

# READING REGIONAL AIRPORT

---

## DECEMBER 16, 2025 MEETING MINUTES

### **MEMBERS PRESENT**

Commissioner Christian Leinbach, Chairman  
Mr. Kevin Barnhardt, Treasurer  
Ms. Pamela Menet, Asst. Sec/Treas. Microsoft Teams  
Commissioner Dante Santoni, Asst. Sec/Treas.

### **MEMBERS NOT PRESENT**

Commissioner Michael Rivera, Vice Chairman

### **ALSO PRESENT**

Zackary Tempesco, Airport Director  
Michelle Pugh, Director of Administration  
Michael Laity, Director of Operations  
Beth McNeal, FBO Manager  
Keilly Kirkpatrick, Marketing & Events Coordinator  
Edwin L. Stock, Esq., Solicitor, Stock Alfieri  
Lynne Burns, Berks County Commissioners Office  
Lawrence Medaglia, Berks County Commissioners Office via Microsoft Teams  
Barbara Lopez, Berks County Commissioners Office via Microsoft Teams  
Brian Potts, Bern Township  
Fred German, Bern Township  
Fran Strause, Transystems/GFT via Microsoft Teams  
Karen Shuey, Reading Eagle

The Authority Meeting of the Reading Regional Airport Authority was held on Tuesday, December 16, 2025 in the Board Room of the Reading Regional Airport. Commissioner Leinbach, called the meeting to order at 8:00 a.m. The Board unanimously approved the minutes from November 18, 2025 and December 2, 2025.

### **NEW BUSINESS**

None at this time

### **AIRPORT DIRECTOR'S REPORT**

Mr. Tempesco requested the Board to approve the Work Order with Transystems for the West Apron Hangar Project. Commissioner Santoni motioned and Mr. Barnhardt seconded the motion to approve the Work Order with Transystems for the West Apron Hangar Project. The Board unanimously approved the motion.

# READING REGIONAL AIRPORT

---

## DECEMBER 16, 2025 MEETING MINUTES

Mr. Tempesco requested the Board to approve the changes to the ACIP as presented. Commissioner Santoni motioned and Mr. Barnhardt seconded the motion to approve the changes to the ACIP as presented. The Board unanimously approved the motion.

### **FBO MANAGER'S REPORT**

None at this time

### **MARKETING REPORT**

None at this time

### **SOLICITOR'S REPORT**

Mr. Stock requested the Board to approve the Landlords Waiver for Holiday Inn. Commissioner Santoni motioned and Ms. Menet seconded the motion to approve the Landlords Waiver for Holiday Inn. The Board unanimously approved the motion.

### **ENGINEER'S REPORT**

None at this time.

### **TREASURER'S REPORT**

Ms. Pugh requested the Board to approve the 2026 Board Meeting Dates. Mr. Barnhardt motioned and Commissioner Santoni seconded the motion to approve the 2026 Board Meeting Dates. The Board unanimously approved the motion.

Ms. Pugh requested the Board to approve the Disbursement Resolution 03-26. Mr. Barnhardt motioned and Commissioner Santonie seconded the motion to approve the Disbursement Resolution 03-26. The Board unanimously approved the motion.

### **TENANT ADVISORY COMMITTEE**

None at this time

### **OLD BUSINESS**

None at this time

# READING REGIONAL AIRPORT

---

## DECEMBER 16, 2025 MEETING MINUTES

### PUBLIC COMMENTS

None at this time.

### NEW BUSINESS

None at this time.

Commissioner Leinbach adjourned the meeting at 8:29 A.M.