

READING REGIONAL AIRPORT

January 21, 2025 MEETING MINUTES

MEMBERS PRESENT

Commissioner Christian Leinbach, Chairman
Ms. Pamela Menet, Asst. Sec/Treas. via Microsoft Teams
Mr. Kevin Barnhardt, Treasurer
Commissioner Michael Rivera, Asst. Sec/Treas.
Commissioner Dante Santoni, Asst. Sec/Treas.

ALSO PRESENT

Zack Tempesco, Airport Director
Michael Laity, Director of Operations
Michelle Pugh, Director of Administration
Keilly Kirkpatrick, Marketing & Events Coordinator
Kenneth Shadursky, FBO Manager
Edwin L. Stock, Esq., Solicitor, Stock Alfieri
Veronica Lepore, Berks County Commissioners Office
Jessie Blauser, Berks County Commissioners Office
Lynne Burns, Berks County Commissioners Office
Jonathan Heintzman, Public Relations Office Berks County
Mark Robinson, First Energy via Microsoft Teams
Fran Strause, Transystems Via Microsoft Teams
Brian Potts, Bern Township
Fred Gurman, BTMA Chairman
Lawrence Medaglia, Berks County Commissioners Office via Microsoft Teams

The Authority Meeting of the Reading Regional Airport Authority was held on Tuesday, January 21, 2025 in the Boarding Lounge of the Reading Regional Airport. Commissioner Leinbach, called the meeting to order at 8:00 a.m. The Board unanimously approved the minutes from January 7, 2025.

ANNUAL RE-ORGANIZATION MEETING

Commissioner Rivera motioned and Commissioner Santoni seconded a motion to nominate Mr. Christian Leinbach as Chairman of the Board. The Board unanimously approved the motion.

Commissioner Santoni motioned and Ms. Menet seconded a motion to nominate Mr. Michael Rivera as Vice Chairman of the Board. The Board unanimously approved the motion.

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Commissioner Rivera motioned and Commissioner Leinbach seconded a motion to nominate Commissioner Santoni as Assistant Secretary/Treasurer of the Board. The Board unanimously approved the motion.

Commissioner Rivera motioned and Commissioner Leinbach seconded a motion to nominate Mr. Kevin Barnhardt as Treasurer of the Board. The Board unanimously approved the motion.

Commissioner Rivera motioned and Commissioner Leinbach seconded a motion to nominate Ms. Menet as Assistant Secretary of the Board. The board unanimously approved the motion.

AIRPORT DIRECTOR'S REPORT

Mr. Tempesco has requested board approval for the approval of the FBO Capital Project Budget Review. Mr. Barnhardt motioned and Commissioner Santoni seconded the motion to approve the FBO Capital Project Budget Review. The Board unanimously approved the motion.

REAL ESTATE COMMITTEE

None at this time

SOLICITOR'S REPORT

None at this time

ENGINEER'S REPORT

None at this time

TREASURER'S REPORT

Ms. Pugh requested Board approval for Disbursement Resolution 04-25. Mr. Barnhardt motioned and Commissioner Rivera seconded the motion to approve Disbursement Resolution 04-25. The Board unanimously approved the motion.

Ms. Pugh requested Board approval for four pay applications totaling \$539,081.44. Mr. Barnhardt motioned and Commissioner Rivera seconded the motion to approve the four pay applications totaling \$539,081.44. The Board unanimously approved the motion.

TENANT ADVISORY COMMITTEE

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None at this time

OLD BUSINESS

None at this time

PUBLIC COMMENTS

None at this time.

NEW BUSINESS

Commissioner Leinbach adjourned the meeting at 8:40 A.M.