

READING REGIONAL AIRPORT

DECEMBER 16, 2025 MEETING MINUTES

MEMBERS PRESENT

Commissioner Christian Leinbach, Chairman
Mr. Kevin Barnhardt, Treasurer
Ms. Pamela Menet, Asst. Sec/Treas. Microsoft Teams
Commissioner Dante Santoni, Asst. Sec/Treas.

MEMBERS NOT PRESENT

Commissioner Michael Rivera, Vice Chairman

ALSO PRESENT

Zackary Tempesco, Airport Director
Michelle Pugh, Director of Administration
Michael Laity, Director of Operations
Beth McNeal, FBO Manager
Keilly Kirkpatrick, Marketing & Events Coordinator
Edwin L. Stock, Esq., Solicitor, Stock Alfieri
Lynne Burns, Berks County Commissioners Office
Lawrence Medaglia, Berks County Commissioners Office via Microsoft Teams
Barbara Lopez, Berks County Commissioners Office via Microsoft Teams
Brian Potts, Bern Township
Fred German, Bern Township
Fran Strause, Transystems/GFT via Microsoft Teams
Karen Shuey, Reading Eagle

The Authority Meeting of the Reading Regional Airport Authority was held on Tuesday, December 16, 2025 in the Board Room of the Reading Regional Airport.

Commissioner Leinbach, called the meeting to order at 8:00 a.m. The Board unanimously approved the minutes from November 18, 2025 and December 2, 2025.

NEW BUSINESS

None at this time

AIRPORT DIRECTOR'S REPORT

Mr. Tempesco requested the Board to approve the Work Order with Transystems for the West Apron Hangar Project. Commissioner Santoni motioned and Mr. Barnhardt seconded the motion to approve the Work Order with Transystems for the West Apron Hangar Project. The Board unanimously approved the motion.

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Mr. Tempesco requested the Board to approve the changes to the ACIP as presented. Commissioner Santoni motioned and Mr. Barnhardt seconded the motion to approve the changes to the ACIP as presented. The Board unanimously approved the motion.

FBO MANAGER'S REPORT

None at this time

MARKETING REPORT

None at this time

SOLICITOR'S REPORT

Mr. Stock requested the Board to approve the Landlords Waiver for Holiday Inn. Commissioner Santoni motioned and Ms. Menet seconded the motion to approve the Landlords Waiver for Holiday Inn. The Board unanimously approved the motion.

ENGINEER'S REPORT

None at this time.

TREASURER'S REPORT

Ms. Pugh requested the Board to approve the 2026 Board Meeting Dates. Mr. Barnhardt motioned and Commissioner Santoni seconded the motion to approve the 2026 Board Meeting Dates. The Board unanimously approved the motion.

Ms. Pugh requested the Board to approve the Disbursement Resolution 03-26. Mr. Barnhardt motioned and Commissioner Santoni seconded the motion to approve the Disbursement Resolution 03-26. The Board unanimously approved the motion.

TENANT ADVISORY COMMITTEE

None at this time

OLD BUSINESS

None at this time

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PUBLIC COMMENTS

None at this time.

NEW BUSINESS

None at this time.

Commissioner Leinbach adjourned the meeting at 8:29 A.M.