quote not to exceed \$7,000. Mr. Barnhardt motioned and Commissioner Rivera seconded the motion to approve the Fuel Disposal Quote not to exceed \$7,000. The Board unanimously approved the motion.

Mr. Tempesco requested board approval for the Review of Bids and Award the Winner for the Fuel Tank Project. Commissioner Rivera motioned and Commissioner Santoni seconded the motion to approve the Review of Bids and Award the Winner for the Fuel Tank Project. The Board unanimously approved the motion.

### **FBO MANAGER'S REPORT**

None at this time

### **REAL ESTATE COMMITTEE**

None at this time

### **SOLICITOR'S REPORT**

Mr. Stock requested board approval of the extend the Enterprise Lease. Mr. Barnhardt motioned and Commissioner Rivera seconded the motion to approve the extend the Enterprise Lease. The Board unanimously approved the motion.

The board has decided to defer the review and approval of the employee drug testing policy.

### **ENGINEER'S REPORT**

None at this time

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### TREASURER'S REPORT

Ms. Pugh requested board approval of the 06-24 Disbursement Resolution. Mr. Barnhardt motioned and Commissioner Santoni seconded the motion to approve the 06-24 Disbursement Resolution. The Board unanimously approved the motion.

### TENANT ADVISORY COMMITTEE

None at this time

### OLD BUSINESS

None at this time

### PUBLIC COMMENTS

None at this time.

### NEW BUSINESS

Commissioner Leinbach adjourned the meeting at 8:45 A.M.