

READING REGIONAL AIRPORT

SEPTEMBER 16, 2025 MEETING MINUTES

MEMBERS PRESENT

Commissioner Christian Leinbach, Chairman
Mr. Kevin Barnhardt, Treasurer
Commissioner Dante Santoni, Asst. Sec/Treas.
Ms. Pamela Menet, Asst. Sec/Treas. Microsoft Teams
Commissioner Michael Rivera, Vice Chairman

MEMBERS NOT PRESENT

None at this time

ALSO PRESENT

Zackary Tempesco, Airport Director
Michelle Pugh, Director of Administration
Michael Laity, Director of Operations
Kenneth Shadurksy, FBO Manager
Keilly Kirkpatrick, Marketing & Events Coordinator
Edwin L. Stock, Esq., Solicitor, Stock Alfieri via Microsoft Teams
Lynne Burns, Berks County Commissioners Office
Fred Gurman, Bern Township
Fran Strause, GFT/Transystems
Lawrence Medaglia, Berks County Commissioners Office via Microsoft Teams
Brian Potts, Bern Township
Jonathan Heintzman, PRO Berks County

The Authority Meeting of the Reading Regional Airport Authority was held on Tuesday, September 16, 2025 in the Board Room of the Reading Regional Airport. Commissioner Leinbach, called the meeting to order at 8:00 a.m. The Board unanimously approved the minutes from September 2, 2025.

NEW BUSINESS

None at this time

AIRPORT DIRECTOR'S REPORT

Mr. Tempesco requested the board to review the Annual ACIP and FY 2026 Budget to be approved at the Special September 29, 2025 Board Meeting.

Mr. Tempesco requested board approval for the Record Retention Resolution. Mr. Barnhardt motioned and Commissioner Santoni seconded the motion to approve the Record Retention Resolution. The Board unanimously approved the motion.

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FBO MANAGER'S REPORT

None at this time

MARKETING REPORT

None at this time

SOLICITOR'S REPORT

None at this time

ENGINEER'S REPORT

None at this time.

TREASURER'S REPORT

Ms. Pugh requested Board approval to approve the yearly 3% T-Hangar Increase. Mr. Barnhardt motioned and Commissioner Rivera seconded the motion to approve the yearly 3% T-Hangar Increase. The Board unanimously approved the motion.

Ms. Pugh requested Board approval to approve the yearly \$75,000 STP Capital Expense Transfer. Mr. Barnhardt motioned and Commissioner Rivera seconded the motion to approve the yearly \$75,000 STP Capital Expense Transfer. The Board unanimously approved the motion.

Ms. Pugh requested Board approval to approve the Final Terminal Parking Lot Pay Application Invoice in the amount of \$10,159.56. Mr. Barnhardt motioned and Commissioner Santoni seconded the motion to approve the Final Terminal Parking Lot Pay Application Invoice in the amount of \$10,159.56. The Board unanimously approved the motion.

Ms. Pugh requested Board approval to approve the Terminal Debt Service Payment in the amount of \$34,052.51. Mr. Barnhardt motioned and Commissioner Santoni seconded the motion to approve the Terminal Debt Service Payment in the amount of \$34,052.51. The Board unanimously approved the motion.

TENANT ADVISORY COMMITTEE

None at this time

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OLD BUSINESS

None at this time

PUBLIC COMMENTS

None at this time.

NEW BUSINESS

None at this time.

Commissioner Leinbach adjourned the meeting at 9:08 A.M.