



READING REGIONAL AIRPORT AUTHORITY

RULES AND REGULATIONS

ADOPTED
12/12/2000

Revisions

No.	Description	Page No(s)	Date
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Revisions	1
01 SECTION 1 - AIRFIELD INFORMATION	4
02 SECTION 2 - DEFINITIONS	5
03 SECTION 3 - GENERAL PROVISIONS	12
04 SECTION 4 - GENERAL RULES	16
05 SECTION 5 - VEHICLES	21
06 SECTION 6 - AIRCRAFT OPERATION	26
07 SECTION 7 - FIRE SAFETY AND FUEL HANDLING	34
08 SECTION 8 - SECURITY	40
09 SECTION 9 - ENVIRONMENTAL CONTROL AND HOUSEKEEPING.....	41

01 SECTION 1 - AIRFIELD INFORMATION

Name: Reading Regional Airport
2501 Bernville Rd.
Reading, PA 19605

Telephone: 610-372-4666

Facsimile: 610-372-4811

Web Site: www.readingairport.org

Location: N 40-22.7°, W 075-57.9°

Elevation: 344 MSL

Magnetic Variation: 11°W

FAA Control Tower hours of operation – 06:00 to 24:00 Local Time

ARFF Class A

Radio Frequencies: Ground Control - 121.9 Mhz
Local Control – 119.9 Mhz
Approach Control – 125.15 Mhz
ATIS – 127.1 Mhz
Unicom – 122.95 Mhz

Navigational Aids: HIRL - Rwy 18/36 & 13/31
MITL - All taxiways
Rotating beacon
Lighted wind cone
REILS Rwy 31
VASI – Rwy 13, 18
ILS – Rwy 36, 13
DME – Rwy 13
MALSF – Rwy 36
ASOS
Radio Controlled Lights
Segmented Circle

02 SECTION 2 - DEFINITIONS

All words and phrases shall be construed and understood according to the common and approved usage of language, but technical works and phrases and such others as may have acquired a peculiar or appropriate meaning in the law shall be construed and understood according to such peculiar and appropriate meaning. As used in this document, the words and phrases requiring definition are hereinafter defined.

Above Ground Level (AGL)

“AGL” shall mean Above Ground Level.

Aircraft

“Aircraft” shall mean any contrivance, now known or hereafter invented, used or designed to be used for navigation and flight in air.

Based Aircraft - Any aircraft using the Airport whose operator has entered into a lease agreement or other special agreement with the RRAA.

Itinerant Aircraft - Any aircraft using the Airport whose operator has not entered into a lease agreement or other special agreement with the RRAA.

Aircraft Rescue and Firefighting (ARFF)

“Aircraft Rescue and Firefighting (ARFF)” shall mean the provision of aircraft rescue and firefighting service and equipment as defined and required by Federal Aviation Regulation (FAR) Part 139.

Air Navigational Aids (NAVAIDS)

“Air Navigational Aids (NAVAIDS)” shall mean any visual, radio, or electronic devices furnished to provide guidance to aircraft pilots while flying their aircraft.

Airline Passenger

“Airline Passenger” shall mean any person in the Airport Passenger Terminal in possession of an airline ticket with the intention of boarding a plane within a reasonable time for another destination. Within the purview of these Rules and Regulations, a person arriving from another destination ceases to be an airline passenger when he or she reaches the airport, claims his or her baggage and intends to depart the Airport Passenger Terminal area.

Airport

“Airport” shall mean Reading Regional Airport of Reading, Pennsylvania, and all improvements and appurtenances located thereon, including Runway Protection Zones (RPZ).

Airport Passenger Terminal

“Airport Passenger Terminal” shall mean a public building, vehicle parking and aircraft parking areas for the ticketing, embarking and disembarking of scheduled airline passengers, baggage handling and other related service for scheduled airline passengers.

Airport Aprons

“Airport Aprons” shall mean those portions of the Airport designated and made available temporarily or permanently by the RRAA to the public for the parking of aircraft.

Airport Runways

“Airport Runways” shall mean those portions of the Airport designated and made available temporarily or permanently by the RRAA to the public for the landing and taking off of aircraft.

Airport Runway Safety Area

“Airport Runway Safety Area” shall mean an area, defined by the RRAA, surrounding the runways and suitable for reducing the risk of damage to airplanes in the event of an undershoot, overshoot, or excursion from the runway.

Airport Taxiways

“Airport Taxiways” shall mean those portions of the Airport designated and made available temporarily or permanently by the RRAA to the public for the surface maneuvering of aircraft between the runways and aprons.

Airport Security Identification Area (SIDA)

“Airport Security Identification Area (SIDA)” shall mean any area designated by the RRAA in writing, and appropriately marked, whereon all persons are required to wear and identification badge issued or approved by the RRAA.

Airport Roads

“Airport Roads” shall mean those roads, belonging to the RRAA, that afford a means of ingress and egress for vehicles to, from and between the public roads with which such roads connect, and the various buildings and public areas at the Airport abutting upon such roads.

Airport Movement Area

“Airport Movement Area” shall mean the runways, taxiways, and other areas of the Airport that are utilized for taxiing, take off, and landing of aircraft, exclusive of loading apron and aircraft parking areas. Specific approval for entry onto the “Airport Movement Area” must be obtained from the RDG ATCT.

Airport Non-movement Area

“Airport Non-movement Area” shall mean the loading aprons, aircraft parking aprons and other areas used for the operation of aircraft, excluded from those areas defined as Airport Movement Area, under the jurisdiction of the RRAA.

Air Operations Area (AOA)

“Air Operations Area (AOA)” shall mean an area used or intended to be used for landing, taking off, or surface maneuvering of aircraft and generally known or referred to as airport runways, taxiways, and aprons.

Airport Certification Manual

“Airport Certification Manual” means a written document required by FAR Part 139, established by the RRAA, approved by the FAA and published elsewhere that establishes and details the specific actions required of the RRAA for the maintenance and operation of the Airport.

Airport Emergency Plan

“Airport Emergency Plan” means a written document required by FAR Part 139, established by the RRAA, approved by the FAA and published elsewhere that establishes and details the specific responses required of the RRAA for the control of Airport emergencies.

Airport Security Plan

“Airport Security Plan” shall mean a confidential written document required by FAR Part 107, established by the RRAA, approved by the FAA and published elsewhere that establishes and details the specific law enforcement and security procedures required of the RRAA for the safety and security of airline passengers.

Airport Authority, or Reading Regional Airport Authority (RRAA)

“RRAA” shall mean a body, both politic and corporate, established jointly by the City of Reading and Berks County as permitted by the Commonwealth of Pennsylvania Municipality Authorities Act of 1945 to exercise all powers permitted by the statutes and the Administrative Code of the Commonwealth of Pennsylvania and the code and regulations of the United States of America and having full jurisdiction over the affairs and operations of the Airport.

Airport Authority (RRAA) Board

“RRAA” Board shall mean a body of officials duly appointed by the City of Reading and Berks County under Commonwealth of Pennsylvania Municipality Authorities Act of 1945 to control, administer, manage, and operate the Reading Regional Airport.

Airport Executive Director

“Airport Executive Director” shall mean a person employed by the RRAA to conduct the business affairs and purpose of the RRAA, to carry out the policies and instructions of the RRAA, to be directly responsible for the management, operation, maintenance, and security or all owned facilities and equipment in connection therewith, and for the enforcement of all ordinance provisions and rules governing airport operations as described herein, or his duly authorized representative(s).

Airport Law Enforcement Officer (LEO)

“Airport Law Enforcement Officer (LEO)” shall mean any person authorized and empowered by the RRAA to direct or regulate traffic and to enforce Reading Regional Airport Rules and Regulations.

Airport Security Coordinator

“Airport Security Coordinator” shall mean a designated person employed by the RRAA who shall serve as the Airport’s primary contact for security related activities and communications with the FAA, as set forth in the Airport Security Plan.

Airport Employees

“Airport Employees” shall mean any bona fide employee hired by the RRAA for duty at Reading Regional Airport, whose salary or wages is paid by the RRAA.

Air Traffic Control Tower (RDG ATCT)

“Air Traffic Control Tower (RDG ATCT)” shall mean facility owned and operated by the FAA, for the coordination and separation of air traffic operating within their defined airspace and for the coordination and separation of all traffic operating on the AOA.

Area

“Area” shall mean any defined space on the Airport that may be leased by the RRAA to others, intended for public use or restricted from public use.

Leased Area

“Leased Area” shall mean any building, shop, hangar, or operating space, owned by the RRAA, for which use and occupancy the operator has entered to a written agreement with the RRAA.

Public Area

“Public Area” shall mean any area, including the various concessions, restrooms, Airport Passenger Terminal lobby sections, ticketing sections, and concourse, used for public thoroughfares, gathering, waiting and viewing; streets and roads, sidewalks and all other areas normally used by the general public. All other areas are considered operational, restricted, or leased areas and access is permitted upon expressed consent of the RRAA or its lessees, as the case may be.

Restricted Area

“Restricted Area” shall mean any area designated by the RRAA in writing, by means of maps, barriers, or fencing to which the general public is denied access.

Airport Sterile Area

“Airport Sterile Area” shall mean that portion of the Airport Passenger Terminal designed and used for the secure screening and holding of pre-board airline passengers and property and designated as such on the FAA approved Airport Security Plan.

Baggage

“Baggage” shall mean such containers, articles, effects and other personal property of an airline passenger as are necessary or appropriate for wear, use, comfort or convenience in connection with his or her trip. It includes checked, unchecked, and unclaimed passenger property.

Bureau of Aviation

“Bureau of Aviation” shall mean the Pennsylvania Department of Transportation, Bureau of Railroads and Airports.

Commercial Operator

“Commercial Operator” shall mean any person or organization, in possession of a lease or contractual agreement with the RRAA, engaged in any form of business or commercial activity

Reading Regional Airport Authority

of any nature for hire and profit including, but not limited to, Fixed Base Operator – as defined herein- automobile rentals, automobile parking, ground transportation for hire, cargo haulers, catering, food and beverage, amusements and concessions.

Driver

“Driver” shall mean any person who is in actual physical control of a vehicle as described herein.

Federal Aviation Administration (FAA)

“Federal Aviation Administration” shall mean the FAA and all personnel employed by the FAA.

Federal Aviation Regulations (FARs)

“Federal Aviation Regulations (FARs)” shall mean Title 14 of the Code of Federal Regulations.

Instructor

“Instructor” shall mean any person giving, or offering to give, aeronautical instruction or any sort regarding aviation and the piloting and maintenance of aircraft.

Flight Instructor

“Flight Instructor” shall mean any person giving, or offering to give, ground school instruction or instruction in the operation and flight of an aircraft.

Mechanical Instructor

“Mechanical Instructor” shall mean any person giving, or offering to give, instruction in the construction, repair or maintenance of aircraft or aircraft power plants and accessories, including the repair, packaging and maintenance of parachutes.

Lost Articles

“Lost Articles” shall mean any article found by Airport Employees, finders, or others who have no legal title or claim to said articles.

Mean Sea Level (MSL)

“MSL” shall mean Mean Sea Level.

Minimum Standards

“Minimum Standards” shall mean those qualifications or criteria, established by the RRAA and published elsewhere, as the minimum requirements that must be met by businesses engaged in on-airport aeronautical activities for the right to conduct those activities on the Airport.

Operator

“Operator” shall mean any owner or other person, persons, firm, firms, or corporation controlling the operations of one or more aircraft or one or more vehicles or any other person who has rented such aircraft or vehicle for the purpose of operation by that person’s own agents.

Airline

“Airline” shall mean any person, firm, or company engaged in the operation of any aircraft on a regularly scheduled published basis published for the purpose of transporting passengers, mail, express freight, or cargo, whose operation is either intrastate or interstate,

or both, and whose operation is in compliance with all applicable FARs, or any other regulations governing or pertaining to the operation of same.

Air Taxi

“Air Taxi” shall mean any person, firm, or company engaged in the operation of any aircraft on a demand basis for the purpose of transporting passengers, mail, express freight, or cargo, whose operation is either intrastate or interstate, or both, and whose operation is in compliance with all applicable FARs, or any other regulations governing or pertaining to the operation of same.

Business/Corporate Operator

“Business/Corporate Operator” shall mean any operator using the Airport and its facilities in the conduct of business without expectation of direct financial gain from the operation of the aircraft or vehicle.

Non-commercial Operator

“Non-commercial Operator” shall mean any operator using the Airport and its facilities for its own purposes.

Commercial Operator

“Commercial Operator” shall mean any operator using the Airport and its facilities for the primary purpose of serving the general public for direct financial gain from the operation of the facilities, aircraft or vehicle.

Fixed Base Operator

“Fixed Base Operator” shall mean any operator meeting the Minimum Standards, having entered into a written lease agreement with the RRAA for the use of a building, shop, hangar, or operating space, or all of these and who, by further agreement, guarantees to provide on the Airport and serve the general public with aircraft service, aircraft hire and rentals, and other stipulations provided for in the lease agreement and Minimum Standards where applicable.

Flying Club

“Flying Club” shall mean any legally constituted body of persons that holds title to aircraft with the intention of use solely by the members of the club.

Museum

“Museum” shall mean any person, firm or corporation, as herein defined, whose purpose is to exhibit and display aviation artifacts for interpretation by the general public.

Pedestrian

Any person moving about the Airport on foot.

Permission

“Permission” shall mean specific permission granted by the RRAA or its designated representatives, unless otherwise specifically provided.

Person

“Person” shall mean any individual, group of individuals, firm, firms, co-partnership, corporation, company association, joint stock association, or body politic including any trustee, receiver, assignee, or other similar representative thereof.

Police

Any sworn officer who represents a governmental body that has legal jurisdiction on the Airport.

Vehicle

“Vehicle” shall mean any contrivance whether in repose or moving about on the surface of the Airport, including automobiles, trucks, buses, bicycles, motorcycles, horse drawn carriages, tow motors, tugs, baggage carts, pushcarts, or other device by which any person or property may be transported or drawn upon land, excluding aircraft.

Airport Service Vehicles

Any vehicle owned by the RRAA and routinely operated for construction, service and maintenance of the Airport.

Commercial Passenger Vehicle

Those vehicles that are used in the business operations of any hotel, motel, limousine, taxi, or transportation company that transports persons between the Airport and another site located off Airport property.

Construction Vehicle

Any vehicle used by a contractor employed by the RRAA for the repair and construction of the Airport.

Emergency Vehicle

Any vehicle used by security personnel, aircraft rescue and firefighting personnel, ambulance, or vehicles conveying Airport personnel, or personnel and equipment from emergency response agencies with which the RRAA has a written mutual aid agreement, in response to an emergency situation.

Ground Service Equipment

Any vehicle used by FBOs and airlines for the service of aircraft including, but not limited to, tugs, baggage carts, baggage belt, aircraft deicing equipment, aircraft refueling vehicles, aircraft power carts, aircraft lavatory equipment and air stairs.

Motor Vehicle

Any vehicle that is self-propelled.

Refueling Vehicle

Any motor vehicle used for the transporting, handling or dispensing of aviation fuel, oils and lubricants.

03 SECTION 3 - GENERAL PROVISIONS

03.01 Authority

03.01.01 Reading Regional Airport Authority (hereinafter called the RRAA) is a municipal authority established in accordance with the Commonwealth of Pennsylvania Municipality Authorities Act of 1945. The RRAA, in its operation of the Reading Regional Airport and the management of properties and facilities coming under its jurisdiction, has adopted the Rules and Regulations set forth herein, by the authority granted in the Municipality Authorities Act of 1945 §(III)(2)(x), in the interest of compliance with federal, state and local requirements and to assure the public good, efficient operation, sound management, environmental quality, safety and security of the Airport.

03.02 Applicability

03.02.01 These Rules and Regulations are applicable to the premises of the Reading Regional Airport and are intended to promote safety and to secure the enjoyable use of the Airport for all.

03.02.02 All tenants, customers, patrons, guests, business affiliates, employees, contractors and all other persons who use facilities, occupy space or traverse on the Airport or who have regular access to the Airport by reason of their employment on the Airport, their use of the Airport for aeronautical purposes, or their occupancy of Airport property shall be bound by these Rules and Regulations while on the Airport.

03.03 Amendments

03.03.01 These Rules and Regulations are subject to change by the RRAA Board. The RRAA Board may promulgate future amendments, additions, deletions or corrections when deemed appropriate and necessary.

03.03.01.a RRAA will publish and circulate proposed amendments 30 days prior to their consideration by the Board to provide opportunity for public review and comment.

03.03.01.b RRAA will review, consider and respond to all written comments.

03.03.02 Special regulations, notices, memorandums or directives of an operational nature of interest to persons engaged in business with RRAA shall be issued under the authority of these Rules and Regulations.

03.03.03 These Rules and Regulations are not intended to amend, modify or supersede any provisions of Federal, State or Local law, or any specific written contractual agreement with the RRAA with which they may conflict; provided, however, that these Rules and Regulations shall insofar as possible, be interpreted so that no such conflict shall exist.

03.03.04 If any portion of these Rules and Regulations shall be deemed invalid or unenforceable, all other portions thereof shall remain in full force and effect and shall be construed to achieve the purposes thereof.

03.04 Enforcement

- 03.04.01 The Executive Director, or designee, shall be responsible for the enforcement of these Rules and Regulations. In his sole discretion the Executive Director may obtain the assistance of the Bern Township Police Department, Pennsylvania State Police or any other law enforcement agency in the investigation and enforcement of these Rules and Regulations.
- 03.04.02 All RRAA employees are empowered to issue parking tickets on the Airport to enforce compliance with these Rules and Regulations.
- 03.04.03 No authority is either hereby expressed or implied, however, that would permit any individual other than the RRAA Board to change, alter or amend these Rules and Regulations.

03.05 Violations

- 03.05.01 Any person who violates any of these Rules Regulations shall be subject to the following penalties:
 - 03.05.01.a Persons who violate any portion of these Rules and Regulations or any part thereof while on areas of the Airport not subject to other jurisdictions, and who pose an immediate threat to public order, airport security and public safety may be removed or ejected from the Airport and denied the use of the Airport and its facilities.
 - 03.05.01.b Persons who violate any portion of these Rules and Regulations or any part thereof while on areas of the Airport not subject to other jurisdictions shall be subject to the following penalties:
 - 1st offense Letter of reprimand;
 - 2nd offense Fine of \$25.00 and remedial training;
 - 3rd offense Fine of \$50.00, remedial training and testing;
 - 4th offense Fine of \$100.00, remedial training and testing;
 - 5th offense Surrender of gate card and prohibition against operating any vehicle on the Airport.
 - 03.05.01.c Any failure to comply with or any violation of any of these Rules and Regulations or any order or instruction issued in accordance with Paragraph §03.03.02 is subject to the forfeiture of not more than two hundred dollars (\$200.00) unless another forfeiture or penalty is specifically provided for certain specified violations.
 - 03.05.01.d Any failure to comply with or any violation of these Rules and Regulations or any order or instruction issued in accordance with Paragraph §03.03.02 is subject to being charged with a misdemeanor and the penalties of Pennsylvania law.

- 03.05.01.e Other measures, permitted by law, may be taken to enforce these Rules and Regulations to maintain public order, security and safety.
- 03.05.01.f Persons who are guilty of any violation that subjects the RRAA to a fine levied by any federal agency, or agency of the Commonwealth having jurisdiction on the Airport, shall be responsible for the payment of the fine and all other costs associated with the violation.
- 03.05.01.g Persons who violate any rules of a governing body or any agency that has jurisdiction on the Airport shall be subject to the penalties of such governing body or agency.

03.06 Right of Appeal

- 03.06.01 Persons who have been charged with the violation of these Rules & Regulations and penalized as provided herein may appeal their violation and penalty to the RRAA Board.

03.07 No liability of the Airport Authority

- 03.07.01 The RRAA assumes no responsibility for loss, injury or damage to persons or property by reason of fire, theft, vandalism, wind, flood, earthquake, collision, strikes, demonstrations, air shows, or acts of God or of the public enemy. The RRAA assumes no liability for injury to persons while on the Airport or while using the facilities of same, or for property damage, except liability caused directly by the sole negligence of RRAA employees.

03.08 Distribution

- 03.08.01 Copies of these Rules and Regulations shall be available in the RRAA offices and shall be publicly distributed in a manner determined by the RRAA.

03.09 Non-discrimination Policy

- 03.09.01 To the extent permitted by law, the RRAA shall maintain and enforce a policy of non-discrimination and affirmative action in all matters. Accordingly, no person doing business with the RRAA as a lessee, tenant, licensee or permittee at any facility governed by these Rules and Regulations, shall discriminate in the provision of goods, services or employment on the basis of race, color, creed, national origin, age, physical ability, sex or sexual preference, or be in violation of any provisions of local, state or federal law regarding non-discrimination and equal employment opportunities.

03.10 Environmental

- 03.10.01 Persons shall not dispose of garbage, papers, refuse, or other material on the Airport except in receptacles provided for that purpose or use a comfort station other than in a clean and sanitary manner, or eat food or drink beverages in the Airport Passenger Terminal lobby other than in designated restaurant facilities or expectorate on the floors, walls, or other surfaces of the Airport.

- 03.10.02 All lessees shall contract or arrange for the removal of all garbage, waste or other debris that accumulates on their premises or other areas within the control of each lessee. All trash and waste containers used shall be equipped with securely fastening lids, shall be emptied with sufficient frequency to prevent the development of obnoxious odors and shall at all times comply with local codes of sanitations and sewage.
- 03.10.03 All lessees, users, and persons at the Airport shall maintain a reasonable commercial standard of appearance of buildings and facilities, and shall repair and maintain such buildings and facilities in keeping with this standard. Painting shall be accomplished periodically to avoid unsightly appearance of buildings and facilities and to protect them from unnecessary deterioration.
- 03.10.04 Equipment, supplies, vehicles, litter and junk will not be permitted around buildings, any parking lots, and other premises except employees' vehicles used for daily transportations to and from work that are parked in orderly fashion in parking lots. Equipment necessary to carry on business or work of a tenant and for which undercover storage is not available will be stored neatly on the lessee's premises in such a manner as to avoid unsightly appearance.
- 03.10.05 Grass and lawns will be kept cut, shrubs and trees trimmed, and all weeds will be removed throughout the growing season.
- 03.10.06 Lessees, users, and persons will comply with Federal, State and Local laws and programs with regard to all aspects of ecology and environmental health.
- 03.10.07 No signs or notices shall be erected or posted on the Airport without prior approval of the RRAA as to location, size, and appearance.
- 03.10.08 All Lessees shall keep all their sidewalks and parking lots free and clear of snow and ice.

04 SECTION 4 - GENERAL RULES

04.01 Conditions Governing the Use of the Airport

- 04.01.01 Any person using any of the facilities of the RRAA shall assume the risk of all conditions existing at the Airport. Assumption of the risk of special conditions shall apply if the person has notice of the special condition. Publication of a NOTAM shall constitute notice.
- 04.01.02 Permission granted by the RRAA, expressly or by implication, to enter upon or use the Airport or any part thereof, including, but not limited to, aircraft owners, operators, pilots crew members, mechanics, service personnel, passengers, spectators, sightseers, officers and employees of flight operators, lessees and other persons occupying space at the Airport, persons doing business with the RRAA, its lessees, sub lessees and permittees and all other persons whatsoever, shall be conditioned upon compliance with these Airport Rules and Regulations.
- 04.01.03 Persons shall not conduct any business on the Airport or use the Airport premises for commerce without the written permission of the RRAA. Evidence of RRAA's written permission shall be prominently displayed in the operator's place of business.
- 04.01.04 . All general aviation aircraft normally based at the Airport shall be registered with the RRAA. The registration shall include type and make of aircraft, aircraft registration number, the owner's name, address and telephone number and an emergency contact person and/or procedure. This information shall be kept confidential by the RRAA. A copy of a certificate for liability insurance in the minimum amount of \$1,000,000 naming the RRAA as an additional named insured shall be attached to the registration. All policies shall contain a provision that written notice of cancellation or any material change in the policy by the insurer will be delivered to RRAA thirty (30) days in advance of the effective date of such cancellation notice. The information shall be kept confidential by RRAA for security and shall not released to members of the general public.

04.02 Federal Aviation Regulations (FARs)

- 04.02.01 All FARs, published and amended by the Federal Aviation Administration, are hereby adopted by reference and deemed in full force and effect at the Airport.

04.03 Aeronautics Code of the Commonwealth of Pennsylvania

- 04.03.01 The Commonwealth of Pennsylvania, Laws and Regulations Relating to Aviation published and amended by the Commonwealth of Pennsylvania, are hereby adopted by reference and deemed in full force and effect at the Airport.

04.04 Traffic Laws of the Commonwealth of Pennsylvania

- 04.04.01 The Commonwealth of Pennsylvania Motor Vehicle Code, published and amended by the Commonwealth of Pennsylvania, is hereby adopted by

reference and deemed in full force and effect on the Airport Roads, as defined herein.

04.05 Emergencies

04.05.01 In the event of an emergency, instructions issued by RRAA Personnel, LEOs, or other emergency personnel, shall be complied with insofar as such instructions or directives are in the interest of public order, security, safety and the protection of property.

04.06 Restricted Areas

All areas of the Airport, except those areas open to the public, are restricted and persons shall not enter areas under the jurisdiction of the United States Government, any private offices, hangars, maintenance areas, landing areas, apron areas, or any other restricted area on the Airport posted as being closed to the public except persons assigned to duty or having official business therein;

Authorized representatives of the RRAA;

LEOs of the law enforcement agency(s) designated by the RRAA;

Authorized representatives of the United States Government;

Persons having prior permission from the RRAA, lessor, or appropriate representative of the United States Government; and

Passengers, under appropriate supervision, entering upon the SIDA for purposes of embarkation or debarkation.

04.07 Soliciting, Advertising, Sales, Public Demonstrations

04.07.01 Persons shall, not shall sell, or offer for sale, any article or merchandise or service; carry on any commercial activity; solicit any business or trade; solicit alms or funds for any purpose; post, distribute or display signs, advertisements, circulars, printed or written matter in or upon any area, lobby, sidewalk or any other appurtenance of the Airport unless duly authorized by the RRAA.

04.07.02 Persons shall not knowingly enter into any commercial agreement for aeronautical services with any person or firm who is not duly authorized to conduct a commercial aeronautical activity by the RRAA.

04.07.03 Persons shall not engage in any manner of public demonstration on the Airport (i.e. informational picket or strike) on Airport property without first gaining the written permission of the RRAA. In no case shall any manner of public demonstration be permitted on the AOA, SIDA or any other restricted area of the Airport.

04.08 Use of Airport Facilities

04.08.01 Persons shall not store cargo or property in any area except those designated by the RRAA, and only with the permission of the RRAA, unless otherwise provided in a lease or other authorized agreement. If, notwithstanding the above prohibition, a person uses such areas for storage as aforesaid, without

first obtaining such permission, the RRAA shall have the authority to remove said cargo or other property from the Airport at the owner's expense.

04.08.02 Persons shall not store an aircraft on the Airport that is not maintained in a current condition of airworthiness, as defined by the FAA, unless otherwise provided for in a lease or other authorized agreement. If, notwithstanding the above prohibition, a person stores an aircraft on the Airport that is not in a current state of airworthiness as aforesaid, without first obtaining such permission, the RRAA shall have the authority to remove said non-airworthy aircraft removed from the Airport at the owner's expense.

04.08.03 Persons shall not store a vehicle on the Airport that is not currently licensed by the Commonwealth of Pennsylvania or currently approved by the RRAA for operation on the AMA.

04.09 Accident Reports

04.09.01 All persons involved in any accident, personal, aircraft, automobile or other motorized vehicle, shall make a full report to the RRAA as soon as practicable following the accident.

04.09.02 Compliance with §04.09.01 shall not be construed to absolve any person(s) from complying with federal, state or municipal laws pertaining to accidents and the reporting thereof.

04.09.03 Persons involved in aircraft incidents or accidents occurring on the Airport shall immediately make a full written report thereof to the RRAA if circumstances permit, or as soon thereafter as is practicable. Reports required by the FAA, NTSB, PennDOT, Pennsylvania State Police, or any other agency that has statutory jurisdiction, shall be made by the responsible person(s), and a copy of any such report shall be furnished to the RRAA to meet the requirements of this paragraph.

04.09.04 Persons shall not move any aircraft involved in an incident or accident on the Airport without the approval of the FAA, NTSB or any other agency that has statutory jurisdiction.

04.10 Lost Articles

04.10.01 All lost articles found in the terminal shall be turned into the RRAA office by the finders. Any such article not identified and claimed in sixty (60) days shall be disposed of in accordance with established RRAA policy for the disposal of lost articles. Lost articles found on leased premises should be turned into the lessee.

04.11 Limitations on Personal Conduct

04.11.01 Persons shall not, while on the Airport, commit an act if the commission thereof unreasonably endangers or is likely to unreasonably endanger persons or property.

04.11.02 Persons shall not travel on any portion of the Airport, except on those roads and walks provided for such particular class of traffic. Persons shall not

occupy the roads and walks in such a manner as to hinder or obstruct their proper use.

- 04.11.03 Persons shall not enter any restricted area posted as being closed to the public, barricaded, or restricted against entry of unauthorized persons, except with the explicit permission of the RRAA, or a lessee authorized to grant said permission on said lessee's premises.
 - 04.11.04 Persons shall not enter upon the AOA without first receiving the permission of the RDG ATCT, the RRAA, or a tenant authorized to grant said permission on his or her leased premises.
 - 04.11.05 No persons shall litter, place, discharge, or deposit garbage or any refuse in any place on the Airport other than a receptacle provided for that purpose.
 - 04.11.06 Persons shall not bring animals into the Airport Passenger Terminal except seeing-eye dogs, other assistance-offering animals and those animals being shipped or transported by air and in proper containers for that purpose.
 - 04.11.07 Persons shall not tamper with sprinkler valves, fire extinguishers or fire prevention equipment, or remove them from any location where placed for the purposes required, except for the intended use of the equipment.
 - 04.11.08 Persons shall not tamper with any Airport controls, valves, blowers, lights, HVAC equipment or any equipment or machinery at any time without the expressed consent of the RRAA.
 - 04.11.09 Persons shall not loiter in or about any toilet, corridor, stairway, lobby, waiting room, or other appurtenance of the Airport without a satisfactory explanation of such person's presence.
 - 04.11.10 Persons shall not smoke or carry lighted cigars, cigarettes, pipes, matches, or any naked flame in the Airport Passenger Terminal except in designated and marked locations.
 - 04.11.11 Public intoxication, disorderly and obscene conduct, indecent behavior and illegal gambling are prohibited on Airport property.
 - 04.11.12 Persons shall not use or employ the use of sound trucks, personal sound equipment or any sound device in a manner that is offensive to others except as written permission is granted for an approved special purpose or event.
- 04.12 Firearms and Explosives
- 04.12.01 No person, except designated RRAA Employees, sworn peace officers, post office, customs, express and air carrier employees, or members of the Armed Forces of the United States and the Pennsylvania National Guard while on official duty, shall carry any firearms, weapons or explosives on the Airport without the permission of the Authority.
 - 04.12.02 Persons who intend to transport a firearm in a lawful manner are permitted to carry a firearm onto the Airport and shall have said firearm unloaded, properly enclosed and encased at all times while on the Airport.

04.12.03 All persons carrying firearms onto the Airport, except a LEO acting in accordance with his or her gun policy, or an RRAA Employee acting in accordance with the Airport's wildlife management policy, shall have said firearms unloaded, properly enclosed and encased at all times while on the Airport.

04.12.04 No person, except a LEO acting in accordance with his or her gun policy, or an RRAA Employee acting in accordance with the Airport's wildlife management policy, shall discharge any firearm on the Airport.

04.13 Preservation of Property

04.13.01 Persons shall not destroy, injure, deface or disturb in any way, tamper with, or attempt to destroy, injure, deface or disturb any building, sign, equipment, marker, or other structure, tree, flower bed, lawn, or other property on the Airport, nor alter, make additions to, or erect, any building or sign or make any excavations on the Airport, nor willfully abandon any personal property unless authorized to do so by lease agreement with the RRAA or other written authorization.

05 SECTION 5 - VEHICLES

05.01 Rules of Vehicular Operation

- 05.01.01 All vehicular activity at the Airport shall be conducted in conformity with the Commonwealth of Pennsylvania Motor Vehicle Code and these Rules and Regulations.
- 05.01.02 All vehicle operators shall undergo FAA approved driver training before operating a vehicle on the AOA.
- 05.01.03 Persons shall not operate any vehicle, drive any vehicle upon any public use or restricted use road, street or any pavement on the Airport otherwise than in conformity with the then current Federal Aviation Administration Federal Air Regulations, the aeronautical regulations of the Commonwealth of Pennsylvania and the Commonwealth of Pennsylvania Motor Vehicle Code.
- 05.01.04 Persons shall not operate a motorized vehicle anywhere on the Airport in a careless or negligent manner or in disregard of the rights and safety of others, or without due caution for circumstances or at a speed or in a manner that endangers or is likely to endanger persons or property.

05.02 Vehicle Licensing and Registration

- 05.02.01 Persons shall not operate a motor vehicle on areas of the Airport to which the public has access unless said vehicle is properly registered in accordance with the laws of the Commonwealth of Pennsylvania, except mowing or maintenance equipment that needs no registration.
- 05.02.02 Persons shall not operate a motorized vehicle on public roads and grounds or parked in public parking places on the Airport unless that person possesses a valid and current driver's license and vehicle registration as required by law.
- 05.02.03 Persons shall not operate a motorized vehicle on the AOA unless the motorized vehicle is determined to be mechanically satisfactory to the RRAA and insured to the satisfaction of the RRAA.
- 05.02.04 Persons shall not operate any motorized vehicle in or upon the AOA without the prior authorization of the RRAA and in compliance with the RRAA safety and security program.

05.03 Vehicle Mechanical Requirements

- 05.03.01 No motorized vehicle shall be permitted to operate on the AOA unless it is in sound mechanical working order, shall have adequate headlights, tail lights, running lights and amber flashing light, horn, brakes and clear vision from the operator's seat.
- 05.03.02 No trailer or semi-trailer shall be permitted to operate on the AOA unless it is equipped with safety chains, or with automatic brakes that prevent the trailer from becoming freewheeling when disengaged from the towing vehicle. Positive locking couplings will be required for all towed equipment.

05.03.03 No person may operate a motorized vehicle that is dangerous to persons and property, or that is likely to obstruct traffic on the AOA.

05.04 Vehicle Radio Equipment and Marking Requirements

05.04.01 No vehicle or equipment may operate on the AOA unless it is equipped with a permanently affixed or mobile two-way radio, or escorted by a vehicle equipped with a two-way radio, for communication with RDG ATCT on the published ground control frequency (121.9 Mhz) and with aircraft on the published local control frequency (119.9 Mhz) and which operator must be in continuous communication with RDG ATCT on the published ground control frequency.

05.04.02 Vehicles shall display either an amber beacon or an orange and white checker flag at all times when operating on the AMA.

05.04.03 Installation of two-way radio and display of approved lights or checkered flag and marking shall not be construed as permission for that vehicle to operate on the AMA. Permission must be granted by the RRAA before any vehicle is used on the AMA. Said approval may be given either on a one-time, specified time, or continuous use basis.

05.05 Authorized Vehicles on AOA, Runway Safety Areas and Aprons

05.05.01 Vehicles authorized by the RRAA to operate on the Airport shall be limited to those vehicles necessary for the operation of the Airport and shall be limited to the following type vehicles:

RRAA owned and operated vehicles;
FAA AF Sector Field Office vehicles;
FBO vehicles;
Museum vehicles;
Construction vehicles operating in accordance with RRAA procedures;
Any other vehicle, when escorted by a properly equipped RRAA vehicle.

05.05.02 Vehicles authorized by the RRAA to operate on the Apron areas of the Airport shall be limited to those vehicles necessary for airport operations and shall be limited to the following vehicles:

Vehicles listed in §05.05.01 above;
Airline ground service equipment;
FBO ramp vehicles;
Museum vehicles;
T-hangar and tie-down tenants;
Airfreight handlers;
Any other vehicle, when escorted by an authorized person and an authorized vehicle.

05.06 Vehicle Operations on AOA, Aprons and Runway Safety Areas

05.06.01 Vehicle operators must establish radio contact with RDG ATCT on the published ground control frequency (121.9 Mhz) prior to operating on the Airport AMA and Runway Safety Areas.

- 05.06.02 Vehicle operators shall not cross any yellow hold lines or advance past any red runway intersection sign unless authorized to enter or cross the runway by RDG ATCT.
- 05.06.03 Vehicle operators shall inform RDG ATCT when clear of Airport AMA and Runway Safety Areas.
- 05.06.04 During those periods when RDG ATCT is closed, all vehicle operators must monitor the published local control frequency (119.9 Mhz) at all times when on the Airport AOA and Runway Safety Areas and shall announce their intentions on said frequency before entering the Airport AOA and Runway Safety Areas.
- 05.06.05 During the hours of RDG ATCT operation, if radio communications are lost while on a runway, the vehicle operator shall exit the runway at the next available taxiway and shall face the vehicle towards RDG ATCT, flash the vehicle headlights and wait for a light gun signal.
- 05.06.06 If radio communications with RDG ATCT when operating on the AMA or Runway Safety Areas, the vehicle operator shall face the vehicle towards RDG ATCT, flash the vehicle headlights and wait for a light gun signal.
- 05.06.07 If radio communications are lost when RDG ATCT is closed the vehicle operator shall vacate the AMA as soon as practicable.

05.07 Light Gun Signal Meaning

Steady Green – Clear to Proceed

Steady Red – Stop

Flashing Red – Clear Runway

Alternating Red & Green – Exercise Extreme Caution

05.08 Right of Way

- 05.08.01 Aircraft shall have the right-of-way on the Airport at all times. Vehicle operators shall yield to all moving aircraft. No vehicle shall impede the progress of an aircraft at any time.
- 05.08.02 Vehicles shall not pass between an aircraft parked on the Airport Passenger Terminal Apron and the Airport Passenger Terminal unless necessary for servicing the aircraft.
- 05.08.03 Passengers on the Airport Passenger Terminal Apron shall have the right-of-way at all times except passengers shall yield to emergency vehicles.

05.09 Speed Limit

- 05.09.01 Vehicles shall not be operated in excess of fifteen miles per hour (15 MPH) when within 50 feet of an aircraft.
- 05.09.02 Vehicles shall not be operated in excess of 25 MPH on any apron 50 feet when not in the vicinity of an aircraft.
- 05.09.03 Vehicles shall not be operated in excess of 40 MPH on any taxiway or runway when not in the vicinity of an aircraft.

- 05.09.04 Persons shall not operate a motorized vehicle on the public roadways in excess of RRAA prescribed speed limits indicated by posted traffic signs.

05.10 Vehicle Parking

- 05.10.01 Vehicles shall not be parked for loading, unloading, or any other purpose on the Airport other than in established vehicle parking lots or as permitted by an Airport lessee and in a manner described by signs, lines or other means.
- 05.10.02 Vehicles shall not be parked in any parking lot requiring payment for parking thereon without paying the required parking fee.
- 05.10.03 Vehicles shall not be parked in a manner that obstructs roadways, shoulders or roadways on the Airport, or on the AOA, or on grass or any other unsurfaced area.
- 05.10.04 Drivers shall remain with their vehicle on the street in front of the Airport Passenger Terminal when picking up or dropping off passengers at the Airport Passenger Terminal.
- 05.10.05 Vehicles shall be parked in an Airport lessee's parking lot (i.e. rental car ready or return parking lots, employee parking lot, FBO parking lot) only with the express consent of the lessee.
- 05.10.06 Airline round service equipment shall be parked in areas designated by RRAA.
- 05.10.07 Vehicles left on the Airport for longer than 14 days may be considered as being abandoned and therefore, subject to removal from the Airport. Vehicles belonging to customers of a FBO shall be excepted from the 14 day limitations if the vehicle is parked in the FBO's leased area, is there with the FBO's consent and the RRAA is so notified.
- 05.10.08 Persons parking motor vehicles at the Airport are subject to penalties for non-compliance with these Rules and Regulations and are subject to compliance with the laws of the Commonwealth of Pennsylvania and Bern Township concerning vehicles and the penalties thereof.
- 05.10.09 The RRAA has the authority to have towed or otherwise moved motor vehicles parked in violation of these Rules and Regulations at the expense of the owner(s).

05.11 Vehicle Safety During Construction on AOA

- 05.11.01 Persons shall be required to undergo RRAA training regarding standard radio communications and light signal gun communications with RDG ATCT before being permitted to operate any vehicle on the Airport.
- 05.11.02 When construction or repair work is being performed on the Airport, a minimum of one (1) radio equipped vehicle, with operator on standby within the vehicle to maintain continuous communication with RDG ATCT on the published ground control frequency (121.9 Mhz), shall be required.
- 05.11.03 In the event a radio-equipped vehicle is not available, the RRAA may make prior arrangements with RDG ATCT to permit runway or taxiway crossings

using a light signal gun operated from the RDG ATCT by RDG ATCT personnel. Light signal gun crossing arrangements shall be permissible only when it has been determined that the vehicle operator(s) are knowledgeable of the Airport Layout and the operation of aircraft on runways and taxiways. Standard light signals shall be used. All such work and operations shall be conducted only when the work area(s) are clearly visible to RDG ATCT and when weather conditions do not obscure or restrict visibility.

- 05.11.04 The RRAA may grant exceptions as necessary to permit operations that do not directly work on Runways and Taxiways. Exceptions shall be coordinated with RDG ATCT.
- 05.11.05 The RRAA may close a work area to all aircraft traffic to isolate it from all aircraft movements.
- 05.11.06 When a work area is not closed, work shall be conducted so as to permit rapid removal of equipment, supplies and workers to accommodate aircraft taxiing, landing, or taking off.
- 05.11.07 All construction vehicle operators shall obtain clearance from RDG ATCT via radio or light signal gun before entering the AOA and shall remain clear of all taxiways until such permission is obtained from RDG ATCT.
- 05.11.08 All construction vehicle operators must obtain clearance from RDG ATCT via radio or light signal gun before entering any runway and shall remain behind red Runway Intersection Sign and yellow hold lines, until RDG ATCT grants such permission.
- 05.11.09 Construction vehicles operating on the Airport shall be required to display either an amber beacon or an orange and white checker flag.
- 05.11.10 All work areas must be barricaded and lighted as directed by the RRAA.

06 SECTION 6 - AIRCRAFT - OPERATION

06.01 General Rules of Aircraft Operation

- 06.01.01 All aeronautical activity at the Airport and in the airspace above the Airport shall be conducted in conformity with current Federal Air Regulations of the Federal Aviation Administration, aeronautical rules of the Commonwealth of Pennsylvania, and to the extent not otherwise regulated by the FAA or the Commonwealth of Pennsylvania, then in conformity with the Airport Certification Manual and the Airport Minimum Standards.
- 06.01.02 Persons shall not operate an aircraft on the AOA in a careless or negligent manner, or in disregard for the rights and safety of others, or without due caution and circumspection, or at a speed or in a manner that endangers persons or property.
- 06.01.03 Persons shall not operate an aircraft that is constructed, equipped or loaded in a manner that will unreasonably endanger, or likely unreasonably endanger, persons or property.
- 06.01.04 Persons shall not operate an aircraft anywhere on the Airport while under the influence of intoxicating liquor, controlled substance or any medication that is impairing.
- 06.01.05 Persons shall not operate any aircraft anywhere on the Airport if said aircraft is not airworthy, or is so constructed, equipped or loaded that the aircraft is likely to endanger persons or property.
- 06.01.06 All persons in control of an aircraft in flight within the Reading Class D Air Space, or in motion on the Airport surface, or parked on Airport surface shall operate the aircraft under their command to comply with the instructions of Reading Air Traffic Control personnel at all times during the hours that RDG ATCT is operating.
- 06.01.07 All persons in control of an aircraft in flight within the Reading Class D Airspace, or in motion on the Airport surface, or parked on Airport surface shall announce their intentions on the Airport Common Traffic Advisory Frequency (CTAF) to operate the aircraft under their command and then to comply with their announcement at all times during the hours that RDG ATCT is not operating.
- 06.01.08 All persons in control of an aircraft in flight within the Reading Class D Airspace, or in motion on the Airport surface, or parked on Airport surface shall be operated to comply with all applicable FARs during the hours that RDG ATCT is not operating.
- 06.01.09 All persons in control of an aircraft in motion on the Airport surface shall follow appropriate taxiway and runway guidance lines and signs.

06.02 Registration of Aircraft

- 06.02.01 All aircraft based at the Airport shall be registered with the RRAA as described in §04.01.04.

06.02.02 Pilots of transient aircraft shall register their aircraft with the RRAA in an acceptable manner.

06.03 Mechanical Requirements of Aircraft

06.03.01 All aircraft shall be in airworthy condition or have a FAA ferry permit as defined by the FAA FARs to land, takeoff or taxi at the Airport.

06.03.02 All aircraft shall be equipped with a functioning radio capable of two-way communication with the RDG ATCT on the local control frequency (119.9 Mhz), ground control frequency (121.9 Mhz) or approach control frequency (125.15Mhz), except in the case of an emergency or if prior permission is granted by RDG ATCT, to land, takeoff or taxi at the Airport. In the event of radio failure pilots shall make advance arrangements with the RDG ATCT to use the Airport. .

06.03.03 Aircraft weighing over 150,000 pounds gross landing weight shall obtain prior permission from the RRAA for the operation of that particular aircraft type on the Airport, except in case of emergency. .

06.03.04 Motorless aircraft shall not land or be towed for takeoff from the Airport unless prior permission has been granted by the RRAA, except in case of emergency.

06.03.05 Lighter-than- air aircraft shall not land or takeoff from the Airport unless prior permission has been granted by the RRAA, except in case of emergency.

06.03.06 Ultra-light aircraft shall not land or takeoff from the Airport unless prior permission has been granted by the RRAA, except in case of emergency.

06.04 Aircraft Operational Safety Requirements

- 06.04.01 Taxiing, take-offs and landings shall be permitted only on the taxiways and runways designated by the RRAA, except that rotor-winged aircraft may operate from other areas when permitted by RDG ATCT and when safety permits.
- 06.04.02 Aircraft landing at or departing from the Airport shall safely expedite their use of the runway, unless otherwise instructed by RDG ATCT.
- 06.04.03 Aircraft shall use marked hard surfaces of runways, taxiways and aprons only, unless otherwise instructed by RDG ATCT or by a RRAA representative.
- 06.04.04 Aircraft shall not use any part of the of the Airport AOA, safety areas or aprons that are considered temporarily unsafe for landing, taking off, taxiing or which is not available for any cause; such areas shall be suitably marked and described by NOTAM.
- 06.04.05 The pilot or other person aboard engaged in the operation of any aircraft being operated on the surface of any landing area, apron area or aircraft parking and storage area must at all times comply with any lawful order, signal or direction of a representative of the RRAA, except when subject to the direction or control of RDG ATCT for ground movement purposes or in the event of an emergency.
- 06.04.06 The pilot or other person aboard engaged in the operation of any aircraft being operated on the surface of any landing area, apron area or aircraft parking and storage area must at all times comply with all lights, signs, mechanical or electrical signals, or pavement markings unless otherwise authorized by RDG ATCT or a representative of the RRAA or in the event of an emergency.
- 06.04.07 All aircraft that are being taxied, towed or otherwise moved about the AMA shall be attended by a person who shall monitor the radio frequency in use by the RDG ATCT.
- 06.04.08 All aircraft that are being taxied, towed or otherwise moved about the Airport shall move or be moved at a reasonable speed and shall be attended by a person who has full control of the aircraft and is able to stop the aircraft in the event of an emergency.
- 06.04.09 All aircraft being taxied, towed or otherwise moved about the AMA shall be illuminated during the hours between sunset and sunrise, and during periods of reduced visibility.
- 06.04.10 Aircraft shall not be taxied in or out of a hangar under its own power.
- 06.04.11 Helicopters shall not be taxied, towed, or otherwise moved about the Airport with rotors turning unless there is a clear area of at least 50 feet from the outer tip of each rotor. No helicopter shall be operated with 200feet of any areas on the Airport where unsecured light aircraft are parked.
- 06.04.12 Aircraft shall be taxied, started or run at the Airport by a certificated pilot qualified to operate that particular type of aircraft, or a certificated mechanic

qualified to start and run the engines of that particular aircraft, attending the controls.

- 06.04.13 When starting engine(s) wheel blocks and brakes shall be used in accordance with aircraft manuals and published operating procedures.
- 06.04.14 Aircraft shall not be started, run-up, or taxied at the Airport where the jet exhaust blast, propeller slipstream or rotor down wash may cause injury to persons or damage to property. If damage is likely to occur then the engines must be shut off and aircraft towed to another location.
- 06.04.15 Two (2) people are required to hand start an aircraft engine. Chocks shall be positioned at the main landing gears and the customary procedures shall be used by the person starting the engine and the person at the aircraft controls. All challenges and signals between the former and the latter shall be clearly understood and so indicated by repetition before action is taken by either.
- 06.04.16 Aircraft engine(s) shall not be left running while the aircraft is unattended.
- 06.04.17 Persons shall not taxi an aircraft until it has been visually determined that there will be no danger of collision with any person or object in the immediate vicinity of the aircraft.

06.05 Parking of Aircraft

- 06.05.01 Aircraft shall be parked only on an apron area or other area specifically approved by the RRAA.
- 06.05.02 When left unattended for an extended period of time or during bad weather conditions, aircraft shall be parked in a space designated for this purpose and shall be firmly secured to the ground where tie-downs are provided. Owners of such aircraft shall be held responsible for any damage that may occur to his or her aircraft or any other aircraft from failure to comply with this rule.
- 06.05.03 When left unattended for a short period of time when weather conditions permit, the landing gear of aircraft shall be chocked and/or the parking brake set.
- 06.05.04 Aircraft shall be currently airworthy to be parked on an apron area, or any other area, unless it is actively undergoing maintenance or it is specifically approved by the RRAA.
- 06.05.05 If posing an operational problem, or in order to facilitate snow removal, pavement sweeping operations or other necessary Airport maintenance functions, the pilot or operator of any aircraft and the owner of any aircraft servicing equipment parked or stored at the Airport shall move said aircraft or equipment, at the direction of RRAA personnel, from the place where it is parked or stored to any other designated place at the Airport. If the pilot or operator refuses to promptly comply with such direction, the RRAA may cause said aircraft or equipment to be towed or removed to such designated place at the pilot's or operator's expense.

06.06 Loading and Unloading of Aircraft

- 06.06.01 Aircraft shall be loaded or unloaded only in designated areas unless permission is otherwise granted by the RRAA.
- 06.06.02 Passengers shall not be permitted to enplane or deplane from an aircraft in the Security Identification Display Area (SIDA) at the Airport Passenger Terminal except in the presence of authorized personnel to supervise their movement to and from the aircraft.
- 06.06.03 All passengers enplaning or deplaning from an aircraft in the Security Identification Display Area (SIDA) at the Airport Passenger Terminal shall remain within the established lanes or routes between the aircraft and the Airport Passenger Terminal gate.
- 06.06.04 Pilots or operators of GA aircraft shall be responsible for the loading/unloading of passengers and/or freight on all aircraft aprons at the Airport.

06.07 Repairing Aircraft

- 06.07.01 Persons or firms shall repair an aircraft, aircraft engine, propeller, radio or other aeronautical equipment or apparatus, or employ a certified mechanic in any area of the Airport only in those areas that are specifically designated by the RRAA for such purposes, and then only when the Minimum Standards requirements have been met in full.
- 06.07.02 Persons or firms shall not repair an aircraft, aircraft engine, propeller, radio or other aeronautical equipment or apparatus for hire, or employ for profit a certified mechanic or firm unless that person or firm is approved by the RRAA in accordance with the Airport Minimum Standards.
- 06.07.03 Minor maintenance work may be performed while an aircraft is on an apron, provided that the RRAA may order the removal of any such aircraft that interferes with other operations.
- 06.07.04 No fuel shall be placed in any aircraft by any person or firm other than authorized and trained personnel employed by vendors approved by the RRAA in accordance with the Airport Minimum Standards and these Rules and Regulations.
- 06.07.05 Automotive Self-fueling
 - 06.07.05.a All automotive self-fueling shall be governed by a permit issued by the RRAA.
 - 06.07.05.b Mogas must meet ASTM D-439.58 standards at the time of deliver into the aircraft. Mogas may be substituted for avgas in only those aircraft for which an individual Supplemental Type Certificate (STM) has been approved by the FAA. A copy of the individually held STM must be on file with the RRAA.
 - 06.07.05.c Airport users not operating under a lease contract with the RRAA to conduct fueling operations must refuel only in areas

- designated for that purpose. Refueling of aircraft in a hangar or building is strictly prohibited.
- 06.07.05.d The maximum container size used for the transport and storage of mogas shall not exceed fifteen gallons, and must be approved by the Fire Marshall.
 - 06.07.05.e Pumps, either hand or power operated, shall be used to transfer fuel from the storage vessel into the aircraft. Pouring or gravity flow transfer of fuel is not permitted. The transfer of fuel from the storage tank of a ground-based vehicle (e.g. automobile gas tank) is not permitted.
 - 06.07.05.f The storage of mogas in any amount in a hangar, building or tie-down area is not permitted.
 - 06.07.05.g The transportation of mogas onto or off of the Airport must be done in accordance with the regulations established by the Fire Marshall.
 - 06.07.05.h Aircraft owners and operators engaged in refueling operations shall be properly trained in fuel handling and associate safety procedures and shall adhere to standard industry practice for aircraft refueling operations.
 - 06.07.05.i The lessee shall be responsible for the payment of the appropriate Federal Excise Tax on aviation gasoline and for all reports required by the Internal Revenue Service.
 - 06.07.05.j The lessee shall pay the standard fuel flowage fee to the RRAA for each gallon of mogas transported onto the Airport.
 - 06.07.05.k The lessee shall comply with all applicable federal statutes and all regulations, including but not limited to, those promulgated by the FAA.
 - 06.07.05.l The lessee shall comply with all state and local statutes, rules and regulations including, but not limited to, those relating to tax, building and safety matters.
 - 06.07.05.m The lessee shall comply with all applicable local, state and federal environmental statutes and regulations, including, but not limited to, requirements for underground storage tanks, for the disposal of waste oil and other potentially hazardous substances, for the refueling of all aircraft.
 - 06.07.05.n The lessee shall comply with all insurance requirements imposed by the RRAA.

06.08 Aircraft Engine Runups

- 06.08.01 Aircraft engine runups shall be performed only at those times and in those places approved by the RRAA for such purpose as follows:

Pre-flight engine runups shall be performed at the runup pad nearest the runway assigned for departure by RDG ATCT immediately preceding the flight.

Maintenance runs of longer than fifteen minutes duration shall be performed at the designated runup area near the intersection of Taxiways Bravo and Delta (B & D).

Extended runups or maintenance runs shall be performed between the hours of 06:00 and 23:00, local time, insofar as possible to assure aviation safety and the quiet enjoyment of area residents.

- 06.08.02 No aircraft shall be runup at the Airport unless a certificated pilot qualified to operate that particular type of aircraft, or a certificated mechanic qualified to start and run the engines of that particular aircraft, is attending the controls.

06.09 Wrecked or Disabled Aircraft

- 06.09.01 The owner and/or operator of a wrecked or disabled aircraft shall be responsible for the prompt disposal or removal of wrecked or disabled aircraft and parts in order that normal Airport operations may continue or resume.
- 06.09.02 In the event the owner and/or operator of a disabled aircraft fails to promptly dispose of or remove a wrecked or disabled aircraft and parts said wrecked or disabled aircraft may be removed by the RRAA at the owner and/or operator's expense.
- 06.09.03 The owner and/or operator of any aircraft involved in any accident causing personal injury or property damage at the Airport shall make a prompt and full report of said accident to the a representative of the RRAA.
- 06.09.04 The RRAA may direct the owner/operator of any abandoned, disabled, or derelict aircraft or parts thereof, wrongfully or improperly left on the Airport, to remove said aircraft at the owner's sole expense within a specified period of time. In the event the owner/operator fails or refuses to remove said aircraft within the specified period of time, the RRAA will cause the aircraft to be impounded and stored at the owner/operators expense. The aircraft shall be released to the owner/operator upon payment of all fees and administrative costs.

06.10 Damage to Airport

- 06.10.01 Any person causing any damage to Airport property, especially any light, fixture, sign or NAVAID critical to aviation safety, shall immediately report said damage to the RRAA and shall be fully responsible for any cost of repairs.
- 06.10.02 The owner/operator of any aircraft that by reason of any type of accident, crash, fire, environmental accident, or that by reason of malfunction of operation, causes any damage to Airport property shall be responsible to the RRAA for such damage. The RRAA shall ascertain the cost of repair and make demand upon the owner/operator for payment thereof. In the event of failure or refusal of said owner/operator to pay the amount of such claim for

damage the RRAA shall take such action as permitted elsewhere in these Rules and Regulation.

06.11 Denial of Airport Use

- 06.11.01 The RRAA may prohibit, in all or in any part, the use of the Airport for any purpose by any individual or group, within the limits prescribed by law, the FAA, grant agreements or any other contracts.
- 06.11.02 Persons shall not be permitted to use any Airport facilities, storage, repairs, supplies or any other services rendered at the Airport by the RRAA, unless payment or satisfactory credit arrangement is made with the RRAA unless the operation associated with the charge comes under a lease agreement with a private vendor of such services.

06.12 Closing the Airport

- 06.12.01 The RRAA may delay, restrict or prohibit any flight or other related operation at the Airport for any cause believed to be in the interest of public safety and security.
- 06.12.02 Except for emergency landings, a representative of the RRAA may prohibit aircraft landings and takeoffs at any time and under any circumstances that the RRAA representative deems likely to endanger persons or property.
- 06.12.03 If the Airport is to be closed, the RRAA will issue a NOTAM establishing the closure of the Airport and providing pertinent data thereto.
- 06.12.04 In the event of an emergency involving aircraft movement or use of the Airport, or a crash, or aircraft accident of any type, the RDG ATCT may close the Airport or any portion thereof consistent with the controller's judgment of the operational situation. RDG ATCT shall notify the RRAA of the closure as soon as practicable.
- 06.12.05 After the Airport or any portion of the AOA has been closed, the RRAA shall inspect the affected area for damage needing repair or foreign objects. Following completion of all repairs and/or removal of foreign objects, and determination that the area is safe for aircraft operations to resume, the RRAA will instruct the RDG ATCT to reopen the Airport and cancel the NOTAM.

07 SECTION 7 - FIRE SAFETY AND FUEL HANDLING

07.01 General

- 07.01.01 National Fire Protection Association document 407, STANDARD FOR AIRCRAFT FUEL SERVICING, current edition, with the exception of Chapter 7, "Reference Publications", is adopted by reference and shall be in force at the Airport unless superceded by paragraphs in this section.
- 07.01.02 During the course of actual incidents on the Airport, involving fire or threat of fire which may endanger life or property, the Fire Controlman shall be in charge of fire prevention, fire fighting and rescue operations.

07.02 Safety and Fire Prevention Requirements

- 07.02.01 All persons in or upon the Airport shall not commit any act that unreasonably endangers or is likely to unreasonably endanger persons or property.
- 07.02.02 All persons at the Airport shall exercise the utmost care to guard against injury to persons or property by fire or otherwise.
- 07.02.03 Detected fire or safety hazards shall be immediately reported to the Fire Controlman.
- 07.02.04 Persons shall not smoke or carry lighted cigars, cigarettes, pipes, matches or any naked flame in or upon any fuel storage area, landing area, apron or any area contiguous to and overlooking any such area, in any other place where smoking is specifically prohibited by signs, upon any open space within 50 feet of any fuel servicing vehicle which is not in motion, or other place at the Airport under such circumstances as may or might be likely to endanger persons or property.
- 07.02.05 Persons shall not conduct any open flame operations, operate an acetylene torch, electric arc or similar flame or spark producing device on any part of the Airport except in areas within leased premises designated for such use by the RRAA without first obtaining permission in writing from the RRAA. No such permit will be issued for such operations within an aircraft hangar or within any fuel storage area or fuel parking area, unless the work is required for the repair and maintenance of said hangars or areas. Should the Fire Controlman deem a "fire guard" to be necessary, such shall be provided by and at the expense of the entity responsible for the existence of the fire hazard.
- 07.02.06 Persons shall not store, keep, handle, use or transport at, in, or upon the Airport any article employing atomic fission or radioactive force at any time without prior permission.
- 07.02.07 Persons shall not keep, transport, handle or store at, in or upon the Airport any cargo or explosives or other dangerous articles which are barred from loading or transportation by civil aircraft in the United States under the current provisions of 49 U.S. Code, Part 175 without the prior permission of the RRAA. Any waiver of such regulations or of any part thereof by the Federal Aviation Administration or by any other competent authority shall not

constitute a waiver of this rule or an implied permission to keep, transport, handle or store such explosives or other dangerous articles at or upon the air terminal. Advance notice of at least 24 hours shall be given the RRAA to permit full investigation and clearance or any operation requiring a waiver of this rule.

- 07.02.08 Persons shall obtain permission from the RRAA to store, keep, handle, use, dispense or transport, in, or upon the Airport any Class A or Class B explosives as defined in the Interstate Commerce Commission regulations for transportation of explosives and other dangerous articles, dynamite, nitroglycerine, black powder, fireworks, blasting caps, or other explosives, gasoline, alcohol, ether, liquid shellac, kerosene, turpentine, formaldehyde, or other flammable or combustible liquids, ammonium nitrate, sodium chlorate, wet hemp, powdered metallic magnesium nitrocellulose film peroxides, or other readily inflammable solids or oxidizing materials, hydrochloric acid, sulfuric acid or other corrosive liquids, prussic acid, phosgene, arsenic, carbolic acid, potassium cyanide, tear gas, lewisite or any Class A poisons (as defined in the Interstate Commerce Commission regulations for transportations of explosives and other dangerous articles), or any other poisonous substances, liquids or gas, or any compressed gas, or any radioactive article, substance or material, at such time or place or in such manner or condition that will unreasonably endanger persons or property. Materials normally stored on and for the operational use of an aircraft shall be exempt from the provisions of this Paragraph.

07.03 Fuel Storage Areas and Unloading/Loading Stations

- 07.03.01 Members of the general public shall be restricted from entering fuel storage areas by fence, and posted signs to reduce the chance of unauthorized entry and/or tampering.
- 07.03.02 Fuel storage areas and unloading/loading stations shall be posted with "**NO SMOKING**" signs.
- 07.03.03 Fuel storage areas and unloading/loading stations shall be free of materials, equipment, functions and activities that would be ignition sources.
- 07.03.04 Piping shall be underground or, if above a ground, protected from damage by surface vehicles.
- 07.03.05 Fuel storage areas and unloading/loading stations shall be equipped with a minimum of one 20 BC fire extinguisher that is easily accessible. Said fire extinguisher shall be sealed, charged and inspected annually by an authorized inspector
- 07.03.06 Electrical equipment, switches and wiring in fuel storage areas and unloading/loading stations shall be explosion proof and protected from heat, abrasion or impact which could cause an ignition source.
- 07.03.07 Piping, filters, tanks and electrical components shall be electrically bonded together and interconnected to a ground.

- 07.03.08 Unloading/loading stations shall be equipped with bond/ground wire with for ground tankers and mobile fuelers.
- 07.03.09 Unloading/loading stations shall be equipped with a boldly marked deadman control capable of stopping all fuel flow with one physical movement.

07.04 Mobile Fuelers, Fueling Pits and Cabinets

- 07.04.01 All fuel servicing vehicles and equipment used in the transfer of engine-operating fuels shall be maintained in accordance with vehicle and equipment manuals and shall be inspected daily by authorized and trained personnel. Individual records of such inspections shall be maintained and readily available on each unit. The record shall indicate identity of units, dates and extent of the inspections, the name of the inspector and the company represented.
- 07.04.02 Mobile fuelers shall be marked with letters at least three inches high on all sides to show flammability, and display standard hazardous material placards. A "**NO SMOKING**" sign shall be posted in the cab.
- 07.04.03 Fueling pits and cabinets shall be posted with a "**NO SMOKING**" sign.
- 07.04.04 Mobile fuelers shall be equipped with a minimum of two 20 BC fire extinguishers, each of which is accessible from a different side of the vehicle. All fire extinguishers shall be sealed, charged and inspected annually.
- 07.04.05 Fueling pits and cabinets shall be equipped with a minimum of one 20 BC fire extinguisher, which is easily accessible. Said fire extinguisher shall be sealed, charged and inspected annually.
- 07.04.06 Mobile fuelers shall be equipped with a boldly marked emergency cutoff, capable of overriding all other controls and stopping all fuel flow with one physical movement. Mobile fuelers shall also be equipped with a tank bottom outflow cutoff valve that can block fuel flow in the event of piping rupture or valve failure.
- 07.04.07 Fueling pits and cabinets shall be equipped with a boldly marked emergency cutoff, capable of overriding all other controls and stopping all fuel flow with one physical movement.
- 07.04.08 Fuel tanks on mobile fuelers shall be equipped with gasketed dome covers that contain an emergency vapor pressure relief valve and are adequate to prevent fuel spillage during vehicle movement.
- 07.04.09 Electrical equipment, switches and wiring in mobile fuelers, pits and cabinets, shall be explosion proof and be reasonably protected from heat, abrasion or impact that could be an ignition source.
- 07.04.10 Mobile fuelers, pits and cabinets shall be equipped with grounding wires/clamps to facilitate prompt, definite electrical ground connection, simultaneously, to both the aircraft being fueled and adequate grounding rods.

- 07.04.11 Fuel systems on mobile fuelers, pits and cabinets shall have electrical continuity between all metallic or conductive components. Fuel systems on pits and cabinets shall also be permanently grounded.
- 07.04.12 Fuel system piping on mobile fuelers, pits and cabinets shall be reasonably protected from impact/stress that could cause fuel spillage.
- 07.04.13 All nozzles on mobile fuelers, pits and cabinets shall be controlled with a deadman flow cutoff feature.
- 07.04.14 Mobile fuelers shall be parked no closer than ten feet from each other and no closer than 50 feet from any building other than an approved storage building.
- 07.04.15 Mobile fuelers shall be equipped with a spark arrestor and leak-free exhaust system terminating with a standard baffled muffler positioned to prevent contact with fuel or concentrated fumes if overfilled.

07.05 Fueling Personnel

- 07.05.01 A fueling agent shall not permit any employee or agent to dispense fuel unsupervised unless he or she has first completed an industry-endorsed training program in applicable fueling procedures, fire extinguishing procedures, and procedures to summon the Airport ARFF personnel as required by Part 139. Certification that each fueler has received this training shall be submitted to the RRAA annually.
- 07.05.02 Fueling personnel shall wear appropriate clothing (garments other than silk, polyesters, nylon, with wool or other static generating fabrics) and shoes containing no taps, hobnails or other material, which could generate sparks on pavement.
- 07.05.03 Fueling personnel shall not carry matches or cigarette lighters, which could be an ignition source if operated, bumped, hit or dropped.
- 07.05.04 Fueling personnel shall ensure that all fueling equipment is in good operating condition and free of fuel leaks prior to use, that all fuel storage areas and equipment are kept neat and free of trash or debris, and that all fire extinguishers are sealed, charged and inspected annually.

07.06 Operations Safety

- 07.06.01 During all fuel transfer handling operations in connection with any aircraft at the Airport, the aircraft and the fuel dispensing or draining apparatus shall be grounded by wire to a point or points of zero electric potential to prevent the possibility of static ignition of volatile liquids.
- 07.06.02 During fuel transfer handling in connection with any aircraft, no passenger or passengers shall be permitted to remain in such aircraft unless a cabin attendant is at the door and a passenger ramp is in position if the same is required for the safe and rapid debarkation of passengers. Smoking is prohibited in or about such aircraft during fuel transfer handling. Only personnel engaged in the fuel transfer handling or in the maintenance and operation of the aircraft being fueled or defueled shall be permitted within 50

feet of the fuel tanks of such aircraft during the fuel transfer handling operations.

- 07.06.03 All fuel transfer handling shall be done out of doors. All aircraft shall be positioned so that the vents and fill openings of their fuel tanks are not less than 50 feet from the terminal or any other building, or as far from the building as is practicable.
- 07.06.04 During fuel transfer handling in connection with any aircraft, persons shall not operate any radio transmitter or receiver in such aircraft, or switch electrical appliances on or off in such aircraft, nor shall any person do any act or use any material which is likely to cause a spark within 50 feet of such aircraft.
- 07.06.05 No airborne radar equipment shall be operated or ground tested on the ramp and upon apron areas or any area wherein the directional beam of high radar is within 300feet or the low intensity beam (less than 10 KW output) is within 100 feet of another aircraft, an aircraft fuel transfer handling operation, an aircraft fuel servicing vehicle or aircraft fuel or flammable liquid storage facility. The parking brakes of fuel servicing vehicles shall be set in the wheel lock position prior to and during fuel transfer operations and remain so until all connections have been disengages.
- 07.06.06 During all aircraft fuel transfer-handling operations at the Airport, at least two 20 BC fire extinguishers, or other type fire extinguisher acceptable to the RRAA shall be immediately available to the operator.
- 07.06.07 Persons shall not start the engine or engines of any aircraft when there is gasoline or any type of fuel on the ground under he aircraft. In the event of spillage of any fuel, persons shall not start an aircraft engine in the area in which the spillage occurred until the Fire Controlman has granted permission to start the engine(s).
- 07.06.08 Fuel transfer handling is prohibited while the engine of the aircraft being fueled or defueled is running or is being heated unless a RRAA ARFF vehicle or a designated person with a 20 BC fire extinguisher is standing by. Fuel shall be delivered or drained through hose and connections approved by the National Board of Fire Underwriters.
- 07.06.09 Persons engaged in aircraft fuel transfer handling shall exercise every precaution to prevent overflow of fuel.
- 07.06.10 The transfer of bulk fuel from one fuel-servicing vehicle to another must be accomplished in accordance with NFPA 407 and AC 150/5230-4.
- 07.06.11 Fuel transfer handling operations shall be conducted only in such areas authorized for this purpose by the RRAA and never within 50 feet of any building. Fuel transfer handling operations shall not be conducted unless fully trained employees are available, one of whom must be stationed at all times immediately adjacent to the fuel servicing vehicle in use.
- 07.06.12 Fuel servicing vehicles shall be parked only in approved and designated areas in a manner to permit rapid removal, accessibility of fire apparatus and space

at least ten feet apart. Parking elsewhere is permitted only during actual fuel transfer handling operations or for short periods with a driver in the vehicle. At no time shall a fuel-servicing vehicle be parked within 50 feet of any building.

08 SECTION 8 - SECURITY

08.01 General

- 08.01.01 All applicable federal and state regulations, including but not limited to the Federal Aviation Administration Federal Aviation Regulation Part 107 are adopted by reference and shall be in force at the Airport unless superceded by paragraphs in this section and the current Airport Security Plan (ASP) approved by the Federal Aviation Administration.
- 08.01.02 The security of all vehicle and pedestrian gates, doors, fences, walls, and barricades owned, operated and controlled by a tenant, lessee or contractor and which lead to or from the AOA or any other restricted area shall be the responsibility of the tenant, lessee or contractor abutting said AOA.
- 08.01.03 All persons in the designated Security Identification Display Area (SIDA) of the Airport must have an official identification issued by the Authority displayed on their person as prescribed the ASP
- 08.01.04 Any person violating or permitting any violation of the ASP shall be responsible for said violation and all consequences arising therefrom. A written report concerning the violation, the cause of the violation and the corrective action taken shall be submitted to the RRAA.

09 SECTION 9 - ENVIRONMENTAL CONTROL AND HOUSEKEEPING

09.01 General

09.01.01 All applicable federal and state regulations, including but not limited to

- (1) Comprehensive Environmental Response, Compensation and Liability Act as amended by the Superfund Reauthorization Act, 42 U.S.C. §9601 et. seq.;
- (2) Pennsylvania Hazardous Sites Clean-up Act, 35 PS §6020.101 et. seq.;
- (3) Pennsylvania Storage Tank and Spill Prevention Act, 35 Pa.C.S. §6021.101 et. seq.;
- (4) Pennsylvania Solid Waste Management Act, 35 PS §6018.101 et. seq.;
- (5) Pennsylvania Land Recycling and Environmental Remediation Standards Act, 35 Pa.C.S.A. §6026.101 et. seq.;

are adopted by reference and shall be in force at the Airport unless superceded by paragraphs in this section and the Airport Spill Prevention Control and Countermeasure (SPCC) plan.

09.01.02 All fuel farm operators shall submit to the RRAA a copy of their Certified Spill Prevention Control and countermeasure Plan (SPCC) prepared in accordance with regulations in the of_40 CFR, Chapter 1, Part 112 dated July 1, 1990, and entitled "Oil Pollution Prevention" before commencing fuel farm operations.

09.01.03 All fuel farm operators shall submit evidence to the RRAA that their fuel farm is in compliance with all federal, state and local regulations. Copies of all leak detection tests shall be submitted to the RRAA.

09.01.04 All proposed changes to leased premises which affect the environment in any way (such as the installation or removal of fuel storage tanks, waste oil tanks, deicing fluid tanks, oil skimmers, etc.) shall be done in accordance with all applicable federal, state and law and in accordance with these rules. Changes must be approved by the appropriate governmental agency and evidence of written approval shall be presented to the RRAA before work can be initiated. The RRAA shall be notified in writing of all changes to the leased premises that affect the environment.

09.01.05 Any person causing or permitting the overflow or spillage of any petro-chemical, oil or grease, pollutant or contaminant of any kind in any amount on the Airport shall be responsible for the cleanup of said spillage and the area affected by the spillage and all consequences arising therefrom. A written report concerning the spilled material, the cause of the spill and the cleanup shall be submitted to the RRAA.

09.02 Spill Prevention and Control

09.02.01 Fuel shall not be dumped from aircraft dump valves, aircraft fuel sumps, aircraft fuel tank vents, mobile fueller sumps or any vehicle onto the Airport.

- 09.02.02 Engine oil that drips from any aircraft or vehicle engine or transmission onto the Airport shall be immediately cleaned up by the owner or operator.
- 09.02.03 Prior to the initiation of fuel transfer handling operations in connection with any aircraft at the Airport an oil absorbent cover shall be placed over storm water inlets within a 50 foot radius into which spilled fuel may flow.
- 09.02.04 During fuel transfer handling operations two 50 pound bags of oil absorbent material shall be immediately available for use in connection therewith.
- 09.02.05 Persons responsible for the spillage or dripping of fuel, oil, grease, or any other material anywhere on the Airport shall take immediate action to remove and dispose of the spilled material in an acceptable manner as described in the tenants SPCC plan. The operator of the equipment causing the same or by the tenant or concessionaire shall assume the responsibility for the immediate removal of such spilled fuel, oil, grease, or other material.
- 09.02.06 Persons responsible for large fuel spillage (six feet or more in diameter) shall immediately activate their SPCC plan and immediately notify the RRAA. Upon notification, the RRAA shall immediately activate the Airport SPCC plan. All corrective action shall be at the expense of the responsible person or agency.
- 09.02.07 Conditions within large fuel spill areas shall be left undisturbed (except as required above in this Section 03.03.(5) & (6)) pending the arrival of Airport ARFF personnel.
- 09.02.08 Persons responsible for small fuel spillage (less than six feet in diameter) shall cause a fireguard to be posted and the spill to be promptly cleaned up using techniques recommended by the National Fire Protective Association and described in their SPCC plan.
- 09.02.09 Persons shall not proceed with any operation that is likely to result in fuel spillage without prior knowledge and approval of the RRAA, which shall not be understood to mean that RRAA is accepting any responsibility for the spill
- 09.02.10 Oil Pollution Control
The provisions of Section 02.02 "Spill Prevention and Control" in their entirety are hereby declared to be applicable and controlling for the specific purposes of the prevention of water pollution by petro-chemical products of any type at the Airport.
- 09.02.11 The following additional rules and regulations shall also apply:
 - 09.02.11.a All applicable laws, rules and regulations of the Commonwealth of Pennsylvania shall be enforced in the manner provided by law.
 - 09.02.11.b All applicable federal, state and local environmental laws and regulations shall be fully complied with by all persons subject to these rules and regulations.
 - 09.02.11.c The RRAA authorized representative shall enforce all rules and regulations herein contained.

09.02.12 All oil and deicing fluid containers larger than 55 gallons shall be placed in secondary containers of adequate size to contain leakage from the primary container.

09.03 Environmental Control and Housekeeping Measures

09.03.01 Persons shall not wash or clean an aircraft or vehicle in a hangar, on the parking lots, aircraft aprons or in any place other than in an area that is either properly connected to the Airport sanitary sewer or that is fitted with an acceptable device that will prevent surface pollution from entering the storm water system.

09.03.02 Persons shall not use flammable, volatile liquids or solvents for cleaning aircraft, aircraft engines, propellers, or other appliances, equipment, or parts of aircraft unless such cleaning operations are conducted in accordance with acceptable NFPA standards and all applicable federal, state and local fire and environmental regulations.

09.03.03 Persons shall not perform doping processes, spray-painting, or paint stripping, except in areas or facilities approved for such purposes, in accordance with acceptable NFPA standards and all applicable federal, state and local fire and environmental regulations.

09.03.04 Persons shall not keep or store lubricating oils, in containers larger than ten gallons, on the Airport, except in containers and receptacles surrounded by secondary containment designed for such purpose and in structures or areas specifically approved for such storage, in compliance with acceptable NFPA standards and applicable federal, state and local fire and environmental regulations.

09.03.05 Persons shall not discard flammable liquids except in a properly contained, labeled and stored manner as may be required by acceptable NFPA standards and all applicable federal, state and local regulations. Said containers shall be appropriately housed and shall be protected from leakage by suitable secondary containers. Said materials shall be disposed of away from the Airport by the responsible person in an acceptable and legal manner within the time permitted by the applicable regulations.

09.03.06 Persons shall not discard oily wastes, rags and all other combustible rubbish or trash except in suitable receptacles with self-closing lids. Said containers shall be protected from leakage by suitable secondary containers. All such materials shall be disposed of off away from the Airport by the responsible person in an acceptable and legal manner within the time permitted by the applicable regulations.

09.03.07 All floors shall be kept free and clear of oil, grease, rags, other inflammable materials, waste material and other trash.

09.03.08 Petroleum or petro-chemical products, agricultural chemicals, or any other objectionable industrial waste matter shall not be dumped nor shall they be permitted to drain into Airport drainage ditches, ponding areas, gutters, bodies of water or into sewer systems or storm drains.

09.04 Penalties for Violations

- 09.04.01 Persons who violate any rules of a governing body with jurisdiction on the Airport shall be subject to the penalties of the governing body.
- 09.04.02 Persons who violate any portion of these Environmental Control And Housekeeping Rules and Regulations and not subject to other jurisdictions shall be subject to the penalties described in these Rules and Regulations.
- 09.04.03 Persons who are guilty of any violation which occasions the Federal Environmental Protection Administration (EPA) or the Pennsylvania Department of Environmental Resources (DER) to levy a fine against the Authority shall be responsible for the payment of the fine and all other costs associated with the violation.
- 09.04.04 In addition to the penalties provided for in this Section, any person violating these rules shall indemnify and save harmless the Authority of and from and against any and all liabilities, damages, suits, penalties, judgments, and environmental clean-up, removal, response, assessment, or remediation cost arising from contamination of the premises or the remediation cost arising from contamination of the premises or the release of any Hazardous Substance, pollutant, contaminant or petroleum in, on, or under the Airport, and shall indemnify and save the Authority harmless from and against any and all loss of rentals or decrease in property values arising out of such violation.
- 09.04.05 The imposition or payment of any forfeiture imposed by these rules and requiring legal action to be taken by the Authority to collect on said fines and/or civil penalties shall include the payment by the violator of any and all legal costs incurred by the Authority including attorney fees, court costs and any other such costs which may be assessed by a court of law against the violator in addition to the fines or penalty.