

AREA L.E.G.S. MINUTES – February 16, 2025 p1



SHOW YOUR GRATITUDE FOR N.A. BE A PART OF THE DECISION-MAKING PROCESS.

CLACNA IS BACK

Nominations/Elections are needed for the following Positions: All CLACNA 14 Subcommittee Chairperson positions are open. Programming, Arts and Graphics, Hotels and Hospitality (Serenity Keepers), Fund-Raising and Entertainment, Additional Needs, Merchandising, Registration, and Convention Information, **Attend the ASC meeting April 20, 2025 to state your willingness.** Area Secretary, Treasurer Assistant, Regional Committee Member and Regional Committee Member Alternate (**vote May**), H&I Chairperson, H&I Vice-Chairperson, Merchandise Chairperson, Merchandise Vice-Chairperson (**vote May**).

Interim positions: Activities Chairperson, Activities Vice-Chairperson.

Nominations/ Elections are needed for the following **BRSCNA** Positions: Assistant Secretary, Assistant Treasurer, RD Alternate, Activities Chair, H&I Chair and Literature Chair. Service begins in June and will be voted on thereafter until the positions are filled.

****P/R SUBCOMMITTEE** 12 noon – 1p 2nd Sunday ** In need of a web-servant Assistant (state your willingness at P/R Subcommittee)

****H&I SUBCOMMITTEE** 3:45p 2nd Sunday** We need H&I V/Chair, Secretary, Literature Coordinator & Facility Chairpersons (Ethan Crossings for men Sundays 6p; Hitchcock for women Saturdays 7p; NORA for women Wednesdays 6p; ARC for men Tue & Fri 6p or 7p;

AREA L.E.G.S. P.O. BOX 5674 Cleveland, Ohio 44101

AREA L.E.G.S. MINUTES Available online at: www.legsna.org

ALL MEETINGS ARE LISTED ON OUR WEBSITE**

ALL GROUP UPDATES ARE TO BE SENT TO THE WEBSITE BY EMAIL to: webmaster@legsna.org

BACK TO GROUPS/MOTION: – None ()

OTHER MOTIONS – Page[s] (4-5)

MONEY OWED TO AREA L.E.G.S./GROUPS: Adrienne W., Phillip A., Saffiyyah A.H., Kevin G

Executive Committee Contacts:

ASC Chair: Andre C. 216-978-9350/aciscosr@gmail.com

ASC Vice-Chair: Ali A. 216-310-3996/aliazizhakim@gmail.com

ASC Treasurer accepts donations by Mail to P.O. Box 5674 Cleveland OH 44101 or send via Zelle to webmaster@legsna.org: [INCLUDE NAME OF GROUP/PURPOSE OF FUNDS]

ASC Secretary: Walt Mc. 216-990-1919/waltsalley@yahoo.com

ASC Secretary Assistant: LeShawn W. 216.317.9762/lwright1102@gmail.com

Regional Committee Member: Alvin G. 216-526-2510/agreenscape@gmail.com

Regional Committee Member Alternate:

AREA LEGS SUBCOMMITTEE CONTACTS

ACTIVITIES	HOSPITALS & INSTITUTIONS	LITERATURE
Vacant	Tonya H. 216-612-4451	Rob R (Chair) 216-396-8993
MERCHANDISE	POLICY	PUBLIC RELATIONS
Vacant	Shinelle W 216-233-0784 Jimmy M 216-882-0588	Thurman B 216-258-1928 Shelly F 216-647-8635

Meeting opened with a moment of silence followed by the Serenity Prayer.

- **Twelve Traditions read by:** Ken D
- **Twelve Concepts read by:** Shawn C
- **Ninth Tradition Explanations read by:** Tammy H
- **Three minute application of the Eleventh Step.**
- **Area Guidelines – Read** Quarterly by ASC Chair and V/Chair in January, April, July, and October

First Polling of the GSRs: 13 Are there any Groups with issues, concerns, or who would like to be recognized for New Business? * YES - ORDER OF PRIORITY RECORDED BY SECRETARY.

Secretary's Report: Walt Mc

Motion to accept report by: Ken D Second: Tony E

For: 12 Against: 0 Abstentions: 1 Report: Passed

Treasurer's Report: Gina H

Motion to accept report by: Richard S Second: Shawn C

For: 11 Against: 0 Abstentions: 2 Report: Passed

Hospitals & Institutions Subcommittee: Tonya H

Motion to accept report by: Sharon LC Second: Tracey J

For: 12 Against: 0 Abstentions: 1 Report: Passed

Policy Subcommittee: Shinelle W

Motion to accept report by: Debbie B Second: Ken D

For: 12 Against: 0 Abstentions: 1 Report: Passed

Merchandise Subcommittee: NO SUBCOMMITTEE

Public Relations Subcommittee: Thurman B

Motion to accept report by: Tammy H Second: Sharon LC

For: 11 Against: 0 Abstentions: 2 Report: Passed

Activities Subcommittee: Ali A.

Motion to accept report by: Mariko L Second: Debbie B

For: 11 Against: 0 Abstentions: 2 Report: Passed

Literature Subcommittee: Rob R (absent) No Report given but Informal Report attached.

Motion to accept report by: Second:

For: Against: 0 Abstentions: Report: Passed

BRSCNA Report (RCM): ALVIN G

Motion to accept report by: Shawn C Second: Mark B

For: 13 Against: 0 Abstentions: 0 Report: Passed

Ad-Hoc Committee: (To Groups) No Report (absent) Informal Report attached.

Motion to accept report by: Second:

For: Against: 0 Abstentions: 0 Report: Passed

Unwarranted Absences: Leshawn W (absent), Rob R (absent)

Fliers: Approved and submitted to Web-servant via email to webmaster@legsna.org

REOPENED: With a moment of silence and the Serenity Prayer.

Second Polling of the GSRs: 12

OLD BUSINESS: No tabled motions to be addressed:

No “BACK TO GROUPS” MOTIONS

Elections from the front of the Minutes: Congratulations to: Craig D CLACNA 14 Chairperson, **Gina W** CLACNA 14 V/Chairperson, **Konnis J** CLACNA 14 Treasurer, **Michelle PW** CLACNA 14 Secretary.

New Business/Group Concerns:

ASC V/Chair (for Activities Subcommittee) requested \$700 for Game Day event, granted. There were questions about time of day for the event. A motion was made to change time from 6p to 9p to 1p to 6p, approved (see motions). The V/Chair further requested a refund for the purchase of a new P.O. Box key. Therefore the ASC Chair and Vice Chair maintain the only P.O. Box key/s.

Policy Chair made mention that the Ad Hoc committee has not made a report to the ASC in two months. It was noted that an ***Informal Report*** is included in current minutes.

Policy V/Chair addressed the body concerning a previous request (1/19 2025) by the Unity Committee to host the Memorial Day Marathon, which was granted at that time. Policy withdrew the previously granted request stating that (A Committee of itself cannot host said marathon meeting because it is not in the Area LEGS Service structure as well as stating only groups and/or the ASC could host the event. As written in Area LEGS Policy Motion Log, guidelines and/or procedures, as well as past practices).

H&I Chair was approved for \$172.79 for the Zoom platform for its Zoom meetings. As well as requested \$50 for its operating budget, approved.

Literature Chair, in an ***informal report***, stated that \$1,213.40 from sales was turned in to Gina (Treasurer of Area Legs) on 2-17-2025. Also turned in a receipt for the Schedule books purchased. There was a Literature transfer to H&I totaling is \$190.25.

RCM was recognized and stated that a donation should be sent to Region. It was suggested that he “entertain a motion to do so (a GSR would have to make/second a motion to do so)”

ASC Sec’y requested \$75 for its operating budget, granted.

Meeting ended at approximately: 5:20p

Walt Mc ASC Secretary

LeShawn W ASC Secretary Assistant

“ALL REPORTS ATTACHED”

LAKE ERIE GENERAL SERVICES®



MADE ON THE ASC FLOOR MOTION WITH EXPLANATION.

MOTION: I Mariko K make a motion to change the game night to game day from 6:00 p.m. - 9:00 p.m. to 1:00 p.m. – 6:00 p.m.

Explanation: To provide a more plausible time period.

Date: 2/16/2025

MOTION BY: MARIKO L.

SECONDED BY: Kim G.

BUSINESS: X **POLICY:**

MOTION TO REFER BY: _____ **2ND BY:** _____

FOR: 10 **AGAINST:** 0 **ABSTENTIONS:** 0 Passed

REFERRED TO: _____

AT THE AREA MEETING -

FOR: 10 **AGAINST:** 0 **ABSTENTIONS:** 0

FINAL MOTION RESULT: PASSED

AREA [L.E.G.S.] Lake Erie General Services



GROUP/SUBCOMMITTEE MOTION WITH EXPLANATION:

MOTION: I Mariko L make a motion to change
the game night to game day from 6:00pm-9:00pm
to 1:00pm - 6:00pm.

Explanation

To Provide A more plausible Time Period

SUBMITTED BY:

Mariko L + Ken D

DATE:

2/16/2025

BUSINESS:



POLICY:

MOTION TO REFER BY:

2ND BY:

REFER TO:

FOR 10

AGAINST 0

: ABSTENTION 0

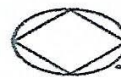
VOTE RESULTS:

AT THE AREA MEETING -

FOR: _____ AGAINST: _____ ABSTENTIONS: _____

FINAL MOTION RESULT: _____

LAKE ERIE GENERAL SERVICES®



Date: 9/16/20

LETTER OF RESIGNATION

Position Resigning: Web assistant

C. Thomas B. is Resigning from this position
due to Personal Reason.

Submitted by:

Thomas B

Lake Erie General Services of Narcotics Anonymous



P.O. Box 5674

Cleveland, Ohio 44101

February 12, 2025

Mr. Byron Swift
Alliant Treatment Center
17608 Euclid Avenue
Cleveland, OH 44112

Dear Mr. Swift:

This is a follow-up letter to the conversation you had with me and another Narcotics Anonymous (NA) member in November 2024.

We recognize that the reported behavior of one of our NA members was inappropriate and unacceptable. Therefore, we humbly request that you accept our most sincere apology for this incident. We will be working vigilantly to assure that this type of behavior does not occur again.

Should you need to reach out to us, please feel free to do so.

Sincerely,

Thurman B.
Chairperson
Public Relations Subcommittee
216-258-1928

AREA [L.E.G.S.] LAKE ERIE GENERAL SERVICES®



NAME of GROUP	NAME of REPRESENTATIVE	1st TALLY	NEW BUS	2nd TALLY	REPORT
BEDFORD MIRACLES	Mark B	X		X	X
EAST CLEVELAND RECOVERY	Gregg H	X		X	X
END OF THE ROAD RECOVERY					
FIRST STEP 2 RECOVERY					
FRONTLINE RECOVERY					
HAPPY JOYOUS & FREE	Mariko L	X		X	X
HOW ON SATURDAY NIGHT					
JUST FOR TODAY					
MESSAGE OF HOPE ... PROMISE OF FREEDOM					
MIDTOWN RECOVERY	Ray W	X		X	X
MIRACLES ON MT. CARMEL					
MORE WILL BE REVEALED ON SUNDAY					
NEW ATTITUDES	Tracey J	X		X	X
NO MATTER WHAT	Dwayne D	X		X	
OUR PRIMARY PURPOSE ON SATURDAY					
PEACE IN THE VALLEY	Richard S	X		X	X
PURE NA GROUP	Debbie B	X		X	X
RECOVERY BY THE RAPID					
RECOVERY ON 105					
RECOVERING WITH VIGILANCE	Sharon LC	X		X	X
SERENITY ON SUNDAY MORNING					
SPIRITUAL AWAKENING					
SPIRITUAL FOUNDATIONS					
ST. CLAIR RECOVERY					
STEP GUIDE DISCUSSION GROUP OF NA					
THANK GOD I'M FREE	Tony E	X		X	X
THE JOURNEY CONTINUES					
THE NEW HEAVY DUTY	Shawn C	X		X	X
THERE'S A WAY OUT					
WAKE UP & LIVE	Ken D	X		X	X
WE ARE REACHING NEW HEIGHTS	Tammy H	X		X	
WE ON MONDAY MORNINGS					
WITH OUR WILLINGNESS					
DATE: 2/16/2025	GROUP REPRESENTATIVES →	<u>13</u>		<u>13</u>	<u>11</u>



P.O. Box 1800
Saint Paul, Minnesota 55101-0800

419 IMG S Y ST01

106481237534151 EB

LAKE ERIE GENERAL SERVICES OF NARCOTICS
ANONYMOUS INC
PO BOX 5674
CLEVELAND OH 44101-0674

Business Statement

Account Number: [REDACTED]

Statement Period:

Jan 2, 2025

through

Jan 31, 2025

Page 1 of 3



To Contact U.S. Bank

24-Hour Business

Solutions:

800-673-3555

U.S. Bank accepts Relay Calls

Internet:

usbank.com

SILVER BUSINESS CHECKING

U.S. Bank National Association

Member FDIC

Account Number [REDACTED]

Account Summary

	# Items		
Beginning Balance on Jan 2		\$	10,524.19
Customer Deposits	1		2,485.23
Other Deposits	2		173.00
Other Withdrawals	2		290.19-
Checks Paid	7		2,897.00-
Ending Balance on Jan 31, 2025		\$	9,995.23

Customer Deposits

Number	Date	Ref Number	Amount
	Jan 21	8314603516	2,485.23

Total Customer Deposits \$ 2,485.23

Other Deposits

Date	Description of Transaction	Ref Number	Amount
Jan 13	Zelle Instant On 01/13/25	PMT From WALTER MCNEAL PMT ID=H50238602180	\$ 50.00
Jan 21	Zelle Instant On 01/20/25	PMT From BEVERLY MOORE PMT ID=CTZ01Y0KYJQL	123.00

Total Other Deposits \$ 173.00

Other Withdrawals

Date	Description of Transaction	Ref Number	Amount
Jan 17	Electronic Withdrawal REF=250170070307250N00	To GO DADDY.COM,INC 1210002031WEB ORDER 3235039634	\$ 220.19-
Jan 22	Deposited Item Returned	1000101480	70.00-

Total Other Withdrawals \$ 290.19-

Checks Presented Conventionally

Check	Date	Ref Number	Amount	Check	Date	Ref Number	Amount
7100	Jan 16	8913690081	170.00	7116*	Jan 16	8913690079	220.00
7102*	Jan 2	8913470890	1,000.00	7120*	Jan 27	8014747520	137.00
7107*	Jan 16	8913690080	170.00	7124*	Jan 21	8313809441	200.00
7111*	Jan 2	8913470891	1,000.00				

* Gap in check sequence

Conventional Checks Paid (7) \$ 2,897.00-

Balance Summary

Date	Ending Balance	Date	Ending Balance	Date	Ending Balance
Jan 2	8,524.19	Jan 16	8,014.19	Jan 21	10,202.23
Jan 13	8,574.19	Jan 17	7,794.00	Jan 22	10,132.23

Products and services available in U.S. only. Eligibility requirements and restrictions apply. For additional information, contact a U.S. Bank branch or call 800-872-2657.

LAKE ERIE GENERAL SERVICES [L.E.G.S.] TREASURY ACTIVITY					
TREASURY REPORT			January 2, 2025 to January 29, 2025		
MONTHLY STATEMENT FOR January 2025					
DATE	TRANSACTIONS	CHECK #	INCOME	EXPENSE	BALANCE
	FROM BANK STATEMENT				10,524.19
01/21/25	DEPOSIT		2,485.23		13,009.42
"	Zelle (\$50 Theres Away Out, \$123 St clair Recovery)		173.00		13,182.42
"					
"					
"					
"	CHECK[S] PAID				
01/16/25	Thea Bowman	7100		170.00	13,012.42
01/02/25	NAWS	7102		1,000.00	12,012.42
01/16/25	Thea Bowman	7107		170.00	11,842.42
01/02/25	NAWS	7111		1,000.00	10,842.42
01/16/25	Thea Bowman	7116		220.00	10,622.42
01/27/25	Cube Smart	7120		137.00	10,485.42
01/21/25	Andre C.	7124		200.00	10,285.42
01/17/25	Go Daddy (electronic withdrawl)			220.19	10,065.23
01/22/25	Deposit Item Returned			70.00	9,995.23
"					
"					
	OUTSTANDING CHECK[S]				
"	Thea Bowman	7121		220.00	9,775.23
"	NAWS	7122		938.39	8,836.84
"	Buckeye Region (schedules)	7123		200.00	8,636.84
"	Fairchild Printing (raffle tickets)	7125		70.00	8,566.84
"					
"					
"					
"					
	FREE WILL DONATIONS and DEBTS				
"	FREE WILL DONATION[S]				
"					
"					
"					
	ACTUAL AMOUNT IN ACCOUNT			\$8,566.84	

LAKE ERIE GENERAL SERVICES [L.E.G.S.] TREASURY ACTIVITY					
TREASURY REPORT			January 2, 2025 to January 31, 2025		
MONTHLY STATEMENT FOR January 2025					
DATE	ACCOUNT ACTIVITY	CHECK #	INCOME	EXPENSE	BALANCE
	ACTIVITY BREAKDOWN				10,524.19
	Theres Away Out		50.00		10,574.19
	New Attitudes		50.00		10,624.19
"	Secretary Budget Return		3.89		10,628.08
"	Wake Up and Live		150.00		10,778.08
"	Bedford Miracles		100.00		10,878.08
"	Step Working Guide		100.00		10,978.08
"	TGIF		50.00		11,028.08
"	East Cleveland Recovery		200.00		11,228.08
"	Christmas Marathon		290.00		11,518.08
"	Area Donation		47.00		11,565.08
"	Christmas Marathon Return		25.61		11,590.69
"	Policy Return		47.73		11,638.42
"	Literature		1,371.00		13,009.42
	Zelle		173.00		13,182.42
"	CHECK[S] PAID & TRANSACTION ACTIVITY				
"	Thea Bowman	7100		170.00	13,012.42
"	NAWS	7102		1,000.00	12,012.42
"	Thea Bowman	7107		170.00	11,842.42
"	NAWS	7111		1,000.00	10,842.42
"	Thea Bowman	7116		220.00	10,622.42
"	Cube Smart	7120		137.00	10,485.42
	Andre C.	7124		200.00	10,285.42
"	Go Daddy (electronic withdrawl)			220.19	10,065.23
"	Deposit Item Returned			70.00	9,995.23
"					
	OUTSTANDING CHECK[S]				
"	Thea Bowman	7121		220.00	9,775.23
"	NAWS	7122		938.39	8,836.84
"	Buckeye Region (schedules)	7123		200.00	8,636.84
"	Fairchild Printing (raffle tickets)	7125		70.00	8,566.84
"					
"					
"					
	ACTUAL AMOUNT IN THE ACCOUNT			\$8,566.84	

H & I SUBCOMMITTEE REPORT

DATE: 2/9/25

The meeting opened with a moment of silence followed by the Serenity Prayer. The 12 Traditions and 12 Concepts were read followed by a one-minute application of the 11th Step.

Group Reports: Read and Accepted

Secretary's Report: Read and Accepted

Literature Report:

- Was not read

OLD BUSINESS:

OPEN POSITIONS: FRONT OF MINUTES*

Facility Chairpersons:

- CATS for Women (Tuesday's @ 7pm)

H & I Vice Chair

H & I Secretary

H & I Literature Chair

Discussed plans for H&I Learning Day Speaker Jam.

Discussed requirements for meeting at Justice Center.

- Volunteer applications were completed by Donnie L., Tonya H., Benny W.

Discussed reaching out to other facilities to start H&I meeting.

NEW BUSINESS:

Congratulations! To ~~Wanda~~ Wantia C. For being voted in as H&I Chairperson for NORA.

Congratulations! To Brian H.. for being voted in as H&I Chairperson for ARC.

Thank you Kim G. For stating her willingness to Sub-chair CATS.

Thank you Craig W. for stating his willingness to be an H&I Chair.

Thank you Megan T. for stating his willingness to be an H&I Chair.

Discussed meeting with Warden at the Justice Center.

Meeting also held in H&I Zoom Room (4 members present)

Meeting closed with a moment of silence followed by the Serenity Prayer 🙏 Humbly Submitted, H & I Chairperson, Tonya H.

AREA L.E.G.S. SUBCOMMITTEE ATTENDANCE



SUBCOMMITTEE: H&I CHAIR/VICE-CHAIR: TONYA H

Count

NAME	EMAIL ADDRESS/PHONE	GROUP/POSITION/STATUS
Mary Wells	(216) 320-7937	Ethan Crossings
Billie Jean Hickin	216/414-5560	Hitchcock billiejean.ficklin@gmail.com
Tammie H	tammieh4kids@yahoo.com	RNH G.S.R.
ASHLEY S		MEMBER
Craig Wilson		
Meghan Taylor	mre052623@icloud.com	Member 216 712 9585
BRIAN A	216 983-9778	
ALI A.	ali212hakim@gmail	Area vice chair
ZOONIE:		
WANTIA C.		
KIM G.		
DONNIE L.		
RAY M.		

DATE: 2/9/25

AREA LEGS POLICY SUBCOMMITTEE REPORT (EXTENDED POLICY MTG)

1/19/2025

- Opened meeting w/a moment of silence and the Serenity Prayer
- Twelve Traditions read by **Andre C.**
- Twelve Concepts read by **Walt Mc.**
- One-minute application of the 11th Step.
- Subcommittee's Purpose & Guidelines read by **Jimi M.**
- **Old business:**
 - Continuing the editing of ASC Guidelines – will inform AREA of “Guidelines Under Review” (up to 4C) being taken down and placed within the webpage. Will email Webmaster to place 5-5a Guidelines “Under Review”. This committee stopped at Guideline 6 for continued discussion.
 - **Literature Audit Update** – Policy Chair and VC talked w/Literature Chair and date of 1/25/25 @1p was agreed upon to begin Literature Audit (counting of all literature). Sign-up sheet will be developed and passed around at AREA for members willing to assist.
 - **Treasurer Audit** – this subcommittee connected “Findings” to “Recommendations” that Special Worker suggested during their audit (see attached report w/findings & recommendations)
- **New Business: NONE**
- Meeting closed w/moment of silence followed by the Serenity Prayer

Shinelle W. - Policy Chair

Jimi M. – Policy V. Chair

January 19, 2025

Lake Erie General Service (LEGS)

Treasurer's Audit Findings & Recommendations

#1 Findings: The month of payments made is not recorded in the Treasurer's reports

Recommendations:

A.) All payment transactions need to **have the month** that is being paid recorded on the Treasurer's Report.

B.) All cash deposits should be itemized and identified by recording the source of deposits in the Treasurer's report.

#2 Findings: No current lease or MOU from Thea Bowman or other current payees: Cube Smart, Go Daddy (website)

Recommendations:

A.) The Treasurer should have a copy on hand of all current leases/MOU (Thea Bowman, Cube Smart), contracts (Go Daddy) and payment requests (P.O. Box).

#3 Findings: Need to investigate checks that are outstanding for a long period of time

Recommendations:

A.) Call people/organizations who has outstanding checks within 60-days to inquire about outstanding check(s).

#4 Findings: Some minor errors in listings

Recommendations:

A.) A formula should be utilized for the Treasurer's report to calculate donations accurately and to add more transparency for the audience to compare to the bank statement.

B.) Check Copies / if we are not using duplicate checks- we should continue to get "paid check" copies with bank statements for auditing purposes.

C.) Assure that Area is given a bank statement that shows the whole page.

AREA L.E.G.S. SUBCOMMITTEE ATTENDANCE



SUBCOMMITTEE: Extended Policy Mgt CHAIR/VICE-CHAIR: Shirley W. / Jimi M.

Count

	NAME	EMAIL ADDRESS/PHONE	GROUP/POSITION/STATUS
1	Jimi M	Cipaeke.71846@gmail.com	POLICY VICE CHAIR
2	Walt mc	waltmally@yahoo.com/990-1919	celebrant
3	ANDRÉ C.	acuscoss@gmail.com	AREA CHAIR
4	ALI A.	ali.arizhakim@gmail.com	AREA VICE CHAIR
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			

DATE: 1/19/85

AREA LEGS POLICY SUBCOMMITTEE REPORT

2/9/2025

- Opened meeting w/a moment of silence and the Serenity Prayer.
- Twelve Traditions read by **Ali A.**
- Twelve Concepts read by **Ken D.**
- One-minute application of the 11th Step was applied.
- Subcommittee's Purpose & Guidelines read by **Shinelle W.**
- Previous minutes was read; there were no questions and/or concerns.
- **OLD BUSINESS:**
- **Literature Audit** – Policy Chair and VC met w/Literature Chair on 1/25/25 @ 1p; was able to count all IP's, pamphlets, and books; still need to count all keys tags and medallions; will schedule a day and time with Literature Chair when he returns from his vacation/trip.
- Copies of "**Motion Table**" will be made for ASC Chair and VC to be placed in their binders. ASC VC expressed not having/being given a binder. Policy Subcommittee is asking for any ASC Executive Body Member to bring their **binder/folder** to Policy Mtg next month in hopes of beginning the process of developing/organizing/updating binders for the ASC Executive Body.
- **Operating Budget** – Discussion took place where it was conscious by this subcommittee that **ALL** subcommittees have a \$50 budget. Will email Webmaster to place adding new guideline to PR Phonenumber, Activities and H & I Subcommittees "Under Review" on webpage. **New Guideline will state: The "name of subcommittee" has an operating budget of fifty dollars (\$50) to be taken from the Area's General Fund.**
- **NEW BUSINESS:**
- It was brought to this subcommittee attention that the ASC Chair or VC do not have key(s) to PO Box to check mail; Motion dated 5/19/2002 (PO Box Area Legs) talks of this being the ASC Chair & VC responsibility; calls were made to former ASC Chair and current ASC Treasurer to inquire if they knew where key(s) were; current ASC Treasurer stated having key and would give to ASC Chair at Sunday AREA Mtg; Treasurer also mentioned of PO Box being under Ruby K. name and needing to change this.
- **Call Meetings** – discussion took place surrounding subcommittees being able to have Call Meetings if need be. **NEW GUIDELINE WAS DEVELOPED: #34. Any AREA LEGS Subcommittee is allowed to have a Call Meeting as needed to expedite subcommittee business. At such time, a seven (7) day notice will be given to the Area Service Body via posting to the website (legsna.org) and by email and/or text message.** Will email Webmaster to place adding this new guideline "Under Review" on webpage.
- Member inquired of establishing a clear, precise process to refer from AREA to other Subcommittees (ie: Policy, Activities, etc...) when need be; seem to be some confusion of this discussion, will discuss at next meeting.

- Member brought up concerns of Subcommittee Chairs obtaining money from ASC General Fund and not following procedures of bringing receipts, completing receipt form, and making copies of receipt yet continues to ask for more funds the following month(s) (**and get it**). Various suggestions were placed on the floor, yet discussion will continue at next month's Policy meeting.
- Overview to present for the month – **Parliamentary Motions**
- Meeting closed w/moment of silence followed by the Serenity Prayer

Shinelle W. – Policy Chair

Jimi M. – Policy V. Chair

OVERVIEW

Parliamentary Motion:

Can be best understood as “sub-motions” made during a debate on a main motion that affect that motion in some way. There are many more of these than space and practicality permit us to include but a few that seem to be the most practical are:

- Motion to AMEND
 - Motion to call the PREVIOUS QUESTION
 - Motion to TABLE
 - Motion to REMOVE FROM THE TABLE
 - Motion to REFER
 - Motions to RECONSIDER or RECIND
 - Request to WITHDRAW A MOTION
 - Offering a SUBSTITUTE MOTION
 - Motion to ADJOURN
-

AREA L.E.G.S. SUBCOMMITTEE ATTENDANCE



SUBCOMMITTEE: Policy CHAIR/VICE-CHAIR: Shirley W. / Jimi M.

Count	NAME	EMAIL ADDRESS/PHONE	GROUP/POSITION/STATUS
1	ANDRE CISCO	aciscosf@gmail.com	AREA CHAIR
2	Kend	KIDARBY307@gmail.com	Kend GSK (W) Haupt Club
3	Walt M.C.	waltmally@yahoo.com 216-990-1919	web-servant
4	ALI	ali9212h4kim@gmail	Area vice Chair
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DATE: 2/9/25