



ADDITIONAL INFORMATION & CONSIDERATIONS

TRAVEL

- all packages include travel within & up to 30 miles outside of downtown Louisville, KY & anything outside of that is subject to an additional travel & lodging charge
- weddings or events not in Louisville, Shelbyville, Simpsonville, LaGrange, Taylorsville, Jeffersonville, or New Albany are considered "out-of-town" and will incur a travel fee and require lodging reimbursement
- you must cover the cost of parking at all venues if not included as well as any tolls associated with travel to/from your venue

ADDITIONAL CHARGES & CONSIDERATIONS

- unless otherwise notified, it is assumed dinner will be provided on reception day for any Palazzo Weddings & Events hired staff
- you are solely responsible for all vendor contracts & payments
- you are solely responsible for all personal items in & at the venue(s)
- some venues may require you to purchase a small liability insurance policy for your event (this is not the same as my business's liability insurance)
- 1-hour rehearsals are always included (if in or within 30 miles of downtown Louisville); any rehearsal needing additional time or set up will incur additional charges for time & travel
- any additional meeting(s) purchased are standard 1-hour meetings & can be used for purposes such as vendor meetings, additional venue walk-throughs, etc.
- as of 1/1/2023, all Kentucky wedding & event planning service providers are required to charge the 6% KY state sales tax on all services

ADDITIONAL SERVICES & ADD-ONS

- rehearsal dinners & welcome parties
- hotel bag assembly & drop-off
- setup & breakdown add-ons
- showers
- engagement parties
- RSVP tracking



PALAZZO

WEDDINGS & EVENTS