

READING REGIONAL AIRPORT

OCTOBER 21, 2025 MEETING MINUTES

MEMBERS PRESENT

Commissioner Christian Leinbach, Chairman
Mr. Kevin Barnhardt, Treasurer
Ms. Pamela Menet, Asst. Sec/Treas. Microsoft Teams
Commissioner Michael Rivera, Vice Chairman
Commissioner Dante Santoni, Asst. Sec/Treas.

MEMBERS NOT PRESENT

None at this time

ALSO PRESENT

Zackary Tempesco, Airport Director
Michelle Pugh, Director of Administration
Michael Laity, Director of Operations
Keilly Kirkpatrick, Marketing & Events Coordinator
Edwin L. Stock, Esq., Solicitor, Stock Alfieri
Veronica LePore, Berks County Commissioners Office
Lynne Burns, Berks County Commissioners Office
Mark Robinson, First Energy via Microsoft Teams
Jonathan Heintzman, PRO Berks County
Brian Potts, Bern Township
Karen Shuey, Reading Eagle
Fred Gurman, Bern Township
Carl Adkins, Reading Aviation
Lucine Sihelnik, Berks County Economic Development
Greg Scott, Chamber of Commerce, Berks County

The Authority Meeting of the Reading Regional Airport Authority was held on Tuesday, October 21, 2025 in the Board Room of the Reading Regional Airport. Commissioner Leinbach, called the meeting to order at 8:00 a.m. The Board unanimously approved the minutes from October 7, 2025.

NEW BUSINESS

None at this time

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AIRPORT DIRECTOR'S REPORT

Mr. Tempesco requested board approval to acquire a truck plow with a not to exceed budget of \$9,500. Mr. Barnhardt motioned and Commissioner Rivera seconded the motion to acquire a truck plow with a not to exceed budget of \$9,500. The Board unanimously approved the motion.

FBO MANAGER'S REPORT

Mr. Tempesco requested board approval to hire Beth McNeal as FBO Manager. Commissioner Rivera motioned and Mr. Barnhardt seconded the motion to hire Beth McNeal as the FBO Manager. The Board unanimously approved the motion.

Mr. Tempesco requested board approval to process an invoice related to an insurance claim. Commissioner Rivera motioned and Mr. Barnhardt seconded the motion to process an invoice related to an insurance claim. The Board unanimously approved the motion.

MARKETING REPORT

None at this time

SOLICITOR'S REPORT

Mr. Stock requested board approval for the ATCT Lease. Commissioner Rivera motioned and Mr. Barnhardt seconded the motion to approve the lease with the ATCT. The Board unanimously approved the motion.

ENGINEER'S REPORT

None at this time.

TREASURER'S REPORT

Ms. Pugh requested board approval for the Payment Resolution 01-2026. Mr. Barnhardt motioned and Commissioner Santoni seconded the motion to approve Payment Resolution 01-2026. The Board unanimously approved the motion.

Ms. Pugh requested Board approval to approve the TTI Environmental Payment App Invoice in the amount of \$16,802.31. Mr. Barnhardt motioned and Commissioner Rivera seconded the motion to approve the TTI Environmental Payment App Invoice in the amount of \$16,802.31. The Board unanimously approved the motion.

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Ms. Pugh requested Board approval to approve the Employee Health Benefit Package with Power Kunkle. Mr. Barnhardt motioned and Commissioner Rivera seconded the motion to approve the Employee Health Benefit Package with Power Kunkle. The Board unanimously approved the motion.

TENANT ADVISORY COMMITTEE

None at this time

OLD BUSINESS

None at this time

PUBLIC COMMENTS

None at this time.

NEW BUSINESS

None at this time.

Commissioner Leinbach adjourned the meeting at 8:40 A.M.