

READING REGIONAL AIRPORT

May 21, 2024 MEETING MINUTES

MEMBERS PRESENT

Commissioner Christian Leinbach, Chairman
Mr. Kevin Barnhardt, Treasurer
Ms. Pamela Menet, Asst. Sec/Treas.
Commissioner Michael Rivera, Asst. Sec/Treas.
Commissioner Dante Santoni, Asst. Sec/Treas.

ALSO PRESENT

Zack Tempesco, Airport Director
Michael Laity, Director of Operations
Michelle Pugh, Director of Administration
Kenneth Shadursky, FBO Manager
Edwin L. Stock, Esq., Solicitor, Roland Stock, LLC via Microsoft Teams
Anne Marie Grill, Berks County Commissioners Office
Jessica Blausner, Berks County Commissioners Office
Barbara Lopez, Berks County Commissioners Office
Lynne Burns, Berks County Commissioners Office
Karen Shuey, Reading Eagle
Fran Strause, Transystems
Steve Shory, Airport Tenant
Steve Kunkle, Steve's Land Aviator Service
Brian Potts, Bern Township
Jonathan Heintzman, Public Relations Office Berks County
Mark Robinson, First Energy via Microsoft Teams
Russ Strine, Mid Atlantic Air Museum

The Authority Meeting of the Reading Regional Airport Authority was held on Tuesday, May 21, 2024 in the Boarding Lounge of the Reading Regional Airport. Commissioner Leinbach, called the meeting to order at 8:00 a.m. The Board unanimously approved the minutes from May 7, 2024.

AIRPORT DIRECTOR'S REPORT

Mr. Tempesco requested board approval to accept the bid results for the Terminal Parking Lot Project and award the bid to Schlouch Incorporated. Mr. Barnhardt motioned and Ms. Menet seconded the motion to accept the bid results for the Terminal Parking Lot Project and award the bid to Schlouch Incorporated. The Board unanimously approved the motion.

Mr. Tempesco requested board approval to advertise the position of Marketing and Event Coordinator based on the recommendation of RKL Solutions. Commissioner Santoni

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motioned and Mr. Barnhardt seconded the motion to advertise the position of Marketing and Event Coordinator based on the recommendation of RKL Solutions. The Board unanimously approved the motion. Commissioner Rivera opposed the motion.

FBO MANAGER'S REPORT

None at this time

REAL ESTATE COMMITTEE

None at this time

SOLICITOR'S REPORT

Mr. Stock requested board approval of the BTMA Lease. Commissioner Rivera motioned and Commissioner Santoni seconded the motion to approve the BTMA Lease. The Board unanimously approved the motion.

Mr. Stock requested board approval of the C&B Development Revised Terms Sheet. Commissioner Rivera motioned and Mr. Barnhardt seconded the motion to approve the C&B Development Revised Terms Sheet. The Board unanimously approved the motion.

ENGINEER'S REPORT

None at this time

TREASURER'S REPORT

Ms. Pugh requested board approval of the Tompkins Line of Credit Renewal. Mr. Barnhardt motioned and Commissioner Santoni seconded the motion to approve the Tompkins Line of Credit Renewal. The Board unanimously approved the motion.

Ms. Pugh requested board approval of the 05-24 Disbursement Resolution. Mr. Barnhardt motioned and Commissioner Santoni seconded the motion to approve the 05-24 Disbursement Resolution. The Board unanimously approved the motion.

Ms. Pugh requested board approval of the RKL Recommendations. The board has decided to table this agenda item.

TENANT ADVISORY COMMITTEE

None at this time

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OLD BUSINESS

None at this time

PUBLIC COMMENTS

None at this time.

NEW BUSINESS

Commissioner Rivera adjourned the meeting at 8:39 A.M.