

READING REGIONAL AIRPORT

NOVEMBER 19, 2024 MEETING MINUTES

MEMBERS PRESENT

Commissioner Christian Leinbach, Chairman via Microsoft Teams
Mr. Kevin Barnhardt, Treasurer
Commissioner Michael Rivera, Asst. Sec/Treas.
Ms. Pamela Menet, Asst. Sec/Treas. via Microsoft Teams
Commissioner Dante Santoni, Asst. Sec/Treas.

MEMBERS ABSENT

None at this time

ALSO PRESENT

Zackary Tempesco, Airport Director
Michael Laity, Director of Operations
Michelle Pugh, Director of Administration
Kenneth Shadursky, FBO Manager
Keilly Kirkpatrick, Marketing & Events Coordinator
Edwin L. Stock, Esq., Solicitor, Ed Stock Law, LLC
Anne Marie Grill, Berks County Commissioners Office
Lynne Burns, Berks County Commissioners Office
Jonathan Heintzman, Public Relations Office Berks County
Mark Robinson, First Energy
Karen Shuey, Reading Eagle
Steve Kunkle, Steve's Landavator Service
Jessica Blauser, Berks County Commissioners Office
Fred Gurman, BTMA Chairman
Fran Strause, Transystems via Microsoft Teams
Nick Riccio, Reading Jet Maintenance via Microsoft Teams

The Authority Meeting of the Reading Regional Airport Authority was held on Tuesday, November 19, 2024 in the Boarding Lounge of the Reading Regional Airport. Commissioner Leinbach, called the meeting to order at 8:00 a.m. The Board unanimously approved the minutes from October 15, 2024 and October 21, 2024.

AIRPORT DIRECTOR'S REPORT

Mr. Tempesco requested board approval to temporarily rent the Coral Aviation Hangar space to relocate four aircraft tenants in the amount of \$3,000 per week. Commissioner Rivera motioned and Commissioner Santoni seconded the motion to approve to temporarily rent the Coral Aviation Hangar space to relocate four aircraft tenants in the amount of \$3,000 per week. The Board unanimously approved the motion.

READING REGIONAL AIRPORT

NOVEMBER 19, 2024 MEETING MINUTES

Mr. Tempesco requested board approval to move forward with the Txy C Design Work Order Agreement with TranSystems in the amount of \$180,846.00. Commissioner Rivera motioned and Mr. Barnhardt seconded the motion to approve to move forward with the Txy C Design Work Order Agreement with TranSystems in the amount of \$180,846.00. The Board unanimously approved the motion.

Mr. Tempesco requested board approval to move forward with the West Hangar Project Design Work Order with TranSystems in the amount of \$263,090. Commissioner Santoi motioned and Commissioner Rivera seconded the motion to approve to move forward with the West Hangar Project Design Work Order with TranSystems in the amount of \$263,090. The Board unanimously approved the motion.

FBO MANAGER'S REPORT

None at this time

MARKETING REPORT

None at this time

REAL ESTATE COMMITTEE

None at this time

SOLICITOR'S REPORT

None at this time

ENGINEER'S REPORT

None at this time

TREASURER'S REPORT

Ms. Pugh requested board approval of the 02-25 Disbursement Resolution. Mr. Barnhardt motioned and Commissioner Santoni seconded the motion to approve 02-25 Disbursement Resolution. The Board unanimously approved the motion.

Ms. Pugh requested board approval of the 2025 Board Meeting Dates. Mr. Barnhardt motioned and Commissioner Rivera seconded the motion to approve the 2025 Board Meeting Dates. The Board unanimously approved the motion.

READING REGIONAL AIRPORT

NOVEMBER 19, 2024 MEETING MINUTES

Ms. Pugh requested board approval of the Electrical Pay Application Invoice #1. Mr. Barnhardt motioned and Commissioner Santoni seconded the motion to approve the Electrical Pay Application Invoice #1. The Board unanimously approved the motion.

TENANT ADVISORY COMMITTEE

None at this time

OLD BUSINESS

None at this time

PUBLIC COMMENTS

None at this time.

Commissioner Leinbach adjourned the meeting at 8:38 A.M.