

READING REGIONAL AIRPORT

DECEMBER 3, 2024 MEETING MINUTES

MEMBERS PRESENT

Commissioner Christian Leinbach, Chairman via Microsoft Teams
Mr. Kevin Barnhardt, Treasurer
Commissioner Michael Rivera, Asst. Sec/Treas.
Ms. Pamela Menet, Asst. Sec/Treas. via Microsoft Teams
Commissioner Dante Santoni, Asst. Sec/Treas.

MEMBERS ABSENT

None at this time

ALSO PRESENT

Zackary Tempesco, Airport Director
Michelle Pugh, Director of Administration
Kenneth Shadursky, FBO Manager
Keilly Kirkpatrick, Marketing & Events Coordinator
Edwin L. Stock, Esq., Solicitor, Ed Stock Law, LLC
Anne Marie Grill, Berks County Commissioners Office
Lynne Burns, Berks County Commissioners Office
Jonathan Heintzman, Public Relations Office Berks County
Jessica Blauser, Berks County Commissioners Office
Fred Gurman, BTMA Chairman
Fran Strause, Transystems
Brian Potts, Bern Township
Lawrence Medaglia, Berks County Commissioners Office via Microsoft Teams

The Authority Meeting of the Reading Regional Airport Authority was held on Tuesday, December 3, 2024 in the Boarding Lounge of the Reading Regional Airport. Commissioner Leinbach, called the meeting to order at 8:00 a.m.

AIRPORT DIRECTOR'S REPORT

Mr. Tempesco requested board approval for the change order for main FBO office roofing replacement of \$32,968.10. Commissioner Santoni motioned and Commissioner Rivera seconded the motion to approve the change order for main FBO office roofing replacement of \$32,968.10. The Board unanimously approved the motion.

Mr. Tempesco requested board approval for the change order for main FBO fire suppression repair in the amount of \$90,000. Commissioner Rivera motioned and Commissioner Santoni seconded the motion to approve the change order for main FBO fire suppression repair in the amount of \$90,000. The Board unanimously approved the motion.

READING REGIONAL AIRPORT

DECEMBER 3, 2024 MEETING MINUTES

Mr. Tempesco requested board approval for a capital expense budget to purchase two lifts, not to exceed \$60,00 for both pieces of equipment. Commissioner Rivera motioned and Commissioner Santoni seconded the motion to approve the capital expense budget to purchase two lifts, not to exceed \$60,00 for both pieces of equipment. The Board unanimously approved the motion. This will be a FBO Capital Expense purchase.

Mr. Tempesco requested board approval to proceed with plans in dedicating the terminal road to General Spaatz Drive. The board has tabled this motion.

Mr. Tempesco requested board approval for a budget of \$14,395 for live burn ARFF training in 2025. Mr. Barnhardt motioned and Commissioner Santoni seconded the motion to approve the budget of \$14,395 for live burn ARFF training in 2025. The Board unanimously approved the motion.

Mr. Tempesco requested board approval for the lease with State Representative Eric Weaknecht. Commissioner Santoni motioned and Commissioner Rivera seconded the motion to approve the lease with State Representative Eric Weaknecht. The Board unanimously approved the motion.

FBO MANAGER'S REPORT

None at this time

MARKETING REPORT

None at this time

REAL ESTATE COMMITTEE

None at this time

SOLICITOR'S REPORT

Mr. Stock requested board approval of the First Energy Easement Agreement. Commissioner Rivera motioned and Commissioner Santoni seconded the motion to approve the First Energy Easement Agreement. The Board unanimously approved the motion.

ENGINEER'S REPORT

None at this time

READING REGIONAL AIRPORT

DECEMBER 3, 2024 MEETING MINUTES

TREASURER'S REPORT

Ms. Pugh requested board approval of the HVAC Pay Application Invoice #1. Mr. Barnhardt motioned and Commissioner Rivera seconded the motion to approve the HVAC Pay Application Invoice #1. The Board unanimously approved the motion.

Ms. Pugh requested board approval of the Terminal Parking Lot Pay Application Invoice #2. Commissioner Rivera motioned and Mr. Barnhardt seconded the motion to approve the Terminal Parking Lot Pay Application Invoice #2. The Board unanimously approved the motion.

TENANT ADVISORY COMMITTEE

None at this time

OLD BUSINESS

None at this time

PUBLIC COMMENTS

None at this time.

Commissioner Leinbach adjourned the meeting at 8:50 A.M.